

PBC INTERGROUP  
Date: 1/13/16

BUSINESS MEETING MINUTES  
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 44

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps:

- Tara K alternate rep for Eye Openers
- Edith J rep for Women's 4<sup>th</sup> Dimension
- Debbra M alternate rep for Lake Worth Group
- Lisa U rep for The Steps We Took
- Jay B rep for First Things First
- Jason W alternate rep for Tired of the Beating
- Sean P alternate rep for Days End
- Laura M rep for Young People in the Solution
- Justin W alternate rep for Leaves of Gold
- Amy C Birthday Club/Today Subscription

Chairperson: Mark H - If anyone wishes to place a motion on the January Agenda it should be received by me by next Wednesday, January 20, 2016, by 12 o'clock noon. Due to an oversight during our Advisory Committee I failed to receive approval for the office managers Christmas Bonus. I did not realize my mistake until Christmas Eve. When I did I asked the office manager to print a check for the same amount he received last year and I signed it.

We have signed up for a Square Account in order to begin the process of accepting credit and debit cards in the office. Square was chosen because of its low fees and ease of use for the technologically challenged. The Square Account at this point is an experiment and we will make decisions after we see how it goes.

Tonight we will continue our elections for Trusted Servants. Committee Chairperson's and Liaison's serve a 1-year term. Vacant positions include South Palm Beach County Intergroup Liaison, Public Information, Birthday Club, Bridging the Gap and Where and When Committee. We will use the Third Legacy Process, which I will explain before we begin the elections.

In service, Mark H.

Alternate Chair: Jasine H - PBC Intergroup picnic took place Nov., 14, 2015. Hours were from 11:00 am till 4:00 PM. Picnic was held in Carlin Park (both Sea Oats & Gumbo Limbo pavilions) off of A1A & Indiantown Road. Set-up began at intergroup office at 8:30 am. Be sure, if you had picked up tickets to actually return unsold tickets and/or all monies due in by the February meeting. I would like to thank all volunteers without whom we could not have held this event. PBCo Intergroup spent a total of \$2,174.70, with a surplus of \$181.70 The Christmas alkathon and the New Year's alkathon were both successful, although bringing in less revenues than in 2014. The next item PB Co will sponsor will be the Old Timers Meeting in March. Like last year it will be free with coffee & cake refreshments. Unlike last year, the sobriety cutoff will be back to 30 years. All people wishing for a chance to participate should register with Ed B at the Intergroup Office. All names will be put into a hat and picked at the Old timers meeting. We will limit the number of people who can share, in order to offer some extra time to each speaker. Once all details are worked out we will announce them at our February meeting and have flyers available to be handed out. Thank you for your participation. We look forward to you all being at the Old Timer's Meeting. If you have any questions or concerns, please feel free to contact me. In Love & Service, Jasine H

Treasurer: Deb M - Thanks to all of you for allowing me to serve as your Treasurer. As usual, the reports are attached to the minutes and published in the Today and on the website. For December, the opening balance in the checking account was \$17,792.89 with revenues of \$10,677.38 and expenses of \$11,275.19 for this month's deficit of \$597.81 leaving a closing balance of \$17,195.08. The prudent reserve is also strong at \$17,358.52. I met with Ed, our office manager, earlier this week to go over 2015 and the end of the year. And overall the Intergroup finances remain strong. We went over the Intergroup expenses and pursuant to by-laws the prudent reserve will be adjusted up by \$178.72 for a total of \$17,536.24. The Alklathons more than paid for themselves as is reflected in those numbers. The end of the year surplus is \$7,021.50 as compared to \$2,749.53 in 2014. (however we did have the \$5,000 contribution to World Service in New York earlier this year). Overall the Intergroup finances continue to remain strong with an end of year checking account balance of \$17,195.08. Love& service – Deb M

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all

new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab “About Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B

Office Manager: Ed B - Due to an oversight, we did not include the Big Book / Step Study Workshop, sponsored by the Good Morning Group in the “Today.” The event will take place January 30th & 31st from 8:30am – 4:30pm, in the Serenity Room at the Triangle Club. There are flyers on the table up front. Office Activity for December was 802. This was 44 more than last month and 35 more less last year. Intergroup Office hours are Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Ed W - This is the report from the District 8 business meeting held back on December 13th. During the DCM share session before the meeting the topic was on anonymity being synonymous with trust and humility, keeping us safe from ourselves and stressing the importance of the message and not the messenger. During the business meeting the Chairperson reported that the Website committee was instructed to remove the 2015 Legacy of Service from the website to the time requirements, changes that the body had not approved and other inconsistencies and will be using the 2013 Legacy of Service until they can be fixed and brought back to the body for approval. the Budget for 2016 was accepted, the 1 motion that was on the table to increase the responsibility of the Traditions and Concept chair, which also included District 8 paying for 1 nights lodging was voted on and it failed. Most of the allotted time was used in discussion of the upcoming motions at the January quarterly. Upcoming events: on January 16th at the Intergroup office between 2-4 pm the special needs committee will be hosting an informative workshop as they are in need of volunteers. The next District 8 meeting is Sunday the 17th at the triangle club from 4-6:30pm. Thanks for letting me be of service, Ed W

South County Intergroup Liaison: Vacant

Archives Committee Liaison: Howard C – Literature and tapes have been donated to me by members of AA. Other possible donations have also been brought to my attention. What to do with them now remains the issue. Anyone wanting to be of service please contact me, as it takes time and people to listen and categorize everything. Two motions were discussed last quarterly by the area 15 archive chairs. One is that the archives chairperson term is raised from 2 years to 3 years. Second was to create a non-voting district archivist. Thanks for listening, Howard

## **COMMITTEE REPORTS**

Public Information: Vacant

12 Step List: Luiz C – Hi, My name is Luiz C and have the privilege to service as this committee's chair. There are no changes on the volunteer list at this time.

Just wanted to ask all present to announce at meetings that you attend that we are always in need of volunteers. Let them know that they define their availability, they do not need to be available 24/7. And also that there are two different positions, one dependent on transportation, where the volunteer is contacted to take someone to a facility or a meeting, and the other just to be available to talk with alcoholics on the phone. And that their information is not given to the caller, the caller's information is taken and then the volunteer is contacted, given the caller information, and they contact the caller, if they are available.

Anyone interested can contact me at #561 8275168 or  
scimitar2127@hotmail.com (please put "12th step list" on subject of e-mail)

I thank you all for the help, and wish you all a great new year!

In L&S, Luiz C

Phone Volunteer Committee: Jennifer T - Hello everyone thanks for entrusting me to serve on the Phone Committee. Things are running smoothly and I thank all the volunteers. The holiday season is here and I am staying in touch with everyone. I have had a couple meaning full experiences helping others while having the phone lines. The holiday season is here and I have heard that there are more calls coming in. Everyone seems to be committed to their time. If you know anyone interested, it taking a phone line commitment please have them contact me.

"We may not have it all together but together we have it all."

Again thanks so much in Peace, love and Service, Jennifer T.

TODAY: Rosemary – No report submitted

Birthday Club: Vacant

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes:

- Updated Announcement & Events page
- Posted the Today
- Posted Intergroup Business Meeting minutes
- posted new Where and When
- Posted Agenda for January 13 meeting

And here are the web Stats for the month of December

Unique total visits 8,209

First Time Visits 6,846

Returning Visits 1,363

A 22% increase over December 2014

With Smiles & Somersaults, Randy

Group Contact Committee: Maria S – No report submitted

Bridging the Gap Committee: Vacant

Where & When Committee: Roger B (Interim) - Where & When booklet files were updated and checked for proper formatting. The Office Manager provided several updates to meetings which were updated in our master files and then forwarded to the Website Committee for publication. Thanks, Roger B.

Institutions Committee: Jonathon – No report submitted

Unfinished Business: Elections:

Public Information – Remains Vacant

South County Intergroup Liaison – Remains Vacant

Birthday Club/Today – Amy

Where & When - Remains Vacant

Bridging the Gap - Remains Vacant

New Business: No New Business

Upcoming Events: Old Timers Speaker Meeting

Meeting Adjourned: 6:53pm

See you next month!

Scott

ADVISORY COMMITTEE – MEETING MINUTES – January 4, 2015

Attendees: Mark, Jasine, Connie, Scott, Roger, Deb, Bob, Ginny

Not in attendance: None

Opened at 6:00 p.m. with the Serenity Prayer

Chair's remarks: Ed's Christmas Bonus of \$500 was given to him on Christmas. Ed and Mark discussed lowering book prices because of surplus. A square card reader got discussed so that we can accept credit cards at the Intergroup Office. Ed will be trying this at the office and we will see the results and decide what to do after.

Alternate Chair's remarks: The picnic went very well, just about broke even, were even a little on the positive side. The Alcathons were a success. Some rehabs and treatment centers came. We brought in at least as much money as we did in the previous year. The Old Timers Meeting was discussed, the idea of giving each person a little more time and lowering the requirement back to 30 years to be an old timer.

Treasurer's remarks: We are in good shape. We are steady and looking at potential disbursement to GSO in the future.

Registrar remarks: No remarks

Secretary's remarks: No remarks

Next meeting: April 4, 2015 at 6:00pm

Adjourned at 6:40

**Palm Beach County Intergroup  
Operating Report  
12/01/2015 - 12/31/2015**

<b>Opening Balance Checking:</b>		<b>\$ 17,792.89</b>
<b>Revenues:</b>		
Literature Sales	\$ 4,635.18	
Sales Tax	277.70	
Group Contributions	4,285.63	
Annual Picnic	49.00	
Annual Picnic Deposit Refund	300.00	
Christmas Alcothon	911.82	
Birthday Club Memberships	121.00	
Meeting Baskets	97.05	
	<u>          </u>	
<b>Total Revenues:</b>		<b>\$ 10,677.38</b>
<b>Expenses:</b>		
Literature Purchases	\$ 4,251.98	
Sales Tax	245.94	
Alcothon Expense	671.33	
Office Salary	4,104.55	
FICA & Unemployment Tax	275.70	
Paychex(monthly fee)	80.00	
Health Insurance	208.33	
Rent & Water	475.00	
AT&T (Internet, Phone, Website)	314.97	
FP&L	134.86	
Exterminating	37.00	
Printing	231.00	
Office Supplies / Postage	244.53	
	<u>          </u>	
<b>Total Expenses</b>		<b>\$ 11,275.19</b>
<b>Monthly Surplus / (Deficit)</b>		<b>\$ (597.81)</b>
<b>Closing Balance Checking:</b>		<b>\$ 17,195.08</b>
<b>Opening Balance Prudent Reserve:</b>		<b>\$ 17,358.09</b>
Prudent Reserve Interest		<b>0.43</b>
<b>Closing Balance Prudent Reserve:</b>		<b>\$ 17,358.52</b>

**Palm Beach County Intergroup  
Operating Report  
12/01/2015 - 12/31/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
<b>Revenues:</b>		
Literature Sales	\$ 4,635.18	\$ 56,036.32
Sales Tax	277.70	3,353.99
Tax Exempt Sales	-	1,005.40
Group Contributions	4,285.63	45,881.93
Annual Picnic	349.00	2,356.00
Old-Timers' Meeting	-	451.47
Christmas Alcothon	911.82	938.86
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	-	48.00
Birthday Club Memberships	121.00	1,499.00
Meeting Baskets	97.05	828.31
Memorial Contribution	-	5,000.00
Florida Roundup	-	439.25
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<b>Total Revenues:</b>	<b>\$ 10,677.38</b>	<b>\$ 118,642.47</b>
<b>Expenses:</b>		
Literature Purchases	\$ 4,251.98	\$ 41,472.01
Sales Tax	245.94	3,311.47
Old-Timers' Meeting	-	585.47
Alsothon Expense	671.33	671.33
Picnic Expense	-	2,174.70
Office Salary	4,104.55	37,732.18
FICA & Unemployment Tax	275.70	2,848.06
Paychex(monthly fee)	80.00	945.00
Health Insurance	208.33	2,499.96
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	5,700.00
AT&T (Internet, Phone, Website)	314.97	3,627.24
FP&L	134.86	1,673.73
Exterminating	37.00	444.00
Repairs & Maintenance	-	211.96
Master Monitoring (annual charge)	-	276.00
Printing	231.00	2,772.00
East Coast Fire Equipment	-	63.30
Costco Membership	-	55.00
Sam's Club Membership	-	45.00
New Coffee Urns	-	179.98
Alarm Permit	-	100.00
Office Supplies / Postage	244.53	2,565.88
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<b>Total Expenses</b>	<b>\$ 11,275.19</b>	<b>\$ 111,620.97</b>
<b>Monthly Surplus / (Deficit)</b>	<b>\$ (597.81)</b>	<b>\$ 7,021.50</b>

**Palm Beach County Intergroup  
Operating Report  
December 31, 2015**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 4,635.18	\$ 5,074.90	\$ (439.72)
Sales Tax	277.70	310.78	(33.08)
Tax Exempt Sales	-	16.46	(16.46)
Group Contributions	4,285.63	6,317.02	(2,031.39)
Annual Picnic	49.00	-	49.00
Annual Picnic Deposit Refund	300.00	-	300.00
Christmas Alcothon	911.82	957.04	(45.22)
Birthday Club Memberships	121.00	55.00	66.00
Meeting Baskets	97.05	84.45	12.60
<b>Total Revenues:</b>	<b>\$ 10,677.38</b>	<b>\$ 12,815.65</b>	<b>\$ (2,138.27)</b>
<b>Expenses:</b>			
Literature Purchases	\$ 4,251.98	\$ 4,214.54	\$ 37.44
Sales Tax	245.94	185.62	60.32
Alcothon Expense	671.33	565.58	105.75
Office Salary	4,104.55	4,201.96	(97.41)
FICA & Unemployment Tax	275.70	531.82	(256.12)
Paychex (Monthly Fee)	80.00	77.00	3.00
Health Insurance	208.33	267.86	(59.53)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	314.97	288.39	26.58
FP&L	134.86	91.40	43.46
Grapevine Subscription Renewal	-	52.15	(52.15)
Exterminating	37.00	74.00	(37.00)
Printing	231.00	462.00	(231.00)
Office Supplies / Postage	244.53	106.04	138.49
<b>Total Expenses</b>	<b>\$ 11,275.19</b>	<b>\$ 11,593.36</b>	<b>\$ (318.17)</b>
<b>Monthly Surplus/(Deficit)</b>	<b>\$ (597.81)</b>	<b>\$ 1,222.29</b>	<b>\$ (1,820.10)</b>
<b>Checking Account Balance</b>	<b>\$ 17,195.08</b>	<b>\$ 15,986.47</b>	<b>\$ 1,208.61</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,358.52</b>	<b>\$ 17,763.65</b>	<b>\$ (405.13)</b>

Office Activity for December, 2015

<b>Requests for meetings info:</b>	<b>168</b>
<b>12th Step requests:</b>	<b>2</b>
<b>BTG:</b>	<b>-</b>
<b>Other information:</b>	<b>88</b>
<b>Public Information requests:</b>	<b>-</b>
<b>Institutions Meeting requests:</b>	<b>-</b>
<b>Visitors:</b>	<b>275</b>
<b>Emails:</b>	<b><u>269</u></b>
<b>Total Activity:</b>	<b>802</b>