

PBC INTERGROUP  
Date: September 9, 2015

BUSINESS MEETING MINUTES  
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 44

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps:

- Janet W, Rep Women In Sobriety
- Angel P, Rep Another Miracle
- Pat D, Rep Day Openers
- Jen T, Phone Committee
- Tiena Z, Alternate Rep Happy Hour Meeting  
(Oasis)
- Sam N, Rep Tiki Hut Beach Meeting

Chairperson: If anyone wishes to place a motion on the August Agenda it should be received by me by next Wednesday, September 16, 2015, by 12 o'clock noon. Our next Advisory Committee meeting is scheduled to meet Monday October 5th at 6:00 p.m. Tonight we will continue our elections for Trusted Servants. Committee Chairperson's and Liaison's serve a 1 year term. Vacant positions include South Palm Beach County Intergroup Liaison, Public Information, 12th Strep List, and Phone Volunteer. We will use the Third Legacy Process, which I will explain before we begin the elections. In service, Mark H.

Alternate Chair: Jasine H - A lot has gone on since I agreed to become the Alternate Chair for PBC Intergroup: Picnic set for Saturday, November 14<sup>th</sup> from 11AM - 6:00 PM or until the food runs out. The picnic will be held at Carlin Park (both the Sea Oats & Gumbo Limbo pavilions), address is 400 A1A (South of Indiantown Rd). Pre-sale pricing is \$7.00 per ticket. At the picnic the pricing is \$10.00, Children under 10 are Free! Tickets available now. Please be sure to pick your tickets up from Intergroup before leaving the September meeting. There are flyers available for you to bring back to your group – 1 color flyer per person/group please. The B & W flyers can be run off as you see fit. We have hired a DJ for the music, we will also have a Chili Cook off starting at 1 PM, and Volleyball tournaments all day long! More updates will follow. If you have a great idea to incorporate into the picnic or if you want to volunteer your services contact me please. In Love & Service, Jasine

Treasurer: Deb M - Thanks to Ed again this month for making my job easier. The reports are attached to the minutes and published in the Today. The opening balance in the checking account was \$18,156.79 with revenues of \$8,508.60 and expenses of \$8203.46 for this month's surplus of \$305.14 and closing balance of \$18,461.93. The prudent reserve is also strong at \$17,356.78. Last year this time the numbers reflected the expenses/revenues from the picnic which we have not had yet this year. Historically August and early September are a bit slow although group contributions and literature sales are keeping up to allow the surplus for the month. Over all the Intergroup finances continue to remain strong. Love & service – Deb M.

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website ([aa-palmbeachcounty.org](http://aa-palmbeachcounty.org)) and view the Home page, tab "About Intergroup" and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B.

Office Manager: Ed B - The only announcement I have is that the 30th Annual Central Office / Intergroup / AAWS / AAGV Seminar will be held September 18<sup>th</sup> – 20th, 2015 at the Sheraton Ft. Lauderdale Airport & Cruise Port Hotel. The registration is \$25.00. The Office Activity for August was 685. This was 13 less than last month and 1 more than last year. The Intergroup Office hours are Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Ed W - District 8 hasn't had a business meeting since my last report so all I can tell you is this month's business meeting has been moved from this Sunday to the 20th due to Yom Kippur. Thanks for letting me be of service, Ed W

South County Intergroup Liaison: Vacant

Archives Committee Liaison: Howard C – Happy to be of service. As of the current time there is no news to report.

## **COMMITTEE REPORTS**

Public Information: Vacant

12 Step List: Vacant

Phone Volunteer Committee: Vacant

TODAY: No Report Submitted

Birthday Club: Donna F - The Birthday Club is a-ok. Volunteers in the Intergroup office will mail out the Today in the next few days; medallions will go out at the end of the month. Donna

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes: Updated Announcement & Events page, Posted the Today, Posted Intergroup Business Meeting minutes, Posted Agenda for Aug 13 meeting. Here are web stats for the month of August: Unique total visits 7,188, First Time Visits 5,663, Returning Visits 1,525. With Smiles & Somersaults, Randy B.

Group Contact Committee: No Report Submitted

Bridging the Gap Committee: No Report Submitted

Where & When Committee: Linda R - Hi all. Alcoholic Linda. The updates to the where and when were recently sent to me. I have to thank Scott and Roger for helping me with the database. I am still working on it and hope to send it off to the printers by Friday. Thank you for letting me serve, Linda R.

Institutions Committee: No Report Submitted

Unfinished Business: Elections:                      Phone Committee: Jennifer  
Public Information: Vacant  
12 Step Committee: Vacant  
South County Intergroup Liaison: Vacant

New Business: None

Upcoming Events: Picnic, see alternate chair report

Meeting Adjourned: 6:30

See you next month!  
Scott

**Palm Beach County Intergroup  
Operating Report  
8/01/2015 - 8/31/2015**

**Opening Balance Checking:** **\$ 18,156.79**

**Revenues:**

Literature Sales	\$ 5,221.17
Sales Tax	314.20
Tax Exempt Sales	39.55
Group Contributions	2,625.92
"Today" Subscriptions	12.00
Birthday Club Memberships	218.00
Meeting Baskets	77.76
	<b>77.76</b>

**Total Revenues:** **\$ 8,508.60**

**Expenses:**

Literature Purchases	\$ 2,223.80
Sales Tax	273.32
Picnic Expense	229.08
Office Salary	3,604.35
FICA & Unemployment Tax	275.70
Paychex(monthly fee)	80.00
Health Insurance	208.33
Rent & Water	475.00
AT&T (Internet, Phone, Website)	311.32
FP&L	179.87
Exterminating	37.00
Printing	231.00
Office Supplies / Postage	74.69
	<b>74.69</b>

**Total Expenses** **\$ 8,203.46**

**Monthly Surplus / (Deficit)** **\$ 305.14**

**Closing Balance Checking:** **\$ 18,461.93**

**Opening Balance Prudent Reserve:** **\$ 17,356.34**

Prudent Reserve Interest **0.44**

**Closing Balance Prudent Reserve:** **\$ 17,356.78**

**Palm Beach County Intergroup  
Operating Report  
8/01/2015 - 8/31/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
<b>Revenues:</b>		
Literature Sales	\$ 5,221.17	\$ 37,509.77
Sales Tax	314.20	2,245.70
Tax Exempt Sales	39.55	514.55
Group Contributions	2,625.92	32,378.54
Old-Timers' Meeting	-	451.47
Christmas Alcothon	-	27.04
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	12.00	42.00
Birthday Club Memberships	218.00	1,086.00
Meeting Baskets	77.76	573.26
Memorial Contribution	-	5,000.00
Florida Roundup	-	439.25
<b>Total Revenues:</b>	<b>\$ 8,508.60</b>	<b>\$ 81,071.52</b>
<b>Expenses:</b>		
Literature Purchases	\$ 2,223.80	\$ 27,137.40
Sales Tax	273.32	2,185.56
Old-Timers' Meeting	-	585.47
Picnic Expense	229.08	229.08
Office Salary	3,604.35	24,977.19
FICA & Unemployment Tax	275.70	1,910.68
Paychex(monthly fee)	80.00	625.00
Health Insurance	208.33	1,666.64
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	3,800.00
AT&T (Internet, Phone, Website)	311.32	2,405.93
FP&L	179.87	1,071.01
Exterminating	37.00	296.00
Repairs & Maintenance	-	211.96
Printing	231.00	1,848.00
East Coast Fire Equipment	-	63.30
Costco Membership	-	55.00
New Coffee Urns	-	179.98
Alarm Permit	-	75.00
Office Supplies / Postage	74.69	1,793.27
<b>Total Expenses</b>	<b>\$ 8,203.46</b>	<b>\$ 72,783.17</b>
<b>Monthly Surplus / (Deficit)</b>	<b>\$ 305.14</b>	<b>\$ 8,288.35</b>

**Palm Beach County Intergroup  
Operating Report  
August 31, 2015**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 5,221.17	\$ 3,649.90	\$ 1,571.27
Sales Tax	314.20	219.46	94.74
Tax Exempt Sales	39.55	-	39.55
Group Contributions	2,625.92	3,137.70	(511.78)
Annual Picnic	-	4,040.00	(4,040.00)
"Today" Subscriptions	12.00	-	12.00
Birthday Club Memberships	218.00	132.00	86.00
Meeting Baskets	77.76	66.80	10.96
<b>Total Revenues:</b>	<b>\$ 8,508.60</b>	<b>\$ 11,245.86</b>	<b>\$ (2,737.26)</b>
<b>Expenses:</b>			
Literature Purchases	\$ 2,223.80	\$ 2,662.60	\$ (438.80)
Sales Tax	273.32	312.89	(39.57)
Picnic Expense	229.08	1,884.23	(1,655.15)
Office Salary	3,604.35	3,432.70	171.65
FICA & Unemployment Tax	275.70	262.61	13.09
Paychex (Monthly Fee)	80.00	77.00	3.00
Health Insurance	208.33	267.86	(59.53)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	311.32	289.34	21.98
FP&L	179.87	170.82	9.05
FP&L Deposit Refund	-	(257.78)	257.78
Exterminating	37.00	37.00	-
Repairs & Maintenance	-	9.52	(9.52)
Sam' s Club Membership	-	45.00	(45.00)
Printing	231.00	231.00	-
Office Supplies / Postage	74.69	233.47	(158.78)
<b>Total Expenses</b>	<b>\$ 8,203.46</b>	<b>\$ 10,133.26</b>	<b>\$ (1,929.80)</b>
<b>Monthly Surplus/(Deficit)</b>	<b>\$ 305.14</b>	<b>\$ 1,112.60</b>	<b>\$ (807.46)</b>
<b>Checking Account Balance</b>	<b>\$ 18,461.93</b>	<b>\$ 20,089.28</b>	<b>\$ (1,627.35)</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,356.78</b>	<b>\$ 17,761.87</b>	<b>\$ (405.09)</b>

Office Activity for August, 2015

	<u><i>This Year</i></u>	<u><i>Last Year</i></u>	<u><i>Difference</i></u>
<i>Requests for meetings info:</i>	136	136	-
<i>12th Step requests:</i>	3	1	2
<i>BTG</i>	-	-	-
<i>Other information:</i>	72	71	1
<i>Public Information requests:</i>	-	-	-
<i>Institutions Meeting requests:</i>	-	-	-
<i>Visitors:</i>	273	257	16
<i>Emails:</i>	201	219	(18)
	<hr/>	<hr/>	<hr/>
<i>Total Activity:</i>	685	684	1
<i>Websites visits - 1st time:</i>	-	5,243	(5,243)
<i>Websites visits - return visits:</i>	-	1,380	(1,380)
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<i>Total:</i>	-	6,623	(6,623)