

PALM BEACH COUNTY INTERGROUP ADVISORY COMMITTEE MEETING MINUTES

Date: Monday, April 11th

Start time: 6:14 PM

Number of attendees: 6

Chairperson, Deb M. *We are still looking for a chairperson. Vote for interim Chairperson to replace Deb while she is out, Roger nominated. Passed unanimously.*

Alternate Chair, Cyndi M. *Old Timer's Panel on Saturday, April 30th: There is a flier available and we will have these to hand out via email and by hand. There will be water, coffee, and some small snacks.*

Treasurer, Glenn B. *Current Finances: We're doing well - See attached reports.*

We're going to need to update our QuickBooks software, and we are looking into migrating to QBO. We'll want to go through TechSoup to purchase this licensing.

Secretary, Libby B. *No remarks.*

Registrar, Heather K. *No remarks.*

Business for discussion:

- Issue of mold in meeting area; need for replacement of flooring and subflooring as well as window maintenance. This is (or should be) the responsibility of the Triangle Club. Tracy is to talk to Kirk – report what was said and where from here. Health issue – needs to be addressed.

First step is to get someone to diagnose and offer bids to do the work. We are giving Tracy the info to follow through on this, and we'll have information to present at the next Triangle Club Board Meeting on April 26th.

- Tracy Davis' performance evaluation and raise, if appropriate.
Cost of Living raise agreed upon and passed unanimously, effective immediately.
- Tracy's vacation (no longer in May but will be in July)
Intergroup Manger will be out the week of July 4th, we have coverage available for the time frame for both the office and and the phones.
- Based on Treasurer's report, status of general business bank account and how we should distribute the overage.
We voted to table the disbursement of the money until we know what the future of repairs and associated costs will be.

Adjourned at 7:07pm.