

PBC INTERGROUP  
Date: 2/10/16

BUSINESS MEETING MINUTES  
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 51

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Josiah H, Rep for Firehouse Sunday Night Beginners  
Rhonda B, Rep for Don't Quit Before the Miracle  
Sharon S, Rep for Happy Hour Group  
Kimberlee Y, Rep for Young Peoples Meeting  
Sam B, Rep for After Hours Group  
Ally D, Rep for Serenity Ladies  
Chris P, Rep for Monday Night Mens  
Danielle L, Rep for A Vision for Recovery  
Graham D, Rep for Here and Now Group

Chairperson: Mark H - If anyone wishes to place a motion on the January Agenda it should be received by me by next Wednesday, February 17, 2016, by 12 o'clock noon. In last month's meeting I vacated the bridging the gap position. Since that time I have heard from Joe and he has stated his intention to fulfill the position and if there are no objections I would like to let him do the job? Tonight we will continue our elections for Trusted Servants. Committee Chairperson's and Liaison's serve a 1 year term. Vacant positions include South Palm Beach County Intergroup Liaison, Public Information and Where and When Committee. We will use the Third Legacy Process, which I will explain before we begin the elections.

In service,  
Mark H

Alternate Chair: Jasine H - PBC Intergroup will sponsor the Old Timer's Meeting in April 9, 2016. Like last year it will be free with coffee & cake refreshments. Unlike last year, the sobriety cutoff will be back to 30 years. All people wishing for a chance to participate should register with Ed B at the Intergroup Office or by calling me at 917-837-0275.

All names will be put into a hat and picked at the Old Timer speaker's meeting. We will limit the number of people who can share, in order to offer some extra time to each speaker (approx. 10 minutes).

This meeting will be an open meeting format and anyone may attend

The Old Timer speaker's meeting will be held at The Triangle Club. This venue was chosen when all other options became unavailable for use.

Coffee & cake service begins at 5:30

Speakers begin at 6:15 and go until 9:15

All speakers can register for a chance to speak with me or at the Intergroup office

We need volunteers to help with set up, cake service, coffee making & cleanup

Thank you for your participation. We look forward to you all being at the Old Timer speaker's meeting. If you have any questions or concerns, please feel free to contact me.

In Love & Service,

Jasine H

Treasurer: Deb M - Thanks to all of you for allowing me to serve as your Treasurer. As usual, the reports are attached to the minutes and published in the Today and on the website. For January, the opening balance in the checking account was \$17,195.08 with revenues of \$11,090.57 and expenses of \$11,856.68 for this month's deficit of \$766.11 leaving a closing balance of \$16,250.25. The prudent reserve is still strong and has been adjusted to \$17,537.68. You will note there were some annual payments made such as general liability insurance and Costco membership renewal and tax preparation fees. As usual the overall Intergroup finances remain strong.

Love& service – Deb M

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website ([aa-palmbeachcounty.org](http://aa-palmbeachcounty.org)) and view the Home page, tab "About Intergroup" and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

In love and service,

Scott

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary.

Thanks,  
Roger B.

Office Manager: Ed B - Once a year we get to do this: last year there were 1,885 calls to the Office for meeting information, 37 12th Step requests, 1 BTG request, 917 requests for other information, 3 Public Information requests, 7 Institutions Committee requests, 3,231 visitors, and 2,590 emails. The total Office Activity for 2015 was 8,671. This was 2,211 more than 5 years ago when I started. This is what you report, when you have nothing else to report. Office Activity for January was 746. This was 56 less than last month and 46 less last year. Intergroup Office hours are Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Ed W - Last month at the district 8 business meeting the share part of the meeting was a quick Q&A session on the GSR and their responsibilities concerning quarterlies as well as the PI/CPC chair requesting speakers for DUI schools and the school districts in general. If you would like to help, the PI/CPC committee meets at 2:30 the 2nd Sunday of the month at the Triangle club. During the business meeting it was noted that district 8 had 64 voting members at the quarterly where motion a passed, motion b failed and motion c passed. The DCM coordinator stated that due to the cost of hotel rooms the GSR's have to incur, that he will no longer accept \$ from the district for hotel lodgings until such time that new rates can be negotiated...The Grapevine chair let all GSR's know that they are now all members of the Grapevine committee and should carry that back to their home groups. To summarize, all committees are busy, active and looking for members. Upcoming events include the quarterly in St. Petersburg April 10th-12<sup>th</sup>, PI/CPC is planning a St. Patty's day event, and the Founders Day dinner will be June 11th at the Finland House. If you would like further details, please see me after the meeting and I can forward you the minutes.

Thank you for letting me be of service.  
Ed

South County Intergroup Liaison: Laura K (Interim) - South County intergroup meeting took place Jan 27th, 2016—this is what transpired:

Lisa, the Archives chair says that volunteers are working on transferring tapes to MP3 format. She is attending an archivist meeting in Winter Park to learn more.

Bridge the Gap had no calls—they are looking for ways to connect with treatment centers and institutions. Stuart M from Public Information is stepping down—he moved to Broward and his work hours changed. The position is now open. Scaan submissions must be in by the 15th of each month. The telephone relay committee is covered thru April. They need volunteers for May, June and after July. South county now has a completely mobile meeting list. The intergroup picnic will be held at John Prince Park in April. Jerry S is chairman of the picnic.

Thank you for keeping me sober.

Laura K

Archives Committee Liaison: Howard – My report was taken from the January, 2016 report from the General Service Chari, Stephen S., here in area 15, district 8. He mentions securing a conference room for the year in Boynton Beach, so that those interested may participate in taking an inventory of the stored archives. To respond, go to [archives@district15aa.org](mailto:archives@district15aa.org). in love and service, Howard.

## **COMMITTEE REPORTS**

Public Information: Vacant

12 Step List: Luiz C - There are some changes on the volunteer list, which are being updated as I get the new volunteers information. But I still wanted to ask all present to announce at meetings that you attend that we are always in need of volunteers. Let them know that they define their own availability, they do not need to be available 24/7. And also that there are two different positions, one dependent on transportation, where the volunteer is contacted to take someone to a facility or a meeting, and the other just to be available to talk with alcoholics on the phone. And that their information is not given to the caller, the caller's information is taken and then the volunteer is contacted, given the caller information, and they contact the caller, if they are available. Anyone interested can contact me at #561 8275168, or [scimitar2127@hotmail.com](mailto:scimitar2127@hotmail.com) (please put "12th step list" on subject of e-mail)

I thank you all for the help, and wish you all a great new year!

In L&S

Luiz C

Phone Volunteer Committee: Jennifer – No Report Submitted

TODAY: Rosemary T - No Report Submitted

Birthday Club/Today: Amy C –

- Orientation with Ed 1/18/16
- January Today's mailed 1/19/16
- January Medallions mailed 1/23/16
- 2/1/16 met with Ed again, printed February BDay Club Celebrants, Updated Today and Birthday Club Data Bases
- 2/2/16 Emailed February Bday Club celebrant list to Today Chair
- 2/6/16 E Mailed Birthday Club Report to Scott

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes:

- Updated Announcement & Events page
  - Posted the Today
  - Posted Intergroup Business Meeting minutes
  - posted new Where and When
  - Posted Agenda for January 13 meeting
- And here are the web Stats for the month of January  
Unique total visits 9,386  
First Time Visits 7,664  
Returning Visits 1,722  
A 9.66% increase over January 2015  
Keep up the good work.  
With Smiles & Somersaults,  
Randy B.

Group Contact Committee: Maria S - No Report Submitted

Bridging the Gap Committee: Joe P - Patrick is going to contact South County Intergroup to open communication. He is going to approach them and ask if they would like to merge with our committee or create their own and share our databases we have setup under a secured account through google sheets. We are using H&I as our way INTO the treatment centers instead of setting up individual meetings with all of the different facilities. We have created folders with all of the pertinent information for the H&I volunteer to take into the meetings with them. This verses

them on the history of BTG, the purpose, and how to announce it to the newcomers and the people about to get out of treatment. Every pamphlet that is handed out is recorded. We take the person's name and phone number to follow up with them, this way we can keep track of how many folders we have circulating and to what areas they are being administered to. This helps us control the volume of newcomers per bridges that we have. Cynthia has 10 bridges in the more southern areas around Boca etc. We have around 25-30 up here in the northern parts of the county. Christos is in charge of all of the packet making and distribution of the packets to all of the committee members. We are now considering bringing other members into our committee as well, such as H&I and south county to work with us on a more personal level and get a little bit more involved with Bridge the Gap. The specifics of how we are going to go about doing this and security for the bridges information in our database is still in need of being discussed among us committee members. Going to establish a group conscience and set up some guidelines so that we have some stability in order of rules we all need to follow. Trying to make it as secure as possible seeing as the internet and social media is a huge problem where privacy is concerned nowadays. Being selective as far as representatives to ensure maximum growth for what we are trying to do. I am establishing a database through google sheets where all of the pertinent information can be viewed from any member of the committee's phones. This also allows anyone to be able to edit the documents, and it automatically updated the information on everyone's phones which will ensure that we are all up to date and communicating effectively. Google voice has been set up as a way of having an alternate phone number instead of carrying around another phone, and this way we don't need to budget any money for it. It allows us to shift weight around as well when it comes to taking the phone calls. It alerts us whenever a person contacts the BTG phone number and leaves a voicemail with their information. From there we can link that person up via their postal code with a person in their area and have the person in need of a meeting contacted promptly by a bridge in the corresponding area. Cynthia presented this to South County meeting on the 24th of February. Not sure the outcome of that meeting yet, I am waiting to hear back from Cynthia. We are also going to the H&I meeting on the 1st Sunday of every month at 4:30 in order to continue to get the word out there about BTG. I was informed that Patrick and Christos did not have an opportunity to share this time at H&I. They were put on the schedule, but the chairperson forgot and closed the meeting so we will have to go back the beginning of next month. Cynthia is also emailing all of the bridges in order to see if they are still interested in being a part of what we have going on here. Christos is converting our sticker system into a stamp system to make things smoother and more cost effect per our budget through District. As you can see there are a lot of things that are in the works, and its finally starting

to come together. I hope this has been informative to you, and if you have any questions, please email me back at BridgetheGapPBC@gmail.com or call me at 561-291-2948. I would be happy to answer any questions you may have regarding what we are doing.

In Love and Service,  
Joseph P

Where & When Committee: Roger B (Interim) - The Office Manager provided several updates to meetings which will be updated this week and sent to the Webmaster for publication. Current inventory is 270 booklets. As soon as files are updated, an order will be placed with the Printing company.

Thanks,  
Roger B.

Institutions Committee: Jonathan B - No Report Submitted

Unfinished Business: Elections – Public Information – Stays vacant  
South County Liaison – Stays vacant  
Where and When – Kate D

New Business: None

Upcoming Events: Old Timers Meeting

Meeting Adjourned: 6:52pm

See you next month!  
Scott

**Palm Beach County Intergroup  
Operating Report  
1/01/2016 - 1/31/2016**

**Opening Balance Checking:** **\$ 17,195.08**

**Revenues:**

Literature Sales	\$ 5,996.10
Sales Tax	360.64
Tax Exempt Sales	100.00
Group Contributions	4,039.13
New Year's Alcothon	490.70
Birthday Club Memberships	49.00
Meeting Baskets	55.00
	<u>55.00</u>

**Total Revenues:** **\$ 11,090.57**

**Expenses:**

Literature Purchases	\$ 3,609.49
Sales Tax	271.16
Office Salary	3,852.88
FICA & Unemployment Tax	612.23
Paychex(monthly fee)	80.00
Health Insurance	208.33
General Liability Insurance	1,451.21
Form 990EZ Tax Preparation	250.00
Rent & Water	475.00
AT&T (Internet, Phone, Website)	300.00
FP&L	96.75
Exterminating	37.00
Repair & Maintenance	119.99
Printing	231.00
AA Grapevine Renewal	52.15
Costco Membership Renewal	55.00
Office Supplies / Postage	154.49
	<u>154.49</u>

**Total Expenses** **\$ 11,856.68**

**Monthly Surplus / (Deficit)** **\$ (766.11)**

Transfer to Prudent Reserve Account (178.72)

**Closing Balance Checking:** **\$ 16,250.25**

**Opening Balance Prudent Reserve:** **\$ 17,358.52**

Transfer from Checking 178.72

Prudent Reserve Interest 0.44

**Closing Balance Prudent Reserve:** **\$ 17,537.68**

**Palm Beach County Intergroup  
Operating Report  
January 31, 2016**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 5,996.10	\$ 5,288.72	\$ 707.38
Sales Tax	360.64	317.52	43.12
Tax Exempt Sales	100.00	124.00	(24.00)
Group Contributions	4,039.13	3,396.90	642.23
Rivierbottom Christmas Party	-	206.00	(206.00)
Christmas Alcothon	-	27.04	(27.04)
New Year's Alcothon	490.70	597.94	(107.24)
Birthday Club Memberships	49.00	35.00	14.00
Meeting Baskets	55.00	66.00	(11.00)
Memorial Contribution	-	5,000.00	(5,000.00)
<b>Total Revenues:</b>	<b>\$ 11,090.57</b>	<b>\$ 15,059.12</b>	<b>\$ (3,968.55)</b>
<b>Expenses:</b>			
Literature Purchases	\$ 3,609.49	\$ 2,810.23	\$ 799.26
Sales Tax	271.16	296.88	(25.72)
Office Salary	3,852.88	3,432.70	420.18
FICA & Unemployment Tax	612.23	282.85	329.38
Paychex (Monthly Fee)	80.00	77.00	3.00
Health Insurance	208.33	208.33	-
General Liability Insurance	1,451.21	1,666.70	(215.49)
Form 990EZ Tax Preparation	250.00	-	250.00
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	300.00	297.94	2.06
FP&L	96.75	95.00	1.75
Grapevine Subscription Renewal	52.15	-	52.15
Exterminating	37.00	37.00	-
Repair & Maintenance	119.99	85.00	34.99
Printing	231.00	231.00	-
Costco Membership Renewal	55.00	-	55.00
Office Supplies / Postage	154.49	364.96	(210.47)
<b>Total Expenses</b>	<b>\$ 11,856.68</b>	<b>\$ 10,360.59</b>	<b>\$ 1,496.09</b>
<b>Monthly Surplus/(Deficit)</b>	<b>\$ (766.11)</b>	<b>\$ 4,698.53</b>	<b>\$ (5,464.64)</b>
<b>Checking Account Balance</b>	<b>\$ 16,250.25</b>	<b>\$ 17,685.00</b>	<b>\$ (1,434.75)</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,537.68</b>	<b>\$ 17,764.10</b>	<b>\$ (226.42)</b>

**PBC Intergroup Association**  
**2016 Prudent Reserve Adjustment**

<b>2015 Operating Expenses</b>	<b>\$ 111,620.97</b>
<b>Less Literature Purchases:</b>	<b>41,472.01</b>
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<b>Net Operating Expenses:</b>	<b>70,148.96</b>
<b>Per PBCIA Bylaws:</b>	<b>X 25%</b>
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<b>2016 Prudent Reserve:</b>	<b>17,537.24</b>
<b>2015 Prudent Reserve:</b>	<b>17,358.52</b>
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<b>Transfer To</b>	
<b>Prudent Reserve From Checking:</b>	<b>\$ 178.72</b>
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# PBC Intergroup Association

## Group Contributions

January 31, 2016

<b>Group Name:</b>	<b>YTD</b>	<b>JANUARY</b>
AFTER HOURS GROUP	\$ 195.42	\$ 195.42
BASIC TEXT	\$ 100.00	\$ 100.00
BIG BOOK SPIRITUAL GROUP	\$ 140.00	\$ 140.00
CENTRAL GROUP	\$ 75.00	\$ 75.00
EYE OPENERS	\$ 597.50	\$ 597.50
FIRST FINNISH GROUP (Lake Worth)	\$ 100.00	\$ 100.00
GOOD MORNING GROUP	\$ 20.00	\$ 20.00
HARMONY WOMEN'S GROUP	\$ 442.00	\$ 442.00
JUPITER INLET MEN'S	\$ 60.19	\$ 60.19
JUPITER SUNRISE GROUP	\$ 455.25	\$ 455.25
LADIES CHOICE	\$ 50.00	\$ 50.00
LOOK TO THIS DAY, Wellington	\$ 200.00	\$ 200.00
LOVE, FAITH & LIFE	\$ 10.00	\$ 10.00
PROMISES (Lambda North)	\$ 24.00	\$ 24.00
REFLECTIONS GROUP	\$ 100.00	\$ 100.00
SATURDAY 9 AM MEN'S GROUP	\$ 100.00	\$ 100.00
SATURDAY EVENING RECOVERY	\$ 27.50	\$ 27.50
SERENITY ON THE BEACH	\$ 320.00	\$ 320.00
SINGLENESS OF PURPOSE	\$ 540.00	\$ 540.00
SPIRIT OF 76 MEN'S	\$ 120.37	\$ 120.37
STEP FORWARD GROUP	\$ 150.90	\$ 150.90
WEDNESDAY NOON BIG BOOK	\$ 100.00	\$ 100.00
YOU ARE NOT ALONE	\$ 29.00	\$ 29.00
YOUNG PEOPLE IN RECOVERY	\$ 82.00	\$ 82.00
<b>TOTAL</b>	<b>\$ 4,039.13</b>	<b>\$ 4,039.13</b>
<b>CONTRIBUTING GROUPS:</b>	<b>24</b>	<b>24</b>

Office Activity for January, 2016

<b>Requests for meetings info:</b>	<b>157</b>
<b>12th Step requests:</b>	<b>3</b>
<b>BTG:</b>	<b>-</b>
<b>Other information:</b>	<b>87</b>
<b>Public Information requests:</b>	<b>1</b>
<b>Institutions Meeting requests:</b>	<b>-</b>
<b>Visitors:</b>	<b>286</b>
<b>Emails:</b>	<b><u>212</u></b>
<b>Total Activity:</b>	<b>746</b>