

PALM BEACH COUNTY INTERGROUP BUSINESS MEETING MINUTES

Date: Wednesday, May 11th

Start time: 6:16 PM

Open Meeting with Serenity Prayer followed by the 12 Traditions.

Number of attendees: 35

New Reps: 7 forms received

Damien T. - Men's 5th Tradition

Trevor D. - Men's 5th Tradition (Alt)

Gabe S. - The Primary Purpose

Nicholas A. - Here and Now Group

Britt D. - Don't Quit Before the Miracle Happens

Evan K. - South County Intergroup Rep

Caybron - Gentlemen's Club

Declaration of Unity: *This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.*

Chairperson, Roger Hello Everyone, my name is Roger and I'm an alcoholic. At the last Advisory Committee Meeting, I was asked to lead Intergroup as Interim Chair after Past Chair Deb M had led for the previous several months. I previously served as Chair between May 2019 and April 2021. While I truly believe in the Spirit of Rotation, I am humbled to be asked to serve in this position again on a temporary basis and will do so to the best of my ability. If anyone meeting the qualifications is thinking about standing for Chair of Intergroup, please get in touch with me before the next monthly meeting and I will put a Chair election on the agenda.

I would like to thank our Alternate Chair, Cyndi, Previous Chair Deb, and our Office Manager Tracy (as well as all of the other Volunteers that helped) for relaunching Intergroup events with the Old Timers Meeting. COVID had prevented us from gathering for such a long time and it was great to see everyone come out to share the day with the Speakers.

Our Phone Committee Chair, Courtney, submitted a letter of resignation to me from his position. Courtney led the Phone Committee for at least 2-3 years which is way beyond his original commitment. I sent him a note back thanking him for his Service during this time. As a result of this, I have added an election to the Agenda under New Business for Phone Committee Chair.

On the topic of Committee Chairs, I am very pleased to see a full slate of Committee Chairs and Liaisons this year. It has been a while since we have had all positions filled and I know we have some new people in those positions. I want to remind the Committee Chairs that the Committees are yours to run as you see fit, using the Bylaws, sobriety, and common sense as your guide. The Office Manager is available, time permitting, to assist you with any Office needs for your committees. Also, remember they are Committees, so you can enlist help as you see fit. There are no requirements for Committee members besides being in good standing in AA. So if you want to put a Sponsee to work, go for it. The Committee Chairs report directly to the Chair of Intergroup, so if there are any issues or proposed major changes with your Committees, please let me know or let Cyndi know in my absence. Thank you all for stepping up.

I have only been back in the Chair for about a week, so I am still trying to wrap my arms around things and getting to know names, so please bear with me. In the next couple of months, I will be working with the Treasurer and Office Manager on some items that need to be addressed. Our Financial software is going End of Life and we plan on an upgrade to a web based version of QuickBooks. This will make things a lot easier for future Treasurers, Chairs and our Accountant. I am also committing to finding a low or no cost way to take money electronically. This

will benefit Group Contributions, Birthday Club contributions, and other payments to Intergroup. I will keep you updated as the Treasurer and I do our research.

Last, but not least, you may have noticed the room looks a lot swankier than it used to. As promised, our Landlord, the Triangle Club redid the floors in the meeting room and bathrooms, and they look great. Besides thanking them for the job they did, I plan on asking them to have a qualified person perform a roof inspection, as well as a plumbing inspection, in order to insure water problems from the past do not reappear. This inspection benefits them as well as us in the long run, so I do not anticipate any issues with getting this accomplished.

Alternate Chair, Cyndi M. Old Timers Speakers' Meeting held Saturday, April 30th was a complete success. The Triangle Club was decorated in Teal and Purple and fresh flowers were on every table. We had 15 speakers with over 648 years of experience, sharing up to 10 minutes. I believe there was over 100 AA members in attendance who enjoyed coffee and sweets along with the speakers.

Many thanks to everyone who helped to make this happen with special kudos to Tracy!

Next big event is the **65th Florida State Convention** being held in Fort Lauderdale (Harbor Beach Marriott) August 3-7, 2022. If you haven't registered yet, I strongly suggest you go to <https://65.floridastateconvention.com/> and register (\$40 for weekend and additional charges for Friday and/or Saturday Banquets) as soon as possible. Unfortunately, the Hotel is already sold out for rooms but I believe they have alternate hotels in the area. Check the website.

Treasurer, Glenn B. Attached PDF report for breakdown. Baskets will be passed in accordance with our 7th Tradition. Net Revenue April 2022 was \$9019.99 and Total Expenses were \$6600.10 resulting in a net surplus of \$2419.89. Last Month we ended with a surplus of \$ 1634.96. Group Contributions for April 2022 were \$7747.22. The opening checking balance for April 2022 was \$20,616.97 and we closed with \$26,983.82 The prudent Reserve Account closed with a balance of \$18,151.51 which includes .15 cents in interest We wish to thank the Groups and AA members of Palm Beach County for their generous support

Secretary, Libby B. Please be sure to send in digital reports wherever possible to ensure as much accuracy in the Minutes as possible. *If no report is sent, we will mark it as no report.*

Registrar, Heather K. The minutes and treasurers report from last month were sent out as was this month's agenda. I am receiving less emails from people requesting to be removed from the email list.

Office Manager, Tracy D. Intergroup has a new security service, "Group One." They will be monitoring and servicing Intergroup's alarm systems for the rest of 2022 and 2023.

Also, I have connected with our accountant Justin and have begun collaborating with him on our 2021 taxes.

The "Old Timers" meeting was a super afternoon and I needed to thank Cyndi (our Co-Chair), Lisa and Howie our volunteers and Lucy and Emily for the time and effort they put in for the set-up and beautiful floral arrangements. Also, thank you to Bonnie C. for keeping up with the goody table supplies. We collected \$213.11 in contributions and spent \$487.31, including tips for Alex and Sunshine behind the bar.

Intergroup is looking for a volunteer in the office on Thursdays and Fridays from 9:00am to 1:00pm to answer phones, assist with customers and various other duties. If you are interested, please contact us at 561-655-5700 between 9:00am and 5:00pm, Monday through Friday, 1 year or more of sobriety is required.

Please keep in mind, Intergroup will be closed Monday May 30th, 2022 in honor of Memorial Day.

GSR > Intergroup Liaison, Lynne S. No New Report; District 8 wants to know if we are interested in co-hosting a Founder's Day event.

North/South County Intergroup Liaison, Jeff Meeting was attended, nothing to report for our area.

Archives Committee Liaison, Kevin R: Considering moving the storage "vault" for archives in Boynton to some other location that's cheaper, it has been skyrocketing in price. I checked other storage places, all others are just as expensive. Over \$2000 a year now. Maybe build our own 8' x 10' storage next to Intergroup?
Old timers were successful people who loved our readings about AA history in Palm Beach county.
Me, Sherwin, and Tracy need to get together to come up with an idea for Intergroup display whether to switch out, add items, or stay the same.

COMMITTEE REPORTS

Public Information: Deborah J. On April 26, the committee participated in a Senior Health Fair. In conjunction with representatives from District PICPC, we displayed AA materials, did outreach, and made some new contacts (among them, Legal Aid, who expressed interest in displaying our pamphlets.) On May 10, the District PICPC chair invited me to accompany her to a meeting with the PBC Urban League. It was a productive meeting aimed at increasing awareness of AA within the minority communities. We look forward to opportunities to participate in Urban League events in the upcoming year.

The District has purchased a bus stop bench PSA that will display our message and contact information for one year. The location is Okeechobee and Military - a much-traveled area. The PSA will begin being displayed May 15. Efforts to carry the message will continue.

12 Step List, Michael: Is following up with a few existing resources, and if you can bring this back to your group and if anyone wants to assist, please provide Michael's phone number: 561-685-8884

Phone Volunteer Committee: Cortney D. Submitted resignation - Election in New Business.

TODAY, Niko: See attached - Please send service opportunities, events etc. to nikodoggett@gmail.com

Birthday Club, Bonnie C. This month we sent out 15 medallions totaling a whopping 404 years!

Website Committee, Troy C. Not much news to report on the operation and functionality of the website itself. It's up and running, albeit slower than I'd like, but it's stable.

The major topic I'd like to bring up is in regards to the email addresses for the Intergroup committee chair and officer positions. To my knowledge, we've created email addresses ending with "@aa-palmbeachcounty.org" for every committee chair and officer position. I'll add the complete list to my report here, although I won't read the full list aloud for brevity. Additionally, the list can be found on the Contacts page of our website. These dedicated email addresses are still somewhat in use, however it looks like most of them are forwarding mail to previous volunteers who have long since stepped down from their position. I'd like to get this list updated. In the meantime, I will forward these email addresses to Tracy at the Intergroup office at pbciaa@bellsouth.net if it looks like it's forwarding to an inactive volunteer.

Committee chairs have two options for utilizing an "@aa-palmbeachcounty.org" email address. First, they can navigate to the webmail system with a link and a username/password that I can give them, and that will give them direct access to the inbox. The major benefit of this method is that all committee communications will be preserved in one location for future chair positions. Also, your personal email address wouldn't be part of the equation, and it would therefore remain completely private.

The second option is to have the "[@aa-palmbeachcounty.org](mailto:aa-palmbeachcounty.org)" email address forward any email it receives to your personal email. This is definitely a very convenient option, as you likely already know how to access your personal email, however the downside is that there is effectively no archive of committee communications, which would basically be lost when you step down from your position. Also, when you reply to emails that are forwarded from the "[@aa-palmbeachcounty.org](mailto:aa-palmbeachcounty.org)" email address, the reply will be coming from your personal email address which will then be visible to the recipient

In theory we could keep copies of emails that are forwarded by the "official" email to your personal emails, but your replies wouldn't then be part of the record, and it would probably end up being pretty messy. I don't recommend this option.

So, my request to the committee chairs is to head on over to our website at aa-palmbeachcounty.org, see if your position has an email address, and if it does, please let me know your preference between option 1 and option 2 by emailing me at webmaster@aa-palmbeachcounty.org with your name, chair or officer position, and your preferred email option. The complete list of emails is:

- Birthday Day Club/Today Subscriptions: bdayclub@aa-palmbeachcounty.org
- Bridging the Gap: bridgethegap@aa-palmbeachcounty.org
- Group Contact Committee: groupcontact@aa-palmbeachcounty.org
- Public Information: publicinfo@aa-palmbeachcounty.org
- The Today: today@aa-palmbeachcounty.org
- 12 Step List: 12step@aa-palmbeachcounty.org
- Institutions: institutions@aa-palmbeachcounty.org
- Phone Volunteer: phonevolunteer@aa-palmbeachcounty.org
- Webmaster: webmaster@aa-palmbeachcounty.org
- Where & When Committee: whereandwhen@aa-palmbeachcounty.org
- Chair: chair@aa-palmbeachcounty.org
- Alternate Chair: alternatchair@aa-palmbeachcounty.org
- General Service/Intergroup Liaison: generalservice@aa-palmbeachcounty.org
- South County Intergroup Liaison: scintergroupliaison@aa-palmbeachcounty.org
- Secretary: secretary@aa-palmbeachcounty.org
- Registrar: registrar@aa-palmbeachcounty.org
- Treasurer: treasurer@aa-palmbeachcounty.org
- Archives Liaison: archivesliaison@aa-palmbeachcounty.org

Group Contact Committee, Paula Been attending numerous meetings and visiting, obtained contact names for a few different meetings. Paula will begin submitting updates to the Meeting Guide for the database as she finds outdated information.

Bridging the Gap Committee, Ken: The plan is as of now, going into Futures, roll this out and work out the bugs.

Institutions Committee, Mark H. The Institutions Committee has a new rep, Greg. Orientation is on the first Sunday of the month in the big room in the Triangle Club at 4:30 pm. The orientation process is simple and easy.

Old Business: Mold in Intergroup Office

New Business: Elections for Committee Chair

Phone Committee: Vacant - Mike stood for the position. He has done the phone list for over a year and a half now. Passed unanimously.

Upcoming Events: Intergroup Picnic to be held in the Fall. Let's get a committee together and start planning. We want to make it a great picnic this year.

Meeting Adjourned: 7:00 PM