

PBC INTERGROUP
Date: July 9th, 2014

BUSINESS MEETING MINUTES
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 53

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Reps: Another Miracle-Intergroup Rep: Ginny D.- Higher Power-Intergroup Rep: Ed W: Back to Book Men's BB Study-Intergroup Rep: Greg C. Comfort Zone-Intergroup Rep: Phillip V.

Chairperson: Gary B - Good evening I pray that everyone had a safe and sober 4th of July. Immediately following tonight's meeting, the Picnic Committee will meet to fill in the several service positions that they need assistance with. Please stay for a few minutes and help with the upcoming PBC Intergroup Picnic that will be held on August 9th at John Prince Park. If you have any money from picnic ticket sales please turn it into the Alternate Chair and get more tickets to sell. We have the Public Information Chairperson position still vacant. There is one motion on the agenda concerning non-conference approved books that may be carried in our Intergroup Office. Also, there is a proposed motion that Mark will place on the August Agenda. Please make sure you pick up a copy. It has to do with fundraising activities conducted during PBC Intergroup Service Activities. Until this motion is addressed by Our Groups PBC Intergroup will refrain from holding any raffles or lotteries.

This motion will change the by-laws so it will be heard in August and voted on in September. The Advisory Committee will meet at 6pm on July 21, 2014 at the PBC Intergroup Office. It is important that all Advisory Committee members attend. Anyone else may attend but may not participate without requesting to do so prior to the meeting by contacting me. Again, please stay after the meeting to help out with the picnic

Alternate Chair: Steve H – Steve gave his report the picnic planning is in progress. There will be a meeting of the Picnic Committee immediately following the Intergroup Business meeting on July 9th. Also, the Picnic Committee will meet

every Wednesday at 6 pm at the Intergroup Office until the picnic on August 9th (That would be: 7/16, 7/23, 7/30 & 8/6). Please plan to attend and support the Picnic Committee.

Also, any members who have sold tickets, please bring the money to the meeting this Wednesday. It will help us gauge how advanced tickets sales are going. Tickets are \$7.00 in advance and \$10.00 the day of the event. Tickets are being sold by Intergroup Reps and can be bought at the Intergroup office.

Treasurer: Mark H – The intergroup had a deficit for the month of March of \$1,417.25. Overall our financial position is strong.

Thank you for all of the individual and group contributions that make our mission possible

Pass the basket in accordance with our 7th Tradition

Secretary: Linda R – (standing in for Deb M) Please send your reports to me this month,

If any Committee Chair needs my email please see me after the meeting Thanks!
Love and Service Linda

Registrar: Roger B – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary.

Office Manager: Ed B – Total Office Activity for June was 676. This was 107 less than last month, and 143 less than last year. Most of the decline in activity was in the number of emails received. The number of visitors and requests for meeting and other information were about the same. There are two openings for Office Volunteers; Monday afternoon from 1 – 5 and Friday afternoon from 1- 5. Volunteers answer the phone and assist with the sale of literature. Generally we ask for a year of continuous sobriety. General Service District 8 will host the South Florida Area 15 Delegate's Report this Sunday at 1:30 PM at the Triangle Club. You will hear a report of 2014 General Service Conference and enjoy a relaxing free lunch. (Flyers are on the table.) We placed information from the current Box

459 regarding the 2015 International Convention on the table. The preregistration fee is \$100 USD. Registration forms will be mailed around the world in August. And online registration will be available starting September 3rd. You must register for the convention before you can make housing reservations. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Doug L -nothing to report until GSR meeting on 7/13.

South County Intergroup Liaison: Jenny K – no report

Archives Committee Liaison: Greg R – I touched base with Dave Downing, all quiet on the Archives front. We are planning to replace some old Grapevines as the wire binding has rusted out. If anyone is interested in helping with that feel free to contact me via email (gregromanski1@gmail). Date is not yet determined, will most likely be the 4th week of July.

Committee Reports:

Public Information: Vacant

12 Step List: Matthew S – No Report

Phone Volunteer Committee: Troy T – No Report

TODAY: Rosemary T – This month, we printed 650 copies of the Today, which features the Intergroup's annual picnic. See the front page for details. Thanks to everyone for being extremely helpful and patient while I am still learning this process. If you have any information you would like to have included in the newsletter next month, please email it to me 2 weeks before the next intergroup meeting. The best way to contact me is via email at rtoulas1287@gmail.com.

Birthday Club: Linda R –All medallions went out, and all Today subscriptions went out as scheduled. The forms to join the Birthday Club and to subscribe to the Today are in the Today newsletter or visit our Intergroup Office. Today subscriptions are \$6.00 per year, with 12 issues mailed directly to you.

When you become a member of the Birthday Club it, \$1 per year of sobriety is the suggested contribution. You receive a Bill & Bob Medallion, Birthday Flyer and your name printed in the TODAY newsletter. The Deadline for new submissions for TODAY printing is the last Wednesday one month prior to the month of your anniversary. Thank you. Love and Service, Linda R.

Website Committee: Randy B- Website Chairperson Report for July to Secretary
Since the last business meeting I have made the following updates and changes:

- Updated Announcement & Events page
- Posted flyer for picnic
- Posted the Today & Intergroup Business Meeting minutes

And here are web stats for the month of June

Total Visitors 5,937

First Time Visitors 4,774

Returning Visitors 1,163

With Smiles & Somersaults,

Randy B.

Group Contact Committee: James H – No Report

Bridging the Gap Committee: Sheila B – Bridging The Gap has had a slow month. No requests have been received for contact persons. I have distributed pamphlets regarding the Bridging The Gap program to The Philip D. Lewis Homeless Resource Center, and to CARP where I personally know Case Managers and Discharge Planners. I hope to distribute more pamphlets and speak to more Discharge Planners in the upcoming month.

Respectfully submitted

Sheila B, Bridging The Gap Program

Where & When Committee: Scott M – I'm an alcoholic my name is Scott. It is a pleasure to serve as the head of the Where and When committee. This month we have not printed, but will most likely in the upcoming weeks. Again thanks for letting me serve.

Institutions Committee: Chris H - Your Institutions Committee currently brings 95 meetings a week to 38 facilities. We had a good response to our ongoing need for new volunteers this month with seven new volunteers! There are still plenty of opportunities for all interested in this rewarding service work.

Plan to attend our regular meeting at the Triangle Club the 1st Sunday each month: new member orientation at 4:30 pm followed by the full committee meeting at 5:00pm. New volunteers need to have six months of continuous sobriety and will observe 2 meetings in facilities prior to active service.

Unfinished Business: Public Information Chair- John F stood for the position and was voted in.

New Business: Motions discussed and will be voted on in the month of August.

1.PBC Intergroup carry the following 2 non-conference approved books: From the Edge of the Cliff (Understanding the Two Phases of Recovery and Becoming the Person You're Meant To Be) and Who's Your Higher Power? (Finding A God of you Understanding)

Both are authored by Dawn O Brecht M.D.

Submitted with the unanimous approval of The Days End Group by Joan P. Intergroup Rep.

PBC Intergroup carry a non-conference approved book entitled 12 Steps and 12 Stories

(Spiritual Messages of Recovery for Children and the Child in You)

Authored by Debra Alessandra

Submitted with the unanimous approval of The Days End Group by Joan P. Intergroup Rep.

Meeting Adjourned:

**Palm Beach County Intergroup
Operating Report
06/01/2014 - 06/30/2014**

Opening Balance Checking: **\$ 17,874.45**

Revenues:

Literature Sales	\$ 3,832.87
Sales Tax	229.31
Tax Exempt Sales	103.00
Group Contributions	2,562.97
Birthday Club Memberships	110.00
Meeting Baskets	48.00

Total Revenues: **\$ 6,886.15**

Expenses:

Literature Purchases	\$ 2,864.77
Sales Tax	296.79
Office Salary	3,432.70
FICA & Unemployment Tax	262.60
Paychex(monthly fee)	77.00
Health Insurance	267.86
Rent & Water	475.00
AT&T (Internet, Phone, Website)	295.79
FP&L	133.80
Exterminating	35.00
Office Supplies / Postage	162.09

Total Expenses **\$ 8,303.40**

Monthly Surplus / (Deficit) **\$ (1,417.25)**

Closing Balance Checking: **\$ 16,457.20**

Opening Balance Prudent Reserve: **\$ 17,760.53**

Prudent Reserve Interest **0.45**

Closing Balance Prudent Reserve: **\$ 17,760.98**

**Palm Beach County Intergroup
Operating Report
6/01/2014 - 6/30/2014**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 3,832.87	\$ 29,416.33
Sales Tax	229.31	1,760.97
Tax Exempt Sales	103.00	699.62
Group Contributions	2,562.70	25,919.24
New Year's Alcothon	-	709.60
Potluck Dinner	-	40.00
Old Timers' Meeting	-	405.00
"Today" Membership	-	12.00
Birthday Club Memberships	110.00	603.90
Meeting Baskets	48.00	410.57
Florida Rondup	-	507.69
Total Revenues:	\$ 6,885.88	\$ 60,484.92
Expenses:		
Literature Purchases	\$ 2,864.77	\$ 23,502.73
Sales Tax	296.79	1,795.07
Alcothon Expenses	-	195.73
Old Timers' Meeting	-	887.76
Picnic Expense	-	217.30
Office Salary	3,432.70	17,850.04
FICA & Unemployment Tax	262.60	1,412.72
Paychex(monthly fee)	77.00	462.00
Health Insurance	267.86	892.86
Liability Insurance (annual)	-	1,875.57
Rent & Water	475.00	2,850.00
AT&T (Internet, Phone, Website)	295.79	1,763.69
FP&L	133.80	634.72
East Coast Fire Equipment	-	42.00
Exterminating	35.00	210.00
Repairs & Maintenance	-	37.70
Printing	-	1,155.00
Costco Membership	-	55.00
Office Supplies / Postage	162.09	1,424.77
Total Expenses	\$ 8,303.40	\$ 57,264.66
Monthly Surplus / (Deficit)	\$ (1,417.52)	\$ 3,220.26

**Palm Beach County Intergroup
Operating Report
June 30, 2014**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 3,832.87	\$ 4,109.93	\$ (277.06)
Sales Tax	229.31	248.66	(19.35)
Tax Exempt Sales	103.00	230.40	(127.40)
Group Contributions	2,562.97	6,339.15	(3,776.18)
Picnic Tickets	-	40.00	(40.00)
Birthday Club Memberships	110.00	63.00	47.00
Meeting Baskets	48.00	64.00	(16.00)
Total Revenues:	<u>\$ 6,886.15</u>	<u>\$ 11,095.14</u>	<u>\$ (4,208.99)</u>
Expenses:			
Literature Purchases	\$ 2,864.77	\$ 3,500.01	\$ (635.24)
Sales Tax	296.79	286.78	10.01
Office Salary	3,432.70	3,432.70	-
FICA & Unemployment Tax	262.60	262.59	0.01
Paychex (Monthly Fee)	77.00	77.00	-
Health Insurance	267.86	-	267.86
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	295.79	296.81	(1.02)
FP&L	133.80	145.68	(11.88)
Exterminating	35.00	35.00	-
Repairs & Maintenance	-	162.28	(162.28)
Printing	-	226.00	(226.00)
Office Supplies / Postage	162.09	86.53	75.56
Total Expenses	<u>\$ 8,303.40</u>	<u>\$ 8,986.38</u>	<u>\$ (682.98)</u>
Monthly Surplus/(Deficit)	<u>\$ (1,417.25)</u>	<u>\$ 2,108.76</u>	<u>\$ (3,526.01)</u>
Checking Account Balance	\$ 16,457.20	\$ 16,958.68	\$ (501.48)
Prudent Reserve Balance	\$ 17,760.98	\$ 17,540.37	\$ 220.61

Office Activity for June, 2014

	<u><i>This Year</i></u>	<u><i>Last Year</i></u>	<u><i>Difference</i></u>
<i>Requests for meetings info:</i>	173	189	(16)
<i>12th Step requests:</i>	6	8	(2)
<i>BTG</i>	-	-	-
<i>Other information:</i>	87	84	3
<i>Public Information requests:</i>	-	1	(1)
<i>Institutions Meeting requests:</i>	1	1	-
<i>Visitors:</i>	259	268	(9)
<i>Emails:</i>	150	268	(118)
	<hr/>	<hr/>	<hr/>
<i>Total Activity:</i>	676	819	(143)
<i>Websites visits - 1st time:</i>	4,774	3,967	807
<i>Websites visits - return visits:</i>	1,163	868	295
	<hr/>	<hr/>	<hr/>
<i>Total:</i>	5,937	4,835	1,102