

PBC INTERGROUP

Date: 8/12/15

BUSINESS MEETING MINUTES

Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 36

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Joanne H - Alternate Rep Sisters In Serenity
Peter D – Intergroup Rep Bring Your Own Recovery
Sammy A – Intergroup Rep Back To Basics
Laura K – Liaison from South County
Erika T – Intergroup Rep Love Faith and Life
Beverly J – Intergroup Rep Day Openers

Chairperson: Mark H - If anyone wishes to place a motion on the September Agenda it should be received by me by next Wednesday, August 19, 2015, by 12 o'clock noon. One of the office air conditioners was stolen the weekend before last. The Triangle Club promptly replaced it. Tonight we will continue our elections for Trusted Servants. Officers will serve a 2 year term and Committee Chairperson's and Liaison's will serve a 1 year term. Vacant positions include South Palm Beach County Intergroup Liaison, Archives Committee Liaison, Public Information, 12th Strep List, Phone Volunteer Committee and the Website Committee. We will use the Third Legacy Process, which I will explain before we begin the elections. In service, Mark H.

Alternate Chair: Steve stepped down, Jasine got elected, no report submitted.

Treasurer: Deb M - Thanks to those who covered for me when I was on vacation last month - I truly appreciate it. And thanks to Ed again this month for making my job easier. The reports are attached. The opening balance in the checking account was \$16,603.18 with revenues of \$10,457.00 and expenses of \$8,903.39 for this month's surplus of \$1,553.61 and closing balance of \$18,156.79. The prudent reserve is also strong at \$17,356.34. We had a lot of group contributions this month to make for the great surplus. Over all the Intergroup finances continue to remain strong. Love& service – Deb

Basket passed in accordance with our 7th Tradition

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It would be a great help if you can try to get your reports submitted earlier than the meeting. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab "About Intergroup" and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative. Also read Advisory Committee minutes.

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B.

Office Manager: Ed B - The District VIII Traditions & Concepts Committee is hosting a presentation on the history of Alcoholics Anonymous on August 30th from 5-6:30 pm right in this room. The Florida State Convention begins today and runs thru the Sunday the 16th. There are flyers for both events on the table. We're sorry for the inconvenience, the landlord has replaced the toilet in the men's room asks that we not use it until tomorrow. The Intergroup Office will be closed Monday, September 7th for Labor Day. Where has the year gone! The Office activity for July was 698. This was 27 less than last month and 58 less than last year. The Intergroup Office hours are Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Ed W - At this month's District 8 Business meeting the share session before the meeting mainly dealt with questions and answers concerning ACM's and DCM's and their ability to bring motions at the District and Area level. At the business meeting it was noted that District 8 had 60 voting members present at last month's quarterly and of the 11 motions at the Quarterly 7 passed, 3 failed and 1 was tabled. The committee for the book of current practices has been busy as they just finished scrubbing the last names of any members mentioned going back to 1979. The PI/CPC committee needs

volunteers and the District's finances are good. Only the Literature Chair position remains open as the Alternate Chairperson is now Joan H and the Treatment Chair is now Patrick, no last initial was given. Upcoming events include the 59th annual State convention which started today and runs through the 16th at The Rosen Plaza hotel in Orlando. They are taking a hit in attendance this year and could use donations if you can't make it and wish to help please go to www.59.flstateconvention.com. Also, here at the intergroup office Tom R will lead a workshop on the History of AA on Aug 30th from 5:00pm - 6:30. If anyone is interested in more info about District 8 please see me after the meeting .Thanks for letting me be of service, Ed W.

South County Intergroup Liaison: Vacant

Archives Committee Liaison: Vacant

COMMITTEE REPORTS

Public Information: Vacant

12 Step List: Vacant

Phone Volunteer Committee: Frank had to step down, now vacant

TODAY: No report submitted

Birthday Club: Donna M - July medallions and Today subscriptions were mailed. August medallions will be sent out soon. I've added some celebrants to our list. If anyone ever feels motivated to announce the Birthday Club at a meeting, please feel free to do so. My script is "If you are celebrating an anniversary within the next year and would like to have your name listed in the Today, please see me after the meeting about Intergroup's birthday club." (When they speak with you, you can give them my contact info or Intergroup's number.) Thank you for the service opportunity, Donna.

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes: Updated Announcement & Events page, Posted the: Today, Intergroup Business Meeting minutes, Agenda for June meeting. Web Stats for the month of July:

Unique total visits 6,131
First Time Visits 4,893
Returning Visits 1,238
With Smiles & Somersaults, Randy B

Group Contact Committee: No report submitted

Bridging the Gap Committee: No report submitted

Where & When Committee: Linda R - There are still plenty of where and when's available at the Intergroup office. The changes of meetings have yet to be forwarded to me, when they are I will update the database and send it to the website committee chair and get it online so we always have an updated version on the Intergroup website. If anyone knows of changes to a group or starts a new group and would like to be in the where and when please go to the Intergroup website and there is a form to fill out specifically for groups. We will get the information you provide into the where and when. Thank you for letting me serve.
Linda

Institutions Committee: No report submitted

Unfinished Business: Elections: Alternate Chair: Jasine H
Public Information: Open
12-Step Committee: Open
Intergroup Website: Open
South County Intergroup Liaison: Open
Archives Committee Liaison: Howard C
Phone Volunteer Committee: Open
Advisory Committee: Ginny D

New Business: No New Business

Upcoming Events: None

Meeting Adjourned: 6:42

See you next month!
Scott

ADVISORY COMMITTEE – MEETING MINUTES – JULY 13, 2015

Attendees: Mark, Jasine, Connie, Scott, Roger, Deb, Bob

Not in attendance: Steve

Opened at 6:00 p.m. with the Serenity Prayer

Chair's remarks: The topic of alternate chair came up. We discussed about how some new boundaries may be put in place so that some previous mistakes were not repeated.

Alternate Chair's remarks: Not present

Treasurer's remarks: Intergroup's finances are strong.

Registrar's remarks: The question of why the group contributions sheet was placed in the today. It was discussed that we are transparent and that the body should be able to see where our money comes from.

Secretary's remarks: Nothing to bring up.

Next meeting: Monday October 5 at 6:00 pm

Adjourned at 6:37 pm

**Palm Beach County Intergroup
Operating Report
7/01/2015 - 7/31/2015**

Opening Balance Checking: **\$ 16,603.18**

Revenues:

Literature Sales	\$ 4,672.17
Sales Tax	277.91
Tax Exempt Sales	271.00
Group Contributions	5,089.92
"Today" Subscriptions	6.00
Birthday Club Memberships	103.00
Meeting Baskets	37.00

Total Revenues: **\$ 10,457.00**

Expenses:

Literature Purchases	\$ 3,785.80
Sales Tax	243.81
Office Salary	2,883.48
FICA & Unemployment Tax	220.56
Paychex(monthly fee)	80.00
Health Insurance	208.33
Rent & Water	475.00
AT&T (Internet, Phone, Website)	299.60
FP&L	176.91
Exterminating	37.00
Printing	231.00
Alarm Permit	75.00
Office Supplies / Postage	186.90

Total Expenses **\$ 8,903.39**

Monthly Surplus / (Deficit) **\$ 1,553.61**

Closing Balance Checking: **\$ 18,156.79**

Opening Balance Prudent Reserve: **\$ 17,355.91**

Prudent Reserve Interest **0.43**

Closing Balance Prudent Reserve: **\$ 17,356.34**

**Palm Beach County Intergroup
Operating Report
7/01/2015 - 7/31/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 4,672.17	\$ 32,288.60
Sales Tax	277.91	1,931.50
Tax Exempt Sales	271.00	475.00
Group Contributions	5,089.92	29,752.62
Old-Timers' Meeting	-	451.47
Christmas Alcothon	-	27.04
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	6.00	30.00
Birthday Club Memberships	103.00	868.00
Meeting Baskets	37.00	495.50
Memorial Contribution	-	5,000.00
Florida Roundup	-	439.25
Total Revenues:	\$ 10,457.00	\$ 72,562.92
Expenses:		
Literature Purchases	\$ 3,785.80	\$ 24,913.60
Sales Tax	243.81	1,912.24
Old-Timers' Meeting	-	585.47
Office Salary	2,883.48	21,372.84
FICA & Unemployment Tax	220.56	1,634.98
Paychex(monthly fee)	80.00	545.00
Health Insurance	208.33	1,458.31
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	3,325.00
AT&T (Internet, Phone, Website)	299.60	2,094.61
FP&L	176.91	891.14
Exterminating	37.00	259.00
Repairs & Maintenance	-	211.96
Printing	231.00	1,617.00
East Coast Fire Equipment	-	63.30
Costco Membership	-	55.00
New Coffee Urns	-	179.98
Alarm Permit	75.00	75.00
Office Supplies / Postage	186.90	1,718.58
Total Expenses	\$ 8,903.39	\$ 64,579.71
Monthly Surplus / (Deficit)	\$ 1,553.61	\$ 7,983.21

**Palm Beach County Intergroup
Operating Report
July 31, 2015**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 4,672.17	\$ 5,348.57	\$ (676.40)
Sales Tax	277.91	321.13	(43.22)
Tax Exempt Sales	271.00	304.03	(33.03)
Group Contributions	5,089.92	3,844.36	1,245.56
Annual Picnic	-	490.00	(490.00)
"Today" Subscriptions	6.00	6.00	-
Birthday Club Memberships	103.00	195.00	(92.00)
Meeting Baskets	37.00	67.15	(30.15)
Total Revenues:	<u>\$ 10,457.00</u>	<u>\$ 10,576.24</u>	<u>\$ (119.24)</u>
Expenses:			
Literature Purchases	\$ 3,785.80	\$ 2,650.39	\$ 1,135.41
Sales Tax	243.81	224.22	19.59
Picnic Expense	-	216.19	(216.19)
Office Salary	2,883.48	2,746.16	137.32
FICA & Unemployment Tax	220.56	210.07	10.49
Paychex (Monthly Fee)	80.00	77.00	3.00
Health Insurance	208.33	267.86	(59.53)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	299.60	295.79	3.81
FP&L	176.91	162.40	14.51
Exterminating	37.00	67.00	(30.00)
Printing	231.00	462.00	(231.00)
Alarm Permit	75.00	-	75.00
Office Supplies / Postage	186.90	232.68	(45.78)
Total Expenses	<u>\$ 8,903.39</u>	<u>\$ 8,086.76</u>	<u>\$ 816.63</u>
Monthly Surplus/(Deficit)	<u>\$ 1,553.61</u>	<u>\$ 2,489.48</u>	<u>\$ (935.87)</u>
Checking Account Balance	<u>\$ 18,156.79</u>	<u>\$ 18,976.68</u>	<u>\$ (819.89)</u>
Prudent Reserve Balance	<u>\$ 17,356.34</u>	<u>\$ 17,761.42</u>	<u>\$ (405.08)</u>

Office Activity for July, 2015

	<u><i>This Year</i></u>	<u><i>Last Year</i></u>	<u><i>Difference</i></u>
<i>Requests for meetings info:</i>	164	170	(6)
<i>12th Step requests:</i>	8	1	7
<i>BTG</i>	-	-	-
<i>Other information:</i>	68	68	-
<i>Public Information requests:</i>	-	-	-
<i>Institutions Meeting requests:</i>	-	-	-
<i>Visitors:</i>	257	329	(72)
<i>Emails:</i>	201	188	13
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<i>Total Activity:</i>	698	756	(58)
<i>Websites visits - 1st time:</i>	5,322	5,445	(123)
<i>Websites visits - return visits:</i>	1,363	1,351	12
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<i>Total:</i>	6,685	6,796	(111)