

## PALM BEACH COUNTY INTERGROUP BUSINESS MEETING MINUTES

Date: October 14, 2020

Start time: 6:15 PM

Open Meeting ----- Serenity Prayer ----- 12 Traditions

Number of attendees: 19

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

### Introduction of new reps:

Miguel C. – Rep – Fleeting Moment Group

Laura R. – Rep – 3:30 Courtyard Beginners Meeting

Zachary D. – Alt Rep – Third Tradition

Libby B. – Rep – Good Morning Group

### Chairperson: Roger B.

Greetings Everyone, I am Roger B, Chair of PBC Intergroup.

The Intergroup store continues to operate. The store is very small, so we have a rule of 2 customers at a time and request that everyone have the courtesy to keep 6 feet apart wherever possible and to please wear a mask to protect yourself and others. Our Office Manager and Volunteers do the same.

This has been an unusual year for Palm Beach County Intergroup and AA as a whole. We decided to try the in-person meeting in September and that worked out well, so we decided to do it again with this meeting and will continue to do so for the near future as long as the large room is available.

The Advisory Committee met on August 31<sup>st</sup>. The report from that meeting will be presented during the Secretary's report. I had held off reporting on that meeting because it contained personnel information regarding the Office Manager that I had yet to discuss with her. I have discussed the annual evaluation with the Office Manager during the past month and while it was an excellent evaluation, the Advisory Committee had to make a decision that an increase in salary was not possible this year due to the unstable finances that were a result from the Covid-19 event. The Advisory Committee further stated that should finances go in a more positive direction, the lack of an annual salary increase could be offset by a holiday bonus. At this time, the finances have improved. We will continue to monitor this, and the Advisory Committee will talk at the beginning of December and make a recommendation on any possible bonus.

For the first time in my memory of being involved in Intergroup, this fiscal year's IRS tax filing was completed prior to the deadline without an extension needing to be filed. While I would like to take credit for that, I cannot. The conversion of Intergroup finances to QuickBooks along with the Institutions finances subsequently being converted to QuickBooks makes it very easy for our CPA to gather all the information and complete the filing. Of course, I cannot leave out the efficient work that our Office Manager does keeping the software up to date daily as well as her collaboration with the CPA with oversight by the Treasurer. A job well done by all involved.

Area 15 is making tentative plans for an in person quarterly assembly in Sarasota for the weekend of January 15<sup>th</sup> thru 17<sup>th</sup>, 2021. More details to follow.

We will be resuming elections this evening for Alternate Chair and a few Committee Chair and Liaison positions.

I am asking the Group Reps to go back to their Groups and ask them if they are interested in participating in some sort of modified Alcolthon for Christmas and New Years. While it would not be the same as previous years as we don't want to get into serving coffee and sharing snacks, we feel it may be possible to loosely organize some sort of "safe space" where someone could come by and at least have another Alcoholic to fellowship with. We are also starting a conversation with the Triangle Club on the availability of their property if we do decide to have an event. We know that the Groups have gone through a lot of changes this year as far as meeting in person and meeting virtually. Some Groups have

just dissolved. So, at this time, we just want to get some feedback from the Groups. Group Reps can call or email the Intergroup Office during the next month with their feedback.

If you have any further questions, comments, or greetings, you can route them through the Intergroup Office at (561) 655-5700, email the office at [pbciaa@bellsouth.net](mailto:pbciaa@bellsouth.net) or email me directly at [rwbrand@gmail.com](mailto:rwbrand@gmail.com).

Roger B  
PBC Intergroup Chair

**Co-Chairperson: Vacant**

No report.

**Treasurer: Kate D.**

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Revenues for September 2020 were \$9,704.79 and Expenses were \$4,508.98 resulting in a net surplus of \$5,195.81. Group Contributions were \$8,494.35. The opening checking balance for September was \$8,475.87 and the closing was \$9,232.12. The Prudent Reserve balance for September was \$12,548.88 including the 9 cents we made in interest plus \$2000.00 that we transferred from checking. We wish to thank the Groups and AA members of Palm Beach County for their very generous support for the month of September.

Thanks for allowing me to be of service,  
Kate D – PBC Intergroup Treasurer

**Secretary: Heather K.**

Please fill out new group rep sheets and email in any committee reports by Thursday evening. Please send in either a word format or in the body of the email. If you did not get the reminder email, please make sure I have your email address. Thanks! Heather

**Registrar: Rhonda B.**

All minutes from last month's meeting and the agenda for this month's meeting were sent out to over 200 individuals.

Thanks, Rhonda B., Registrar

**Office Manager: Tracy D.**

Good Evening,

My name is Tracy, and I am an Alcoholic.

We have had several changes to the "Where and When" and Meeting Guide this past month, going forward, our Web Master will be updating the app and website once a month.

If changes are made to your groups location or Zoom Meetings, they will be sent to him on the last day of the month.

Please keep in mind, if your group moves or changes to a non-addressed location, we will be unable to up-date your information. **There must be an address.**

All changes need to be submitted in writing with your name, group name, your position with-in your group, email address and phone #, in person or sent to [PBCIAA@Bellsouth.net](mailto:PBCIAA@Bellsouth.net).

Club houses and meetings are opening daily, and we want to be able to get your groups information out. It is up to your Intergroup rep to contact Palm Beach County Intergroup and up-date us on the status of your meeting. We do not know if you do not tell us.

We are still looking for phone volunteers for evenings, weekends and Holiday shifts to answer phones. Please contact Intergroup or see Courtney or me after this meeting.

We are currently looking for a local, small printing company for our "Where and When" and "Today" newsletters. Any referrals would be helpful.

I would like to wish our volunteer Howie a very happy birthday and congratulations for his 33 years of sobriety! He is Loved and Cherished by many!

With Love and In Service, Tracy

**General Service/Intergroup Liaison:** Maria P.

No report.

**South County Intergroup Liaison:** Jonathan K.

No report.

**Archives Committee Liaison:** Vacant

No report.

**Advisory Committee Minutes:**

Intergroup Advisory Meeting Minutes, August 31, 2020

Open Meeting 6:02 PM with Serenity Prayer

Present: Roger, Kate, Heather, Rhonda, Mark, Cindy (via phone)

**Chair: Roger**

Possibility of amending the By-Laws for the Advisory Board to change one of the 3 At Large members to be the Institutions chair.

At the beginning of the shut-down, there were no funds coming into Intergroup. The past few months has seen donations from individuals and groups. At the present time, Intergroup can pay their bills along with the office manager. Even though the board concurs that the office manager is doing a good job, it is unable to give a raise. There is a possibility of a bonus around the holidays, finances dependent.

In person Intergroup meeting, next Wednesday September 9, 2020, to take place in the Triangle club.

**Alternate Chair: Vacant**

No report.

**Treasurer: Kate**

Discussion regarding donations via phone with Square as well as auto debit recurring donations.

**Registrar: Rhonda**

Monthly meeting agenda was sent.

**Secretary: Heather**

No report.

**At Large Members:**

No new business.

Meeting adjourned at 6:26 PM.

## **COMMITTEE REPORTS**

**Public Information:** Paula B.

No report. Thanks, Paula

**12 Step List:** Vacant

No report.

**Phone Volunteer Committee:** Cortney D.

I have had my work cut out for me this month. I have reviewed the volunteer list, reached out to all the volunteers to find out who was still willing to serve. I have found multiple empty spots and have done my best to fill them. All spots are filled but 4 overnight positions. With love and service, Cortney D.

**TODAY:** Shauna M.

No report.

**Birthday Club:** Vacant.

**Website Committee: Billy J.**

No report.

**Group Contact Committee: Glenn B.**

Oasis is open inside with limited seating and they are having meetings every day. My home group breaks off to a second, outdoor meeting when all the inside seats fill up. Others may do the same.

I went to the 11th Step Group at Our Club in Lantana. They have a lot of social activities, and their intergroup rep is active, and brings them intergroup news.

Our Club is also having meetings every day. Some of these allow smoking indoors.

I also went to the Hope Starts Here meeting at the Church of the Guardian Angels in Lantana. There was supposed to be a big book meeting when I went, but nobody was there. I did speak to the pastor who said that AA was having regular meetings at the church and did not know why they were not around on Monday. Thank you for letting me be of service. Glenn B

**Bridging the Gap Committee: Daniel C.**

Had one request.

**Institutions Committee: Mark H.**

No report.

**Old Business:**

Elections:

Alternate Chair – No takers.

12 Step List – No takers

Website – No takers

Birthday/Today – No takers

Archives – Miguel C.

**New Business:**

No New business.

**Upcoming Events:**

Alcothon replacement suggestions.

**Meeting Adjourned: 6:51 PM**