

## **PBC INTERGROUP**

**Date: December 10, 2014**

## **BUSINESS MEETING MINUTES**

**Start time: 6:15 p.m.**

**Open Meeting ----- Serenity Prayer ----- 12 Traditions Read**

Number of attendees: 50

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Reps: George C – Day's End ; Maria P – Basic Talk; Frank B – Central Group; Robert B – Tired of the Beating; Melissa D – SOP Women's. Alt Reps: Kimberly S – After Hours Club Oasis; Group Contact: Paul H – Unity Church in Jupiter.

Chairperson: Gary B - I pray that everyone had a Healthy, Sober, and Happy Thanksgiving. Tis the season for a lot of fun and sober activities but it can also be a time of stress for some of our members. PBC Intergroup will host 2 Alcathons so our groups can come together and celebrate the Holiday Season and also so we can be there for anyone who may be alone during this festive season. Additionally, our Hotline Committee will be up and running when the Intergroup Office is closed. Please encourage your group members to get involved and attend the Alcathons. Steve will elaborate where the opportunity for service may exist regarding these events. The Advisory Committee will meet on Monday, January 12, 2015 at 6PM here in the Intergroup Office. It is very important that the members of this vital committee attend this meeting and if anyone cannot attend please let me know ASAP. If anyone wants to place a motion on the Agenda for the January 14, 2015 business meeting I must receive it by 12 o'clock noon next Wednesday December 17, 2014. The election for the Group Contact Committee Chairperson will be conducted under Unfinished Business and will have a brief discussion regarding an increase in the Christmas Alcathon rent from \$15.00 per meeting to \$20.00 per meeting during New Business. Again, please try to be there for the newcomer who may be amongst us and those people who may be experiencing being alone or deeply saddened during the next month. It is important that we be here for each other. I pray that during this Season of Love and Friendship you remain Happy, Healthy and especially Sober. I look forward to seeing everyone at our next business meeting on January 12, 2015.

In Love and Service, Gary B., PBC Intergroup Chairperson

Alternate Chair: Steve H – Really had no report other than to announce the Alcahons and encourage the body to announce them at their meetings and put the word out there. A few service opportunities to assist are available; see me after the meeting.

Treasurer: Mark H – We had a deficit of \$2,308.49 for November. I have been in contact with the estate that we had discussions with earlier this year and I anticipate we will be receiving a check for \$5,000 in the next few weeks. This bequest is being made in accordance with our guidelines. Overall our finances are strong. Thank you for all the individual and group contributions that make our mission possible. In service, Mark Herold

*Pass the basket in accordance with our 7<sup>th</sup> Tradition*

Secretary: Deb M – Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website ([aa-palmbeachcounty.org](http://aa-palmbeachcounty.org)) and view the Home page, tab “About Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Registrar: Roger B – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B – This being the last report of the year, it is appropriately short. Total Office Activity for November 655. This was 77 more less last month, and 77 less than last year. The Intergroup Office will be closed Thursday December 25<sup>th</sup> and Thursday January 1<sup>st</sup>. Otherwise, we will keep to our normal operating hours. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. Best wishes for a safe, sane & sober holiday. In love & service, Ed B

General Service/Intergroup Liaison: Doug L - No report – District meeting not yet this month.

South County Intergroup Liaison: Fred M - No report submitted.

Archives Committee Liaison: Greg R – Dave still has no replacement for District 8 archives - if there is anyone interested attend the District 8 business meeting and make your desire known or contact me at 941-914-3223 and I will get you hooked up with Dave. Dave is going to continue setting up the displays, he will have one at the quarterly in April. Nothing else to report from him. I on the other hand have started another job that requires me to work Sundays. I am willing to continue my position without attending the District 8 meetings and communicating directly with Dave via phone or email if there is no objection. Last month I went on a 12 step call in lieu of the Inter-group meeting which I feel was the right thing to do as it is my basic service in AA, but aside from that I feel I have not put in 100% effort into this position. I want to acknowledge that and amend it by working harder at being the archivist liaison. I have an idea to take pictures of the different cool material District 8 has in storage and create a website displaying our archival material and adding a link to the District 8 and Inter-group website but my web design guy dropped out. So once I have my ducks in a row I will propose a motion. I already talked to Dave about it and he is willing to go to the storage locker on a Saturday and take the pictures with me. Only Love Greg

### **Committee Reports:**

Public Information: Sean – My heartfelt apologies for not making the Intergroup regular meeting. It's been a banner ill-health year in the Murphy household this past 2014. Had a not-so-minor heart attack that I suffered on Friday of last week, (the 5th December 2014). My wife brought me home from the hospital late this afternoon, Tuesday the 9th. A few people in the Fellowship that knew of our circumstances were kind enough to send cards and a flower arrangement and to those individuals we extend a heartfelt - Thank you !!!

PI/CPC had nothing new to report beyond the SOP of approved literature distribution.

In Love and Service! Sean M

12 Step List: Matthew S– not in attendance – following is his report. Still looking for new members for the 12 step volunteer list. I just received some new volunteers and will be adding those to the phone list and sending those out. If you know anyone willing to serve please let me know. My e-mail is

[matthewstevens788@yahoo.com](mailto:matthewstevens788@yahoo.com) Thank you for letting me serve

Matthew s

Phone Volunteer Committee: Troy T – Thank you for allowing me to serve as your phone chairperson. Things are running good and I have not been getting any complaints. All slots not filled and I am covering as needed. I will be emailing out

the updated copy of the volunteer list as I have made some changes. The following slots are available. Please hurry and grab one before they are gone.... Friday 5:00Pm till 8:00PM; Friday 11:00 PM till 6:00 Am; Saturday 9:00 AM to 1:00 PM; Saturday 5:00 Pm to 8:00 PM. Welcome to our 2 new volunteers Tyler M and Richard L. This is a very rewarding service commitment and you get a chance to meet and talk with lots of folks both newcomers and veterans alike. Maybe folks have some suggestions to make things better and I would love to get them after the meeting. If you are interested in serving as a phone volunteer feel free to contact me. Thanks for the opportunity to serve, Troy T

TODAY: Rosemary T – Happy Holidays, everyone. It's good to be back. Sorry I haven't been able to attend the meeting the past few months; a school commitment has been keeping me away. This month we printed 650 copies of the Today, featuring the Christmas and New Year's Alcathon schedules and also the Big Book Ball. As usual, if you want anything included in the upcoming events section of the newsletter, contact the Intergroup office or me directly. See you next year.  
Rosemary T

Birthday Club: Linda R – All Birthday Club Medallions and Today subscriptions were sent out on time. If you would like to join the Birthday Club mail in your name address phone number and sobriety date and \$1 per year of your sobriety to Palm Beach County Intergroup, we will send you a Bill and Bob Medallion the month of your anniversary.

Website Committee: Randy B – Since the last business meeting I have made the following updates and changes: - Updated Announcement & Events page; Posted the Today; Posted Intergroup Business Meeting minutes; Posted New meeting list; Posted Agenda for December meeting. And here are web stats for the month of October: Unique total visits 6,977; First Time Visits 5,615; Returning Visits 1,362. With Smiles & Somersaults, Randy Burke

Group Contact Committee: Vacant

Bridging the Gap Committee: Sheila B – Has resigned from the position

Where & When Committee: Scott M – I'm an alcoholic and my name is Scott. It's a privilege to be able to serve as the head of the Where and When committee. Currently we have plenty of booklets and we will order when we get low. If anybody is aware of any changes, additions, or deletions please let me know. Thanks again! Scott

Institutions Committee: Chris H - Your Institutions Committee currently brings 99 meetings a week to 42 facilities – with one new one in the past month. We had a good response to our on-going need for new volunteers this month with nine new volunteers! There are still plenty of opportunities for all interested in this rewarding service work. The Big Book Ball New Year's Eve celebration is rapidly approaching! The Ball will be held December 31 at the Borland Center on PGA Blvd in Palm Beach Gardens from 7pm to midnight. Tickets cost \$20 and include a light dinner, great dancing and New Year's fun! Tickets are available from Institutions Committee members and the Intergroup office. Come and have a great time and, at the same time, help the Institutions Committee to buy Big Books for institutionalized alcoholics. Also, we still need items for our silent auction. You can bring them to the Intergroup Office or call Mary Lee Bigelow at 717-903-7714. Plan to attend our regular meeting at the Triangle Club the 1st Sunday each month: new member orientation at 4:30 pm followed by the full committee meeting at 5:00pm. New volunteers need to have six months of continuous sobriety and will observe 2 meetings in facilities prior to active service. Yours in love and service, Chris Henry

Advisory Board Meeting (John C; David C; Jasine H): Next Advisory Committee Meeting is January 12, 2015 at 6:00 p.m. – Intergroup Office

Unfinished Business: Election of Group Contact Committee chairperson – no one stood; tabled to next month.

New Business: Discussion concerning request from Triangle Club to increase the Christmas Alcathon meeting rent from \$15 to \$20 per meeting. History of the request and discussion ensued. The sense of the body was to allow the increase so Ed will be providing them with the additional money.

Upcoming Events: Christmas Alcathon and New Year's Alcathon.

Meeting Adjourned: 6:40 p.m.

**Palm Beach County Intergroup  
Operating Report  
11/01/2014 - 11/30/2014**

**Opening Balance Checking:** **\$ 17,072.67**

**Revenues:**

Literature Sales	\$ 3,173.00
Sales Tax	189.26
Tax Exempt Sales	100.00
Group Contributions	2,900.80
Birthday Club Memberships	25.00
Meeting Baskets	60.00

**Total Revenues:** **\$ 6,448.06**

**Expenses:**

Literature Purchases	\$ 3,854.26
Sales Tax	299.04
Office Salary	2,746.14
FICA & Unemployment Tax	210.08
Paychex(monthly fee)	77.00
Health Insurance	267.86
Rent & Water	475.00
AT&T (Internet, Phone, Website)	298.39
FP&L	86.51
Master Monitoring (annual charge)	276.00
Repairs & Maintenance	10.58
Office Supplies / Postage	155.69

**Total Expenses** **\$ 8,756.55**

**Monthly Surplus / (Deficit)** **\$ (2,308.49)**

**Closing Balance Checking:** **\$ 14,764.18**

**Opening Balance Prudent Reserve:** **\$ 17,762.76**

Prudent Reserve Interest **0.45**

**Closing Balance Prudent Reserve:** **\$ 17,763.21**

**Palm Beach County Intergroup  
Operating Report  
11/01/2014 - 11/30/2014**

	<u>Current Month</u>	<u>Calendar YTD</u>
<b>Revenues:</b>		
Literature Sales	\$ 3,173.00	\$ 51,456.88
Sales Tax	189.26	3,081.17
Tax Exempt Sales	100.00	1,108.65
Group Contributions	2,900.80	40,635.03
New Year's Alcothon	-	709.60
Potluck Dinner	-	40.00
Old Timers' Meeting	-	405.00
Annual Picnic	-	4,551.00
"Today" Membership	-	28.00
Birthday Club Memberships	25.00	1,084.90
Meeting Baskets	60.00	738.05
Florida Rondup	-	507.69
<b>Total Revenues:</b>	<b>\$ 6,448.06</b>	<b>\$ 104,345.97</b>
<b>Expenses:</b>		
Literature Purchases	\$ 3,854.26	\$ 40,784.44
Sales Tax	299.04	3,178.50
Alcothon Expenses	-	555.73
Old Timers' Meeting	-	887.76
Picnic Expense	-	2,317.72
Office Salary	2,746.14	32,267.36
FICA & Unemployment Tax	210.08	2,515.64
Paychex(monthly fee)	77.00	847.00
Health Insurance	267.86	2,232.16
Liability Insurance (annual)	-	1,875.57
Form 990EZ Tax Preparation	-	250.00
Rent & Water	475.00	5,225.00
AT&T (Internet, Phone, Website)	298.39	3,231.87
FP&L	86.51	1,337.72
FP&L Deposit Refund	-	(257.78)
East Coast Fire Equipment	-	42.00
Exterminating	-	358.00
Alarm Permit	-	25.00
Repairs & Maintenance	10.58	119.87
Master Monitoring (annual charge)	276.00	276.00
Printing	-	2,310.00
Costco Membership	-	55.00
Sam's Club Membership	-	45.00
Office Supplies / Postage	155.69	2,339.17
<b>Total Expenses</b>	<b>\$ 8,756.55</b>	<b>\$ 102,818.73</b>
<b>Monthly Surplus / (Deficit)</b>	<b>\$ (2,308.49)</b>	<b>\$ 1,527.24</b>

**Palm Beach County Intergroup  
Operating Report  
November 30, 2014**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 3,173.00	\$ 4,306.11	\$ (1,133.11)
Sales Tax	189.26	258.59	(69.33)
Tax Exempt Sales	100.00	3.00	97.00
Group Contributions	2,900.80	2,779.22	121.58
Potluck dinner	-	310.00	(310.00)
Birthday Club Memberships	25.00	71.00	(46.00)
Meeting Baskets	60.00	81.00	(21.00)
<b>Total Revenues:</b>	<u>\$ 6,448.06</u>	<u>\$ 7,808.92</u>	<u>\$ (1,360.86)</u>
<b>Expenses:</b>			
Literature Purchases	\$ 3,854.26	\$ 2,871.18	\$ 983.08
Sales Tax	299.04	262.17	36.87
Alcathon Expense	-	360.00	(360.00)
Potluck Dinner	-	100.00	(100.00)
Office Salary	2,746.14	2,746.16	(0.02)
FICA & Unemployment Tax	210.08	210.08	-
Paychex (Monthly Fee)	77.00	77.00	-
Health Insurance	267.86	-	267.86
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	298.39	308.90	(10.51)
FP&L	86.51	105.95	(19.44)
Master Monitoring (annual charge)	276.00	275.00	1.00
Exterminating	-	35.00	(35.00)
Repairs & Maintenance	10.58	68.33	(57.75)
Printing	-	231.00	(231.00)
Grapevine Subscription	-	52.15	(52.15)
Office Supplies / Postage	155.69	81.50	74.19
<b>Total Expenses</b>	<u>\$ 8,756.55</u>	<u>\$ 8,259.42</u>	<u>\$ 497.13</u>
<b>Monthly Surplus/(Deficit)</b>	<u>\$ (2,308.49)</u>	<u>\$ (450.50)</u>	<u>\$ (1,857.99)</u>
<b>Checking Account Balance</b>	<u>\$ 14,764.18</u>	<u>\$ 16,943.16</u>	<u>\$ (2,178.98)</u>
<b>Prudent Reserve Balance</b>	<u>\$ 17,763.21</u>	<u>\$ 17,542.58</u>	<u>\$ 220.63</u>



Office Activity for November, 2014

<b>Requests for meetings info:</b>	<b>119</b>
<b>12th Step requests:</b>	<b>-</b>
<b>BTG:</b>	<b>1</b>
<b>Other information:</b>	<b>62</b>
<b>Public Information requests:</b>	<b>1</b>
<b>Institutions Meeting requests:</b>	<b>-</b>
<b>Visitors:</b>	<b>272</b>
<b>Emails:</b>	<b><u>200</u></b>
<b>Total Activity:</b>	<b>655</b>