

PBC INTERGROUP
Date: December 9, 2015

BUSINESS MEETING MINUTES
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 42

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Bonnie C Intergroup Rep End of the Road
Renny A Intergroup Rep Mid-Day Live
Gavin S Intergroup Rep Central Group
Patty S Intergroup Rep Sunrise Sobriety
Tony C Intergroup Rep West Palm Beach Beginners
Group

Chairperson: Mark H - If anyone wishes to place a motion on the January Agenda it should be received by me by next Wednesday, December 16, 2015, by 12 o'clock noon. Our picnic appeared to be a success despite the weather and the attendance was good. Deb and I have been approached by the Triangle Club about increasing the rent for the Intergroup office. Some of you may recall the Triangle Club has suggested this before, but never followed through on the discussions. I will let keep you informed if the discussions occur. Tonight we will continue our elections for Trusted Servants. Committee Chairperson's and Liaison's serve a 1-year term. Vacant positions include South Palm Beach County Intergroup Liaison, Public Information, Birthday Club and Where and When Committee. We will use the Third Legacy Process, which I will explain before we begin the elections. In service, Mark

Alternate Chair: Jasine H - Sorry I am unable to attend the Dec meeting I will be out of the country. The PBC Intergroup picnic took place on Nov., 14, 2015. Hours ran from 11:00 am until 4:00 PM. Picnic was held in Carlin Park off of A1A & Indiantown Road. Set-up began at intergroup office at 8:30 am. Be sure, if you have not returned unsold tickets that you so immediately so that we can give a final

accounting of tickets. Money is due in at the December meeting for ticket sales. The unsold tickets should be returned by the end of the meeting in December or by the end of that week.

I want to thank all committee volunteers for picnic:

Ticket collection – Mike, Deb M. (Treas.)

Volleyball – Tommy G, Mike F.

Cooking – Ed W., Will R, Carmine R., Clint,

Drink disbursement/sales –

Music – Nick F.

Two Volleyball teams did register ahead of time with Tommy G

We never had any volunteers for the Chili cook-off and for children's face painting, bubbles and games. Ed W had the only chili entered, so he won by default. Trophies were handed out to first and 2nd place Volleyball teams and for the Chili. The drawing of group names for both the Christmas alkathon and New Year's alkathon were held at the Nov 11th meeting. A group had to be present to participate in the drawing. Once all groups were picked we re-submitted the names of groups interested for a chance at a second time slot and continues to pick all remaining time slots and three Alternate spots. In Love & Service, Jasine

Treasurer: Deb M - Thanks to all of you for allowing me to serve as your Treasurer. The reports are attached to the minutes and published in the Today. The opening balance in the checking account ending November was \$17,728.52 with revenues of \$8,944.93 and expenses of \$8,880.56 for this month's surplus of \$64.37 leaving a closing balance of \$17,792.89. The prudent reserve is also strong at \$17,358.09. The numbers for the picnic are revenues from ticket and beverage sales of \$2,307.00 and expenses of \$2,174.70 leaving a positive balance at this point of \$132.30. We were able to sell our overstock of water & soda to the Institutions Committee at cost for the Big Book Ball. If there are lagging ticket sales out there, this number will adjust accordingly. Group contributions and literature sales are keeping up to allow for the surplus this month. Over all the Intergroup finances continue to remain strong. Love& service – Deb M

Basket passed in accordance with our 7th Tradition

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab "About

Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative. In love and service, Scott

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B

Office Manager: Ed B - Office Activity for November was 758. This was 54 more than last month and 103 more than last year. The Intergroup Office will be closed Friday, December 25th Christmas Day, but we will be open Saturday, December 26th as usual. And we will be closed on January 1st New Year’s Day and Saturday, January 2nd. Intergroup Office hours are Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. Have a safe, sane & sober holiday. And we’ll see you at the Alcothons. In love & service, Ed B

General Service/Intergroup Liaison: Ed W - Well, once again there hasn't been a district 8 meeting since my last report. I hope to see you all at the Alcathons and if not. I'll see you next year. Merry Christmas and Happy New Year and thanks for letting me be of Service! Ed W

South County Intergroup Liaison: Vacant

Archives Committee Liaison: Howard - No Report Submitted

COMMITTEE REPORTS

Public Information: Vacant

12 Step List: Luiz C - Thank you for the privilege to serve as this committee chair. I updated both volunteer lists, and passed them to Jennifer, our chair with the phone committee, and Ed, our office manager. Please, remember to mention on the meetings you attend that we are always in need of volunteers for 12th step work, both to receive calls, and to take those in need to a facility or to a meeting. The volunteer specify his/her availability, area and hours. If anyone show interest, give them my information:

Luiz: phone# 561 8275168, e-mail: scimitar2127@hotmail.com
Thank you for your help! In Love and Service, Luiz

Phone Volunteer Committee: Jennifer T - Hello everyone thanks for entrusting me to serve on the Phone Committee. Things are running smoothly and I thank all the volunteers. The holiday season is here and I am staying in touch with everyone. I have had a couple meaning full experiences helping others while having the phone lines. The holiday season is here and I have heard that there are more calls coming in. Everyone seems to be committed to their time there times. If you know anyone interested it taking a phone line commitment please have them contact me.
“We may not have it all together but together we have it all.”
Again thanks so much in Peace, love and Service, Jennifer T.

TODAY: Rosemary - No Report Submitted

Birthday Club: Vacant

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes:

- Updated Announcement & Events page
 - Posted the Today
 - Posted Intergroup Business Meeting minutes
 - Posted new Where and When
 - Posted Agenda for Oct 14 meeting
- And here are web stats for the month of November

Unique total visits 7,841

First Time Visits 6,429

Returning Visits 1,412

Note:

There has been a change in support for Acrobat and Reader plug-ins in modern web browsers. So for now it seems if you use one of these modern browsers that downloading is the way to view the meeting list.

On this issue, I am at the limit of my knowledge. If anybody knows a better workaround and is willing to walk me through it I am always willing to learn and would appreciate the support. Meanwhile I will continue for a better solution.

With Smiles & Somersaults, Randy B

Group Contact Committee: Maria - Sorry FYI I won't be able to attend the intergroup meeting We'd Dec 9th. I just came back from overseas and I am under the weather need it to rest. However I went to Intergroup Monday and we have a few new groups registered.

Bridging the Gap Committee: Joe P - No Report Submitted

Where & When Committee: Vacant - Where & When booklet files were updated and checked for proper formatting. After lengthy discussions between the printing company, the Office Manager, and myself, we were able to come to an agreement on what we needed to furnish the Printer that would keep it simple for us and enable the Printer to expedite future orders. A new order was placed for 2000 booklets and they are now in stock at the Intergroup Office. The latest version of the Meeting List was also forwarded to the Website Committee for publication.

Thanks, Roger B. (Interim)

Institutions Committee: Jonathan - No Report Submitted

Unfinished Business: Elections

Public Information – Remains Vacant

South County Liaison – Remains Vacant

Birthday Club – Remains Vacant

Where and When – Remains Vacant

New Business: None

Upcoming Events: Big Book Ball

Meeting Adjourned: 6:42

See you next month!

Scott

**Palm Beach County Intergroup
Operating Report
11/01/2015 - 11/30/2015**

Opening Balance Checking: \$ 17,728.52

Revenues:

Literature Sales	\$ 4,204.24
Sales Tax	250.22
Tax Exempt Sales	243.50
Group Contributions	2,336.97
Annual Picnic	1,717.00
Birthday Club Memberships	139.00
Meeting Baskets	54.00

Total Revenues: **\$ 8,944.93**

Expenses:

Literature Purchases	\$ 2,013.64
Sales Tax	305.79
Annual Picnic	1,345.62
Office Salary	2,883.48
FICA & Unemployment Tax	220.56
Paychex(monthly fee)	80.00
Health Insurance	208.33
Rent & Water	475.00
AT&T (Internet, Phone, Website)	305.74
FP&L	150.22
Master Monitoring (annual charge)	276.00
Exterminating	37.00
Printing	231.00
Sam's Club Membership Renewal	45.00
Office Supplies / Postage	303.18

Total Expenses **\$ 8,880.56**

Monthly Surplus / (Deficit) **\$ 64.37**

Closing Balance Checking: **\$ 17,792.89**

Opening Balance Prudent Reserve: **\$ 17,357.65**

Prudent Reserve Interest **0.44**

Closing Balance Prudent Reserve: **\$ 17,358.09**

**Palm Beach County Intergroup
Operating Report
11/01/2015 - 11/30/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 4,204.24	\$ 51,401.14
Sales Tax	250.22	3,076.29
Tax Exempt Sales	243.50	1,005.40
Group Contributions	2,336.97	41,596.30
Annual Picnic	1,717.00	2,007.00
Old-Timers' Meeting	-	451.47
Christmas Alcothon	-	27.04
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	-	48.00
Birthday Club Memberships	139.00	1,378.00
Meeting Baskets	54.00	731.26
Memorial Contribution	-	5,000.00
Florida Roundup	-	439.25
Total Revenues:	\$ 8,944.93	\$ 107,965.09
Expenses:		
Literature Purchases	\$ 2,013.64	\$ 37,220.03
Sales Tax	305.79	3,065.53
Old-Timers' Meeting	-	585.47
Picnic Expense	1,345.62	2,174.70
Office Salary	2,883.48	33,627.63
FICA & Unemployment Tax	220.56	2,572.36
Paychex(monthly fee)	80.00	865.00
Health Insurance	208.33	2,291.63
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	5,225.00
AT&T (Internet, Phone, Website)	305.74	3,312.27
FP&L	150.22	1,538.87
Exterminating	37.00	407.00
Repairs & Maintenance	-	211.96
Master Monitoring (annual charge)	276.00	276.00
Printing	231.00	2,541.00
East Coast Fire Equipment	-	63.30
Costco Membership	-	55.00
Sam's Club Membership	45.00	45.00
New Coffee Urns	-	179.98
Alarm Permit	-	100.00
Office Supplies / Postage	303.18	2,321.35
Total Expenses	\$ 8,880.56	\$ 100,345.78
Monthly Surplus / (Deficit)	\$ 64.37	\$ 7,619.31

**Palm Beach County Intergroup
Operating Report
November 30, 2015**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 4,204.24	\$ 3,173.00	\$ 1,031.24
Sales Tax	250.22	189.26	60.96
Tax Exempt Sales	243.50	100.00	143.50
Group Contributions	2,336.97	2,900.80	(563.83)
Annual Picnic	1,717.00	-	1,717.00
Birthday Club Memberships	139.00	25.00	114.00
Meeting Baskets	54.00	60.00	(6.00)
Total Revenues:	\$ 8,944.93	\$ 6,448.06	\$ 2,496.87
Expenses:			
Literature Purchases	\$ 2,013.64	\$ 3,854.26	\$ (1,840.62)
Sales Tax	305.79	299.04	6.75
Annual Picnic	1,345.62	-	1,345.62
Office Salary	2,883.48	2,746.14	137.34
FICA & Unemployment Tax	220.56	210.08	10.48
Paychex (Monthly Fee)	80.00	77.00	3.00
Health Insurance	208.33	267.86	(59.53)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	305.74	298.39	7.35
FP&L	150.22	86.51	63.71
Master Monitoring (annual charge)	276.00	276.00	-
Exterminating	37.00	-	37.00
Repairs & Maintenance	-	10.58	(10.58)
Printing	231.00	-	231.00
Sam's Club Membership Renewal	45.00	-	45.00
Office Supplies / Postage	303.18	155.69	147.49
Total Expenses	\$ 8,880.56	\$ 8,756.55	\$ 124.01
Monthly Surplus/(Deficit)	\$ 64.37	\$ (2,308.49)	\$ 2,372.86
Checking Account Balance	\$ 17,792.89	\$ 14,764.18	\$ 3,028.71
Prudent Reserve Balance	\$ 17,358.09	\$ 17,763.21	\$ (405.12)

Office Activity for November, 2015

Requests for meetings info:	160
12th Step requests:	-
BTG:	-
Other information:	90
Public Information requests:	1
Institutions Meeting requests:	-
Visitors:	238
Emails:	<u>269</u>
Total Activity:	758