

PBC INTERGROUP BUSINESS MEETING MINUTES

Date: May 9, 2018

Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 51

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps:

Jeremy O. – Group Representative – Good Guys

Mark S. – Group Representative – Tired of the Beating

Tom P. – Alternative Representative – Happy Joyous and Free

Chairperson: Deb M. - Good evening everyone, my name is Deb and I am an alcoholic. If you have a motion you would like seen on the Agenda to be presented next month, please e-mail it to me no later than May 23, 2018 – the deadline to be placed on the Agenda.

I will announce again that we have decided we will no longer have the prior month's minutes available at the time of the business meeting as they are emailed to all of the reps and alternate reps, board members and chairs each month. If you would like a hard copy, however, we will see that you get one.

Roger and I met with the new officers of the Institutions Committee recently. We talked over some new ideas to make the relationship between intergroup and Institutions more cohesive and we look forward to working together. The Advisory Committee will be meeting next month. If you have any issues of concern that you would like to be presented to the Advisory Committee please e-mail me.

Tonight, we will continue with elections for the Alt Chair position, an Advisory Committee, and all of the remaining committee chair positions (Public Information, Phone List, Where & When, Group Contact Committee and So County Liaison). The first committee reports for the new committee chairs are tonight. We will have those presented, go through elections for the remaining positions, and end with discussion on the pending motion to take back to your groups for the vote.

During elections we will be electing by way of the Third Legacy process – the format for which I will go through before we start. I had a paper available last month that talked to the criteria for election and the duties and responsibilities of the respective positions and it is available for those interested.

The Motion to Modify the By-Laws to remove the Where & When committee chair position has been presented by representatives for 3 groups. Discussion will commence for (15 to 20) minutes at which time we will close discussion. Next month, the motion will be presented to the body again, seconded and voted upon.

Last month we talked about the kitties. We have solved that problem. Tracy was able to speak to the people and they understand our position and will be more amenable to our concerns in the future. Love & service, Deb Morgan

Acting Alt. Chair. – Deb M- The Old Timer's Speaker Meeting was a success. We came away with a small deficit – less than \$50. We had 19 speakers with a total of 763 years of sobriety. I was happy to see some familiar faces and disappointed that there were some that were not there. All in all it was a very nice, intimate affair this year and everyone agreed it was a good time. Thank you for all of those who helped with planning, set up, serving and clean up. You are very much appreciated. Love & service, Deb Morgan

Treasurer: Roger B. Revenues for April 2018 were \$8,765.57 and Expenses were \$5,045.59, resulting in a net surplus of \$3,719.98. The opening checking balance for April was \$5,355.40 and the closing was \$6,753.95. The Prudent Reserve balance for April was \$12,045.10 including the 20 cents we made in interest.

We would like to thank the Groups for their generous contributions. We will be transferring additional funds into our prudent reserve account during this month. Thanks for allowing me to be of service, Roger B – PBC Intergroup Treasurer

Basket passed in accordance with our 7th Tradition

Secretary: Kate D –Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday at 5:00pm. Kate D.

Registrar: Scott M – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete an information card & hand to the Secretary. I apologize that I could not attend the meeting. Thanks, Scott M

Office Manager: Tracy D - April was a little slow at Intergroup with only 85 Meeting Information calls and I feel this is a direct result of the phone app working so well. Our total activity at Intergroup was at 550, including 204 visitors with 182 sales receipts. Thank you to the volunteers who put time in to make our annual "Old Timers Meeting" a success. We had over 700 years of sobriety. Total expenses were at \$637.96 but as we raffled, (2) of "The Books That Started It All" and Passed the basket, Intergroup did net \$36.96. We do still have 4 more books in our office for sale at our cost. Please keep in mind, Intergroup will be closed Monday, May 28th in observance of Memorial Day. . With Love and Service, Tracy

General Service/Intergroup Liaison: Rhonda B.- FCYPAA 4/28 FCYPAA OLYMPICS @JOHN PRINCE PARK

FL STATE CONVENTION MARATHON MEETINGS NEED HOME GROUPS TO TAKE ON MEETINGS 20 NEEDED

Annie C will speak next month @this meeting Delegate May 20 lunch 130 report @ 2

Elected positions up for vote in October be ready

3 motions on agenda reports will be heard only if time

Chair and alt chair attended quarterly. Reminder of Founders Day picnic

October quarterly hosted by district 8 and 17.

Next prep meeting May 19 @ 2

Elections:

Accessibility chairperson Samir elected

DCM 1. 6. 7. 9. 14. 15. 16. 18

Sharon took 9

ACM 1. 2. 3. 4. 5. 6. 9. 11. 13. 16. 18

Kelly took 9

MOTIONS:

A. Treasurer pays annual archives storage bill in December

Passed

B. District 8 chair form ad hoc committee to draw new sub districts from 6, 7 and 8.

Sub district is too big

Amendment to motion was seconded - Chair appoints ad hoc committee to look at all sub districts

Amended motion Passed to go to vote

Background lines Last reviewed in 2008.

Much discussion - vote passed

C. LITERATURE CHAIR NO LONGER BE RESPONSIBLE FOR NEW GSR ORIENTATION

Some discussion - motion failed

-Literature chair Ashley need new chairperson

-Committee in favor of getting some recognition

-Opposed to new stuff in big book

-Lit committee meets 3:30 before district 8 meeting

-Traditions and concepts service committee chair meeting at 3pm to read thru 12 concepts on - 3rd Sunday of May no meeting but will be in reading again in June

-Corrections chair corresponding with inmate 1st 24 hours is crucial. New area chair is James H. Looking for alternate chair

South County Intergroup Liaison: Vacant (Maria S.) – No report submitted

Archives Committee Liaison: Ilia E – I have found the key to the cabinet and I will be receiving more archived documents. – In service, Ilia E.

COMMITTEE REPORTS

Public Information: Vacant

12 Step List: Sam B. – Updated phone list and created new spreadsheet. We currently need more volunteers, so if you can go back to your groups and announce that more volunteers are needed, that would be great. Sam B.

Phone Volunteer Committee: Vacant (Anette K) – no report submitted

TODAY: Cary M – Attached please find the “Today” newsletter for May 2018. Please print 650 copies folded on 11x17 stock. This month we would like the newsletter to be the usual 4 pages, printed on plain white paper. We must have delivery, at the latest, by 3:00 pm Wednesday, April 9th; however, sooner is better. If you have any questions, please contact the undersigned. Please verify that you have received this email either by phone 561-818-0018, or email carymoore@att.net. – In service Cary M

Birthday Club: Rhonda B Birthday Club - May medallions and TODAY newsletters will go out by end of month. Thank you, Rhonda

Website Committee: Billy J – The following changes were made to the website; Where and When updated as of 5/9/2018, May Today is posted, May Agenda is Posted, Minutes for April are posted. In service, Billy J.

Group Contact Committee: Vacant (Kevin) – No Report Submitted

Bridging the Gap Committee: Howie – No report submitted

Where & When Committee: Tracy D – The total up-dates were 6 for the month of April. The changes, new groups and updated information was sent to the printers for our newest Where and When on 5/1/18. Please keep in mind, any changes that were submitted after 5/1/18 will need to go in our next printing but will be uploaded to our app and web site. 1,500 were ordered at a cost of \$650.00 and will be in our office ASAP. The Where and When can be purchased at .50 each or a bundle of 20 for \$10.00. With Love and Service, Tracy

Institutions Committee: JB - We have new members and the changeover has been great. Please note that the institution's committee has orientation the first Sunday of every month at the Triangle Club for new members. It's at 4:30 and criteria is 6 months continuous sobriety. General meeting is at 5:00. General meeting is where you could pick up new commitments. We currently serve 39 facilities with 88 meetings a week. If you presently take meetings in to a facility please encourage your speakers to get orientated so they can cover for you if need be! Thank You, James.

Old Business: - Continued Election
Alternate Chairperson – Maria S.

The following Committee Chairperson positions are vacant and remain vacant as no one stood for the positions;

- Advisory Committee (1 vacancy)
- Public Information
- Group Contact
- South County Liaison
- Where and When

New Business: - Motion to modify the By-laws to Eliminate the Where and When Committee to be taken back to groups to be voted on again

Upcoming Events: None

Meeting Adjourned: 6:55pm

See you next month!

PBC Intergroup Treasurer Report 05-09-2018

Revenues for April 2018 were \$8,765.57 and Expenses were \$5,045.59, resulting in a net surplus of \$3,719.98. The opening checking balance for April was \$5,355.40 and the closing was \$6,753.95. The Prudent Reserve balance for April was \$12,045.10 including the 20 cents we made in interest.

We would like to thank the Groups for their generous contributions. We will be transferring additional funds into our prudent reserve account during this month.

Thanks for allowing me to be of service,

Roger B – PBC Intergroup Treasurer

PBC Intergroup Association
Profit & Loss
 April 2018

1:43 PM
 05/06/2018
 Accrual Basis

	Apr 18	Mar 18	\$ Change	% Change
Ordinary Income/Expense				
Income				
Direct Public Support				
Group Contributions	6,604.35	3,905.18	2,699.17	69.12%
Direct Public Support - Other	306.53	5.00	301.53	6,030.6%
Total Direct Public Support	6,910.88	3,910.18	3,000.70	76.74%
Investments				
Interest-Savings, Short-term CD	0.20	0.00	0.20	100.0%
Total Investments	0.20	0.00	0.20	100.0%
Other Types of Income				
Miscellaneous Revenue	0.00	300.00	-300.00	-100.0%
Total Other Types of Income	0.00	300.00	-300.00	-100.0%
Sales				
Books	2,840.60	4,893.97	-2,053.37	-41.96%
Literature	916.70	845.60	71.10	8.41%
Medallions	1,164.50	1,087.50	77.00	7.08%
Total Sales	4,921.80	6,827.07	-1,905.27	-27.91%
Special Events Income				
"Today" Subscriptions	0.00	18.00	-18.00	-100.0%
Birthday Club	131.00	33.00	98.00	296.97%
Total Special Events Income	131.00	51.00	80.00	156.86%
Total Income	11,963.88	11,088.25	875.63	7.9%
Cost of Goods Sold				
Cost of Goods Sold				
COGS - Books	2,402.74	4,717.24	-2,314.50	-49.07%
COGS - Literature	262.96	369.43	-106.47	-28.82%
COGS - Medallions	459.45	444.39	15.06	3.39%
Purchase Cost & Discounts	36.20	10.51	25.69	244.43%
Cost of Goods Sold - Other	36.96	0.00	36.96	100.0%
Total Cost of Goods Sold	3,198.31	5,541.57	-2,343.26	-42.29%
Total COGS	3,198.31	5,541.57	-2,343.26	-42.29%
Gross Profit	8,765.57	5,546.68	3,218.89	58.03%
Expense				
Facilities and Equipment				
Exterminating	37.00	37.00	0.00	0.0%
Rent Water	475.00	475.00	0.00	0.0%
Facilities and Equipment - Other	53.54	0.00	53.54	100.0%
Total Facilities and Equipment	565.54	512.00	53.54	10.46%
Operations				
AT&T Internet	274.42	274.06	0.36	0.13%
Books, Subscriptions, Reference	0.00	311.60	-311.60	-100.0%
FPL	0.00	85.64	-85.64	-100.0%
Office Supplies	28.56	101.06	-72.50	-71.74%
Postage, Mailing Service	20.00	50.00	-30.00	-60.0%
Printing and Copying	311.79	231.00	80.79	34.97%
Total Operations	634.77	1,053.36	-418.59	-39.74%
Other Types of Expenses				
Employee Health Insurance	150.00	150.00	0.00	0.0%
Total Other Types of Expenses	150.00	150.00	0.00	0.0%
Payroll Expenses				
FICA and Unemployment Tax	220.32	276.64	-56.32	-20.36%
Office Manager Salary	2,880.00	3,600.00	-720.00	-20.0%
Paychex	87.00	87.00	0.00	0.0%
Total Payroll Expenses	3,187.32	3,963.64	-776.32	-19.59%
Special Events	507.96	50.00	457.96	915.92%
Total Expense	5,045.59	5,729.00	-683.41	-11.93%
Net Ordinary Income	3,719.98	-182.32	3,902.30	2,140.36%
Net Income	3,719.98	-182.32	3,902.30	2,140.36%
Bank Account Balances				
Checking	4/1/2018	\$5,355.40		
	4/30/2018	\$6,753.95		
Prudent Reserve	4/1/2018	\$12,044.90		
	4/30/2018	\$12,045.10		

PBC Intergroup Association
Group Contributions
April 2018

05/05/18

Accrual Basis

Date	Memo	Name	Amount	Balance
Parts				
Group Contribution (Contributions from groups)				
04/20/2018	Contributions from groups	12 N 12 Group, 7am	5.00	5.00
04/30/2018	Contributions from groups, LGBT...	AA Member Contribution	303.00	308.00
04/17/2018	Contributions from groups	After Hours Group	385.20	693.20
04/06/2018	Contributions from groups, Happ...	Anonymous Members/Groups	180.00	873.20
04/03/2018	Contributions from groups	Another Miracle (Women)	75.00	948.20
04/02/2018	Contributions from groups	Central Group	100.00	1,048.20
04/19/2018	Contributions from groups	Days End	65.00	1,113.20
04/17/2018	Contributions from groups	District 8 / General Service	30.00	1,143.20
04/10/2018	Contributions from groups	End of the Road	150.00	1,293.20
04/23/2018	Contributions from groups	Friends of Bill W. Group	100.00	1,393.20
04/06/2018	Contributions from groups	Good Orderly Direction Group	66.49	1,459.69
04/06/2018	Contributions from groups	Happy Hour Meeting Club Oasis	600.00	2,059.69
04/23/2018	Contributions from groups	Happy, Joyous & Free (Gay/Lesbian)	64.00	2,123.69
04/06/2018	Contributions from groups	Harmony Women's Group	550.00	2,673.69
04/26/2018	Contributions from groups	Here & Now Group	100.00	2,773.69
04/12/2018	Contributions from groups	Intergroup Business Meeting	64.18	2,837.87
04/26/2018	Contributions from groups	Island Group	250.00	3,087.87
04/25/2018	Contributions from groups	Loggerhead Beach Group	950.00	4,037.87
04/25/2018	Contributions from groups	Longest Day of the Year	120.25	4,158.12
04/18/2018	Contributions from groups	Mid Day Live	225.00	4,383.12
04/30/2018	Contributions from groups	Monday Night Men's Group	20.00	4,403.12
04/23/2018	Contributions from groups	Old Timers Meeting	601.00	5,004.12
04/26/2018	Contributions from groups	Primetime Group	126.00	5,130.12
04/06/2018	Contributions from groups	Sober on Sunday Group	125.00	5,255.12
04/25/2018	Contributions from groups	Sunshine Sobriety	200.00	5,455.12
04/06/2018	Contributions from groups	Tea Time Sunday..	116.50	5,571.62
04/03/2018	Contributions from groups	Tiki Hut Beach Group	560.00	6,131.62
04/10/2018	Contributions from groups	Tired of the Beating Meeting	215.86	6,347.48
04/12/2018	Contributions from groups	Wednesday Noon Big Book	40.00	6,387.48
04/12/2018	Contributions from groups	Woman in Sobriety, Lantana	10.00	6,397.48
04/16/2018	Contributions from groups	Young People In The Solution Group	206.87	6,604.35
Total Group Contribution (Contributions from groups)			6,604.35	6,604.35
Total Parts			6,604.35	6,604.35
TOTAL			6,604.35	6,604.35

**Palm Beach County Intergroup
Operating Report
April 30, 2017**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 6,109.34	\$ 4,927.16	\$ 1,182.18
Sales Tax	387.63	296.14	91.49
Old Timers' Meeting (meeting basket)	281.00	317.00	(36.00)
Group Contributions	4,252.67	4,078.53	174.14
"Today" Subscriptions	6.00	6.00	-
Birthday Club Memberships	105.00	177.00	(72.00)
Meeting Baskets	52.00	75.50	(23.50)
Florida Roundup (meeting basket)	215.67	289.16	(73.49)
Total Revenues:	\$ 11,409.31	\$ 10,166.49	\$ 1,242.82
Expenses:			
Literature Purchases	\$ 2,420.80	\$ 3,343.48	\$ (922.68)
Sales Tax	447.56	233.58	213.98
Credit Card Fees	47.88	33.48	14.40
Old Timers' Meeting	378.45	353.79	24.66
Office Salary	5,194.35	3,604.35	1,590.00
FICA & Unemployment Tax	275.70	275.70	-
Paychex (Monthly Fee)	83.00	80.00	3.00
Health Insurance	264.33	208.33	56.00
Repairs & Maintenance	-	13.72	(13.72)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	348.70	367.88	(19.18)
FP&L	128.06	121.06	7.00
Exterminating	37.00	37.00	-
Printing	231.00	231.00	-
Office Supplies / Postage	141.25	198.08	(56.83)
Total Expenses	\$ 10,473.08	\$ 9,576.45	\$ 896.63
Monthly Surplus/(Deficit)	\$ 936.23	\$ 590.04	\$ 346.19
Transfer from Checking to Prudent Reserve	\$ (500.00)	\$ -	\$ (500.00)
Checking Account Balance	\$ 9,629.46	\$ 17,218.03	\$ (7,588.57)
Prudent Reserve Balance	\$ 14,042.40	\$ 17,538.93	\$ (3,496.53)