

## **PBC INTERGROUP BUSINESS MEETING MINUTES**

Date: January 9, 2019

Start time: 6:15 p.m.

**Open Meeting** ----- **Serenity Prayer** ----- **12 Traditions**

**Number of attendees:** 54

**Declaration of Unity:** This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

### **Introduction of new reps:**

Kim M. – Group Rep – Sobriety and Thunder  
Phil M. – Alt. Rep. – Sobriety and Thunder  
George L. – Group Rep. – Love, Faith and Life  
Mike N. – Alt. Rep. – Love, Faith and Life

**Chairperson:** Deb M Good evening everyone, my name is Deb and I am an alcoholic.

If you have a motion you would like seen on the Agenda to be presented next month, please e-mail it to me no later than January 23, 2019– the deadline to be placed on the February Agenda.

The Christmas eve/morning and New Year's eve/morning Alcothons took place recently. A run down on the finances associated with that will be reported by Tracy in her report. All of the groups were present for their time slots – thank you! Feedback was positive and all who attended had a nice time.

A position on the Advisory Committee has become vacant and we will be doing a brief election later on to fill that slot. Please consider this if you wish to continue your service opportunities with Intergroup. Keep in mind that I will be announcing information regarding the upcoming elections during next month's meeting.

Members of the Institutions Committee board met with me and Roger this past Sunday to touch base on where we are. The Big Book ball was held at the Triangle Club this year and with the close proximity between the Big Book Ball and the Intergroup Alcothons, there was a lot of back and forth and both were well attended. Everyone felt that the AA community in our area has been feeling more positive and confident about the relationship between Intergroup and the Institutions subcommittee.

One of our groups has very graciously offered to contribute to re-floor the business office and store here at the Intergroup building. This is very much appreciated. However, I feel that we should paint first and am throwing out a date to have a painting party. So – if you would like to help us out – do take advantage of this service opportunity and sign up. The tentative date is the weekend of January 26<sup>th</sup>. We should be able to get it done over the two days of the weekend. We will need to move furniture and otherwise do the necessary preparation and painting and then of course, moving everything back. If you know of someone who can give us a discount on paint and supplies – please get them in contact with me or Tracy. I have a sign-up

sheet here at the front. If you wish to assist – please give us your name and number, and we will be in contact with further details. That's it for me this evening. Love & service, Deb M.

**Co-Chairperson:** Maria S. – No Report Submitted

**Treasurer:** Roger B. - Revenues for December 2018 were \$5,028.25 and Expenses were \$6,258.98, resulting in a net deficit of \$1,230.73. While we did slightly better than last month, Group Contributions were down from the same period last year. Both the Christmas and New Year's Alcothons paid for themselves with slight surpluses. I am hoping that income will increase in January with it being at the end of the 2018 quarter. The opening checking balance for December was \$4,732.16 and the closing was \$3219.42. The Prudent Reserve balance for December was \$13,546.39 including the 12 cents we made in interest. Thanks for allowing me to be of service, Roger B – PBC Intergroup Treasurer

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

**Secretary:** Kate D –Thank you to all who have turned in your reports; if you have not please get it to me by Thursday at 5:00pm. Kate D.

**Registrar:** Scott M - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete an information card and hand to the Secretary. If any information needs updating, please reach out. You all be happy now 😊 Thanks, Scott M

**Office Manager:** Tracy D - Happy New Year to all from Intergroup! December was less than a stellar month with contributions at \$3,009.14 that included a contribution from the River Bottom Group of \$588.00. This year's Alcothons netted a total of \$396.98 with expenses at \$1,124.58, which included a fee of \$480.00 for the Christmas Alcothon at Tri-Angle Club. We do have our annual insurance premium due by January 30<sup>th</sup> 2019 in the amount of \$1,489.06. Any contributions are greatly appreciated. With Love and Service, Tracy

**General Service/Intergroup Liaison:** Rhonda B. Reminder by many officers to step up and serve and thanks for allowing to serve.

Treasurer's report: beginning balance: \$16900.23. Ending balance after disbursements is \$10320.88. Prudent reserve is \$3000.27.

**CORRECTIONS:** Time and date change for MCI MAX meeting. There are 4 more people in process to be cleared. Chairperson stated he is not welcome at institutions committee so he sent someone to get report. He then summarized report and said he had no south county report due to no funds to buy gas. New members welcome

**GRAPEVINE:** meets at 3 before every district 8 meeting. Join them.

TREATMENT: Reviewed North county institutions report. South County has 33 meetings in 15 facilities. Volunteers welcome.

AD HOC: will meet in January to continue work on re-alignment of sub-districts.

Approved 2019 budget and increase archives storage budget by \$1641.

63RD FLORIDA STATE CONVENTION 7/31-8/4 @ TRUMP NATIONAL DORAL MIAMI IN DORAL, FLORIDA

Next General Service Meeting is 1/20/19 @ Triangle Club @ 4:30pm

In Service, Rhonda B.

**South County Intergroup Liaison:** Christine – No meeting was held in December.

**Archives Committee Liaison:** Richard M. -Good evening fellow intergroup members. Spoke with Mike H. past General Service Archives representative to schedule meeting to discuss mission of Archives Committee. He is currently the Archive Committee GSO interim representative. Mike advised he would call next week to set date for our meeting. He previously stated General Service has no presentations currently scheduled. One question our intergroup reps may want to discuss with their groups is if any members have AA archives (AA tapes or memorabilia) they would like to share with the Archives Committee. Richard M. 818-585-8891

## **COMMITTEE REPORTS**

**Public Information:** Stacy – No report submitted

**12 Step List:** Sam B. – Nothing to Report

**Phone Volunteer Committee:** Debbie J - Happy New Year to All from the Phone Committee. I am an alcoholic; my name is Debbie, and I am the Chair of the Phone Committee. It has been an eventful month: the Committee provided 24 hour phone coverage over the Christmas and New Year's holidays when the Intergroup office was closed. It proved challenging, due to the holiday vacations of some members, the unexplained disappearance of others, and, sadly, the death of one of our most longstanding and productive contributors. His absence has certainly left a void in the schedule. We have recruited a few new members, but could always use more. Anyone else with the time and willingness to serve in this relatively painless capacity would be warmly welcomed. Best wishes for a New Year marked by the fulfillment of the Promises for each of you. In grateful love and service, Debbie

**TODAY:** Cary M. – The Intergroup newsletter, TODAY, continues to need content from your group. Each issue is published on the Second Wednesday, to coincide with the Intergroup monthly meeting. The easiest way to get your announcement published is to bring it to the Intergroup meeting. If not, please e-mail it to Tracy in the office well before month-end.

Please take and distribute the January issue from the front table. Hugs, Cary M

**Birthday Club:** Heather K - Hi! The January birthday club medallions and Today's will be mailed out tomorrow. I have also been updating addresses that are no longer valid or sobriety dates that have been deemed incorrect. Love & Service, Heather K

**Website Committee:** Billy J – -Where and When updated as of 01/03/2019, January Today is posted, January Agenda is Posted, Minutes for December, Flyer for Tequesta Christmas party was removed, Christmas and New Year's Alco-Thon schedules were removed and various meetings updated on the App. Thanks! Billy J

**Group Contact Committee:** Melissa, No report submitted

**Bridging the Gap Committee:** Howie – No report submitted

**Where and When:** Tracy D. We had a total of 5 changes to the Where and When – In service Tracy D.

**Institutions Committee:** Linda/Mark – No report submitted

**Old Business:** - Alcothon Reports

**New Business:** - Election of Advisory Committee Member – Linda was voted into the position.

**Upcoming Events:** Old Timer's Social in April or May, date has not yet been decided.

**Meeting Adjourned:** 6:46pm

See you next month!

PBC Intergroup Treasurer Report 01-09-2019

Revenues for December 2018 were \$5,028.25 and Expenses were \$6,258.98, resulting in a net deficit of \$1,230.73. While we did slightly better than last month, Group Contributions were down from the same period last year. Both the Christmas and New Years alcohons paid for themselves with slight surpluses. I am hoping that income will increase in January with it being at the end of the 2018 quarter. The opening checking balance for December was \$4,732.16 and the closing was \$3219.42. The Prudent Reserve balance for December was \$13,546.39 including the 12 cents we made in interest.

Thanks for allowing me to be of service,

Roger B – PBC Intergroup Treasurer

PBC Intergroup Association  
Profit & Loss  
December 2018

	Dec 18	Nov 18	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Direct Public Support</b>				
Group Contributions	2,990.38	2,827.47	162.91	5.76%
Direct Public Support - Other	18.76	237.81	-219.05	-92.11%
<b>Total Direct Public Support</b>	<u>3,009.14</u>	<u>3,065.28</u>	<u>-56.14</u>	<u>-1.83%</u>
<b>Investments</b>				
Interest-Savings, Short-term CD	0.12	0.11	0.01	9.09%
<b>Total Investments</b>	<u>0.12</u>	<u>0.11</u>	<u>0.01</u>	<u>9.09%</u>
<b>Sales</b>				
Books	3,456.14	2,356.15	1,099.99	46.69%
Literature	914.35	808.55	105.80	13.09%
Medallions	1,560.00	1,191.05	368.95	30.98%
<b>Total Sales</b>	<u>5,930.49</u>	<u>4,355.75</u>	<u>1,574.74</u>	<u>36.15%</u>
<b>Special Events Income</b>				
Annual Picnic	0.00	570.00	-570.00	-100.0%
Birthday Club	130.00	29.00	101.00	348.28%
<b>Total Special Events Income</b>	<u>130.00</u>	<u>599.00</u>	<u>-469.00</u>	<u>-78.3%</u>
<b>Total Income</b>	<u>9,069.75</u>	<u>8,020.14</u>	<u>1,049.61</u>	<u>13.09%</u>
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>				
COGS - Books	2,854.39	1,861.77	992.62	53.32%
COGS - Literature	384.65	385.25	-0.60	-0.16%
COGS - Medallions	683.19	525.87	157.32	29.92%
Purchase Cost & Discounts	51.91	-12.55	64.46	513.63%
Cost of Goods Sold - Other	67.36	76.32	-8.96	-11.74%
<b>Total Cost of Goods Sold</b>	<u>4,041.50</u>	<u>2,836.66</u>	<u>1,204.84</u>	<u>42.47%</u>
<b>Total COGS</b>	<u>4,041.50</u>	<u>2,836.66</u>	<u>1,204.84</u>	<u>42.47%</u>
<b>Gross Profit</b>	<u>5,028.25</u>	<u>5,183.48</u>	<u>-155.23</u>	<u>-3.0%</u>
<b>Expense</b>				
<b>Contract Services</b>				
Credit Card Fees	67.21	51.20	16.01	31.27%
<b>Total Contract Services</b>	<u>67.21</u>	<u>51.20</u>	<u>16.01</u>	<u>31.27%</u>
<b>Facilities and Equipment</b>				
Exterminating	37.00	0.00	37.00	100.0%
Rent Water	475.00	475.00	0.00	0.0%
Facilities and Equipment - Other	285.92	0.00	285.92	100.0%
<b>Total Facilities and Equipment</b>	<u>797.92</u>	<u>475.00</u>	<u>322.92</u>	<u>67.98%</u>
<b>Operations</b>				
AT&T Internet	69.73	76.73	-7.00	-9.12%
FPL	208.59	343.74	-135.15	-39.32%
Office Supplies	19.91	230.16	-210.25	-91.35%
Postage, Mailing Service	39.99	0.00	39.99	100.0%
Printing and Copying	197.00	197.00	0.00	0.0%
<b>Total Operations</b>	<u>535.22</u>	<u>847.63</u>	<u>-312.41</u>	<u>-36.86%</u>
<b>Other Types of Expenses</b>				
Employee Health Insurance	150.00	150.00	0.00	0.0%
Other Types of Expenses - Other	35.00	0.00	35.00	100.0%
<b>Total Other Types of Expenses</b>	<u>185.00</u>	<u>150.00</u>	<u>35.00</u>	<u>23.33%</u>
<b>Payroll Expenses</b>				
FICA and Unemployment Tax	270.98	294.55	-23.57	-8.0%
Office Manager Salary	3,542.00	3,850.00	-308.00	-8.0%
Paychex	174.00	87.00	87.00	100.0%
Payroll Expenses - Other	200.00	0.00	200.00	100.0%
<b>Total Payroll Expenses</b>	<u>4,186.98</u>	<u>4,231.55</u>	<u>-44.57</u>	<u>-1.05%</u>
<b>Special Events</b>				
ANNUAL PICNIC	120.17	851.00	-730.83	-85.88%
Special Events - Other	366.48	0.00	366.48	100.0%
<b>Total Special Events</b>	<u>486.65</u>	<u>851.00</u>	<u>-364.35</u>	<u>-42.81%</u>
<b>Total Expense</b>	<u>6,258.98</u>	<u>6,606.38</u>	<u>-347.40</u>	<u>-5.26%</u>
<b>Net Ordinary Income</b>	<u>-1,230.73</u>	<u>-1,422.90</u>	<u>192.17</u>	<u>13.51%</u>
<b>Net Income</b>	<u><u>-1,230.73</u></u>	<u><u>-1,422.90</u></u>	<u><u>192.17</u></u>	<u><u>13.51%</u></u>

**Bank Account Balances**

Checking	12/1/2018	\$4,732.16
	12/31/2018	\$3,219.42
Prudent Reserve	12/1/2018	\$13,546.27
	12/31/2018	\$13,546.39

**PBC Intergroup Association**  
**Group Contributions**  
**December 2018**

01/06/19

Accrual Basis

Date	Memo	Name	Amount	Balance
<b>Parts</b>				
<b>Group Contribution (Contributions from groups)</b>				
12/27/2018	Contributions from groups	AA Member Contribution	874.65	874.65
12/06/2018	Contributions from groups	After Hours Group	276.16	1,150.81
12/18/2018	Contributions from groups	Beachcomer Group	3.55	1,154.36
12/14/2018	Contributions from groups	Big Book Spritual Group	200.00	1,354.36
12/10/2018	Contributions from groups	Days End	90.00	1,444.36
12/15/2018	Contributions from groups	Design For Living	50.00	1,494.36
12/22/2018	Contributions from groups	Friends of Bill W. Group	50.00	1,544.36
12/19/2018	Contributions from groups	High Noon Group	100.00	1,644.36
12/19/2018	Contributions from groups	High Noon Group	100.00	1,744.36
12/19/2018	Contributions from groups	Hope on Haverhill	95.00	1,839.36
12/12/2018	Contributions from groups	Intergroup Business Meeting	47.27	1,886.63
12/26/2018	Contributions from groups	Lake Worth Group	6.02	1,892.65
12/21/2018	Contributions from groups	Lantana Group	38.53	1,931.18
12/12/2018	Contributions from groups	Look To This Day - Wellington	0.20	1,931.38
12/21/2018	Contributions from groups	Love, Faith & Life	10.00	1,941.38
12/06/2018	Contributions from groups	Monday Night Riverbottom Group	300.00	2,241.38
12/21/2018	Contributions from groups	No Matter What	50.00	2,291.38
12/07/2018	Contributions from groups	Primetime Group	91.00	2,382.38
12/28/2018	Contributions from groups	Riverbottom Group	288.00	2,670.38
12/03/2018	Contributions from groups	Seagull Cottage 3, 7, 11 Group	320.00	2,990.38
Total Group Contribution (Contributions from groups)			2,990.38	2,990.38
Total Parts			2,990.38	2,990.38
<b>TOTAL</b>			<b>2,990.38</b>	<b>2,990.38</b>

**PBC Intergroup Association**  
**Profit & Loss**  
December 2017

	<u>Dec 17</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Direct Public Support	
Group Contributions	3,617.05
Direct Public Support - Other	1.93
Total Direct Public Support	3,618.98
Investments	
Interest-Savings, Short-term CD	0.19
Total Investments	0.19
Other Types of Income	0.19
Sales	
Books	2,086.50
Literature	679.95
Medallions	1,003.30
Total Sales	3,769.75
Special Events Income	
"Today" Subscriptions	6.00
Alcothon	858.14
Annual Picnic	224.00
Birthday Club	40.00
Total Special Events Income	1,128.14
<b>Total Income</b>	<b>8,517.25</b>
<b>Cost of Goods Sold</b>	
Cost of Goods Sold	
COGS - Books	1,927.66
COGS - Literature	273.56
COGS - Medallions	405.78
Purchase Cost & Discounts	42.93
Cost of Goods Sold - Other	12.48
Total Cost of Goods Sold	2,662.41
<b>Total COGS</b>	<b>2,662.41</b>
<b>Gross Profit</b>	<b>5,854.84</b>
<b>Expense</b>	
Contract Services	
Credit Card Fees	102.35
Total Contract Services	102.35
Facilities and Equipment	
Equip Rental and Maintenance	25.00
Exterminating	37.00
Rent Water	475.00
Total Facilities and Equipment	537.00
Operations	
AT&T Internet	208.22
Books, Subscriptions, Reference	0.00
FPL	102.79
Office Supplies	57.70
Printing and Copying	231.00
Total Operations	599.71
Other Types of Expenses	
Employee Health Insurance	150.00
Other Costs	100.00
Total Other Types of Expenses	250.00
Payroll Expenses	
FICA and Unemployment Tax	275.40
Office Manager Salary	3,600.00
Paychex	87.00
Total Payroll Expenses	3,962.40
Special Events	538.81
<b>Total Expense</b>	<b>5,990.27</b>
<b>Net Ordinary Income</b>	<b>-135.43</b>
<b>Net Income</b>	<b>-135.43</b>