

PBC INTERGROUP

Date: 6/10/15

BUSINESS MEETING MINUTES

Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 46

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Megan H Intergroup Rep from Hump Day
Andrew S Intergroup Rep from Lake Worth Young People
Judi A Intergroup Rep from West Side Group
Jeannie M Alt Intergroup Rep from West Side Group
Steve H Intergroup Rep from Tired of the Beating
Patrick C Intergroup Rep from The Comfort Zone
Jonas C Alt Intergroup Rep from Western Community Men's Group

Chairperson: Mark H - 80 years ago today Bill bought Bob a beer on their way to Bob performing surgery. It was the last drink Bob ever had. Later that day Bob went and made his amends. Thank God for Alcoholics Anonymous. It is a pleasure to be servant here, especially on this day.

If anyone wishes to place a motion on the July agenda it should be received by me by next Wednesday, June 17, 2015, by 12 o'clock noon.

The International Convention is coming up in early July in Atlanta. Ed our office manager is planning on attending the convention. Because of this, the office will be open shortened hours July 1, 2 and 3. Office hours will be 10 am to 4 pm. The office will be closed on July 4 for the holiday. Again our office volunteers deserve our gratitude for the extra work they will be doing.

Tonight we will continue our elections for Trusted Servants. Officers and Advisory Committee Members will serve a 2 year term and Committee Chairperson's and Liaison's will serve a 1 year term. Vacant positions include Alternate Chair, Advisory Committee, South Palm Beach County Intergroup Liaison, Archives Committee Liaison, Public Information, 12th Strep List, Website Committee, and Bridging the Gap, We will use the Third Legacy Process, which I will explain before we begin the elections.

In service, Mark H

Alternate Chair: Vacant

Treasurer: Deb M - I met with Ed to go over the last months and year to date income and expenses. Opening balance in the checking account was \$17,119.15; revenue last month was \$7,347.33 and expenses \$8,142.90 for a deficit for the month of \$795.57 leaving the balance in the checking account of \$16,323.58. Though this month there is a deficit, I don't see it as cause for concern as the year to date is over \$6,100 and we are still quite healthy in the checking account. Over all the Intergroup finances remain strong. Love & service – Deb M

Basket passed in accordance with our 7th Tradition

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab "About Intergroup" and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B

Office Manager: Ed B – Just wanted to wish everyone a Happy Founders' Day. Alcoholics Anonymous is 80 years old today. And the AA International Convention in Atlanta is 22 days away. There are some "Frequently Asked Questions" on the International updated January 15th of this year on the table up front. There is also a mobile App available to help you navigate the convention schedule. Go to AA.org for the latest information on the convention. The Office activity for May was 646. This was 108 less than last month and 137 less than last year. As far as activity was concerned, May was a very quiet month. As you probably know the Intergroup Office will have limited hours of 10am to 4pm from July 1st to the 3rd and the Office will be closed on July 4th. Otherwise our hours are Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Ed W – No Report Submitted

South County Intergroup Liaison: Vacant

Archives Committee Liaison: Vacant

COMMITTEE REPORTS

Public Information: Vacant

12 Step List: Vacant

Phone Volunteer Committee: Frank I- Hello everyone my name is Frank and I am an alcoholic, also your new phone list chairperson. I must first thank everyone in attendance last month for allowing me to take this position, and that so far it has been quite challenging. Shout out to Ed B and a host of people on the old list for either taking my calls, calling me back or sending me a text message to let me know the status of their commitment. There are slots available, however I am still sorting it out. If anyone you know of would like a service commitment please send them my way either by phone (561-370-8310) or by email (imig48@gmail.com). Love and Service, Frank I

Today: Rosemary T - Hello, everyone. This month we printed 650 copies of the newsletter featuring a change in the Intergroup office's hours over the 4th of July holiday. Please remember that if you want something included in the Today, I need the information the Friday before the Intergroup meeting. You can contact the Intergroup office or me directly to get something printed in the newsletter.

Birthday Club: Donna F - May medallions were mailed out by Ed and his team at the Intergroup office. Thank you for that service. June medallions will be sent out soon. To Intergroup attendees: If you are not on the birthday club list and want your first name and last initial to appear in Today, our newsletter, please contact me at DMitchell33415@gmail.com. Thanks! Donna

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes: -Updated Announcement & Events page - Posted the: Today, Intergroup Business Meeting minutes, Agenda for June meeting. And here are web stats for the month of May: Unique total visits 6,813 First Time Visits 5,329 Returning Visits 1,484 With Smiles & Somersaults, Randy B.

Group Contact Committee: Maria S – No Report Submitted

Bridging the Gap Committee: Vacant

Where & When Committee: Linda R- Meeting changes and updates are completed and up to date. They have been forwarded to the website committee. We still have a good inventory of hard copies in stock. If your group has any changes to their status please contact us through the Intergroup website. There is a meeting change form that can be downloaded, filled out and brought to the Intergroup office. Also on our Palm Beach County Intergroup website under contacts, the Where and When Committee Chair email address is provided and it is a direct link. Thank you for letting me serve. Linda R

Institutions Committee: Jonathan B – No Report Submitted

Unfinished Business: Elections: the following positions were filled: Advisory Committee Member – Connie Y; Bridging The Gap – Laura R; Website – Randy said he would stay on until the position was filled. The following positions remain vacant: Intergroup Alternate Chair, Public Information, 12 Step Committee, South County Intergroup Liaison, Archives Liaison.

New Business: None

Meeting Adjourned: 6:50 p.m.

See you next month!
Scott

**Palm Beach County Intergroup
Operating Report
5/01/2015 - 5/31/2015**

Opening Balance Checking:		\$ 17,119.15
Revenues:		
Literature Sales	\$ 3,870.95	
Sales Tax	231.94	
Group Contributions	2,621.19	
"Today" Subscriptions	6.00	
Birthday Club Memberships	116.00	
Meeting Baskets	62.00	
Florida Roundup	439.25	
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Total Revenues:		\$ 7,347.33
Expenses:		
Literature Purchases	\$ 3,494.87	
Sales Tax	283.36	
Office Salary	2,746.16	
FICA & Unemployment Tax	210.08	
Paychex(monthly fee)	77.00	
Health Insurance	208.33	
Rent & Water	475.00	
AT&T (Internet, Phone, Website)	295.90	
FP&L	136.95	
Repairs & Maintenance	53.82	
Office Supplies / Postage	161.43	
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Total Expenses		\$ 8,142.90
Monthly Surplus / (Deficit)		\$ (795.57)
Closing Balance Checking:		\$ 16,323.58
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Opening Balance Prudent Reserve:		\$ 17,355.04
Prudent Reserve Interest		0.43
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Closing Balance Prudent Reserve:		\$ 17,355.47
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**Palm Beach County Intergroup
Operating Report
5/01/2015 - 5/31/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 3,870.95	\$ 23,445.50
Sales Tax	231.94	1,403.13
Tax Exempt Sales	-	174.00
Group Contributions	2,621.19	19,402.28
Old-Timers' Meeting	-	451.47
Christmas Alcothon	-	27.04
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	6.00	18.00
Birthday Club Memberships	116.00	500.00
Meeting Baskets	62.00	411.50
Memorial Contribution	-	5,000.00
Florida Roundup	439.25	439.25
Total Revenues:	\$ 7,347.33	\$ 52,076.11
Expenses:		
Literature Purchases	\$ 3,494.87	\$ 17,483.18
Sales Tax	283.36	1,441.98
Old-Timers' Meeting	-	585.47
Office Salary	2,746.16	14,917.34
FICA & Unemployment Tax	210.08	1,141.34
Paychex(monthly fee)	77.00	385.00
Health Insurance	208.33	1,041.65
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	2,375.00
AT&T (Internet, Phone, Website)	295.90	1,482.56
FP&L	136.95	550.03
Exterminating	-	148.00
Repairs & Maintenance	53.82	138.82
Printing	-	924.00
Costco Membership	-	55.00
New Coffee Urns	-	179.98
Office Supplies / Postage	161.43	1,410.06
Total Expenses	\$ 8,142.90	\$ 45,926.11
Monthly Surplus / (Deficit)	\$ (795.57)	\$ 6,150.00

**Palm Beach County Intergroup
Operating Report
May 31, 2015**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 3,870.95	\$ 5,073.39	\$ (1,202.44)
Sales Tax	231.94	304.53	(72.59)
Tax Exempt Sales	-	39.50	(39.50)
Group Contributions	2,621.19	4,881.05	(2,259.86)
"Today" Subscriptions	6.00	6.00	-
Birthday Club Memberships	116.00	145.00	(29.00)
Meeting Baskets	62.00	101.00	(39.00)
Florida Roundup	439.25	-	439.25
Total Revenues:	\$ 7,347.33	\$ 10,550.47	\$ (3,203.14)
Expenses:			
Literature Purchases	\$ 3,494.87	\$ 3,829.74	\$ (334.87)
Sales Tax	283.36	353.18	(69.82)
Picnic Expense	-	217.30	(217.30)
Office Salary	2,746.16	2,746.16	-
FICA & Unemployment Tax	210.08	210.09	(0.01)
Paychex (Monthly Fee)	77.00	77.00	-
Health Insurance	208.33	125.00	83.33
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	295.90	293.58	2.32
FP&L	136.95	144.53	(7.58)
Exterminating	-	35.00	(35.00)
Printing	-	231.00	(231.00)
Repairs & Maintenance	53.82	-	53.82
Office Supplies / Postage	161.43	221.44	(60.01)
Total Expenses	\$ 8,142.90	\$ 8,959.02	\$ (816.12)
Monthly Surplus/(Deficit)	\$ (795.57)	\$ 1,591.45	\$ (2,387.02)
Checking Account Balance	\$ 16,323.58	\$ 17,874.45	\$ (1,550.87)
Prudent Reserve Balance	\$ 17,355.47	\$ 17,760.53	\$ (405.06)

Office Activity for May, 2015

Requests for meetings info:	152
12th Step requests:	8
BTG:	-
Other information:	62
Public Information requests:	-
Institutions Meeting requests:	-
Visitors:	242
Emails:	<u>182</u>
Total Activity:	646