

PBC INTERGROUP

Date: July 8, 2015

BUSINESS MEETING MINUTES

Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 42

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: New Reps : Kaytee S.-Women's 4<sup>th</sup> Dimension, Pat D.-Rep Day Openers, Mike F.-Depth and Weight, Joe M.-Just for Today, Joel B.-Reflections Group. Welcome!!!!!!

Chairperson: If anyone wishes to place a motion on the August Agenda it should be received by me by next Wednesday, July 15, 2015, by 12 o'clock noon. Ed our office manager was on vacation several days last week at the International Convention. Several of our office volunteers worked to keep the office open during this time and our phone volunteers worked extra shifts. Special thanks go to Mike, Len and Artie for their efforts in particular. Our annual picnic is coming up again soon. As we do not have an Alternate Chairperson, I am asking if anyone would like to coordinate this event. If you are interested in this, see me after the meeting. If nobody volunteers I will cancel the event. Our next Advisory Committee meeting is scheduled to meet Monday July 13<sup>th</sup> at 6:00 pm. Tonight we will continue our elections for Trusted Servants. Officers will serve a 2 year term and Committee Chairperson's and Liaison's will serve a 1 year term. Vacant positions include Alternate Chair, South Palm Beach County Intergroup Liaison, Archives Committee Liaison, Public Information, 12th Strep List and the Website Committee. We will use the Third Legacy Process, which I will explain before we begin the elections. In service, Mark H., PBC Intergroup Chairperson

Alternate Chair: Vacant

Treasurer: No report submitted – Financial statements below

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Secretary: Scott M - Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab “About Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative. Thanks! Scott.

Registrar: Roger B - The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary.

Thanks, Roger B.

Office Manager: Ed B - One of our past delegates used to say, that if there was one thing you did in your sobriety, it was go to an AA International Convention. It was, without exaggeration, beyond anything I'd imagined. I want to thank all the Office Volunteers who filled in while I was away. Keep in mind there is a South Florida Area Conference Quarterly later this month, July 24th – 26th. And a Florida State Convention in August the 12th – 16th. So maybe you should keep a bag packed. The Office activity for June was 725. This was 79 more than last month and 49 more than last year. The Intergroup Office is back to normal hours of Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Ed W. - Good evening everyone, sorry I couldn't make it tonight. Prior to last month's District 8 Business Meeting, the annual Delegates Luncheon was held, and during the share session our Area 15 Secretary Tom W. spoke about some of the things that our Delegate reported on from New York. One of the interesting things brought up is the fact that AA is not fully supported by our own contributions and that annual literature purchases and group contributions to the General Service Office in New York total roughly \$6 million a year while literature purchases by Hazleden and other like facilities total 16 million...it was pointed out that if every Home Group country wide contributed \$106.00 or we as individuals contributed \$7.03 once a year we would be fully self-supporting and would be able to distribute our literature for free. Just food for thought. The Alternate Chairperson and Literature Chairperson stepped down

leaving those positions and the Treatment and Facilities Chair open. Final preparations for the Founders Day Dinner were being made and everyone was looking forward to going to the International Convention in Atlanta. There weren't any new motions on the Agenda and the last 2 Area motions from the previous meeting were discussed. Upcoming District 8 /Area 15 events include the business meeting this Sunday, the quarterly this month on the 24th-26th in Sanibel. August 12<sup>th</sup> is The 12th State Convention in Orlando (which needs volunteers and banquet tickets purchased) and Tom R will be holding a History/Traditions meeting here at Intergroup on Sunday August 30th. Thanks for letting me be of Service, Ed W.

South County Intergroup Liaison: Vacant

Archives Committee Liaison: Vacant

## **COMMITTEE REPORTS**

Public Information: Vacant

12 Step List: Vacant

Phone Volunteer Committee: Frank I- Hello everyone my name is Frank and I am an alcoholic. I would first like to start off by thanking the volunteers that started their commitment early or kept it a little later on the days that the intergroup office had shortened hours. In the last month I was also able to get a more updated phone volunteer list, which in turn made things more manageable as far as open slots were concerned. There are still a few slots available--Wednesday 6am-10pm, Friday 5pm-8pm, Sunday 1pm-5pm and Sunday 11pm-6am. Once again I would like to thank Mark H. and Roger B for their continued support and help. If anyone you know of would like a service commitment please send them my way either by phone (561-370-8310) or by email (imig48@gmail.com). Love and Service, Frank I.

TODAY:

Birthday Club: No report submitted

Website Committee: Randy B - Since the last business meeting I have made the following updates and changes; Updated Announcement & Events page, Posted

the: Today, Intergroup Business Meeting minutes, Agenda for June meeting and updated meeting list. The web stats for the month of June are: Unique total visits 6,131, First Time Visits 4,893, and Returning Visits 1,238. With Smiles & Somersaults, Randy B.

Group Contact Committee: No report submitted

Bridging the Gap Committee: No report submitted

Where & When Committee: Linda R - We printed 2000 new where and when's. And they are available at Palm Beach County Intergroup office. The new where and when was sent to the website committee chair and I believe it has been updated on our Intergroup website. If your group has any changes or if you are forming a new group please fill out the form on our website and email me. Thank you. In love and service, Linda R.

Institutions Committee: No report submitted

Unfinished Business: Elections:  
Alternate Chairperson --- Steve H  
Public Information --- Vacant  
12-Step Committee --- Vacant  
Intergroup Website --- Vacant  
South County Intergroup Liaison --- Vacant  
Archive Committee Liaison --- Vacant

New Business: None

Upcoming Events: None

Meeting Adjourned: 6:48 p.m.

See you next month!  
Scott

**Palm Beach County Intergroup  
Operating Report  
6/01/2015 - 6/30/2015**

**Opening Balance Checking:** **\$ 16,323.58**

**Revenues:**

Literature Sales	\$ 4,170.93
Sales Tax	250.46
Tax Exempt Sales	30.00
Group Contributions	5,260.42
"Today" Subscriptions	6.00
Birthday Club Memberships	265.00
Meeting Baskets	47.00

**Total Revenues:** **\$ 10,029.81**

**Expenses:**

Literature Purchases	\$ 3,644.62
Sales Tax	226.45
Office Salary	3,572.02
FICA & Unemployment Tax	273.08
Paychex(monthly fee)	80.00
Health Insurance	208.33
Rent & Water	475.00
AT&T (Internet, Phone, Website)	312.45
FP&L	164.20
Exterminating	74.00
Repairs & Maintenance	73.14
Printing	462.00
Eastcoast Fire Equipment	63.30
Office Supplies / Postage	121.62

**Total Expenses** **\$ 9,750.21**

**Monthly Surplus / (Deficit)** **\$ 279.60**

**Closing Balance Checking:** **\$ 16,603.18**

**Opening Balance Prudent Reserve:** **\$ 17,355.47**

Prudent Reserve Interest **0.44**

**Closing Balance Prudent Reserve:** **\$ 17,355.91**

**Palm Beach County Intergroup  
Operating Report  
6/01/2015 - 6/30/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
<b>Revenues:</b>		
Literature Sales	\$ 4,170.93	\$ 27,616.43
Sales Tax	250.46	1,653.59
Tax Exempt Sales	30.00	204.00
Group Contributions	5,260.42	24,662.70
Old-Timers' Meeting	-	451.47
Christmas Alcothon	-	27.04
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	6.00	24.00
Birthday Club Memberships	265.00	765.00
Meeting Baskets	47.00	458.50
Memorial Contribution	-	5,000.00
Florida Roundup	-	439.25
<b>Total Revenues:</b>	<b>\$ 10,029.81</b>	<b>\$ 62,105.92</b>
<b>Expenses:</b>		
Literature Purchases	\$ 3,644.62	\$ 21,127.80
Sales Tax	226.45	1,668.43
Old-Timers' Meeting	-	585.47
Office Salary	3,572.02	18,489.36
FICA & Unemployment Tax	273.08	1,414.42
Paychex(monthly fee)	80.00	465.00
Health Insurance	208.33	1,249.98
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	2,850.00
AT&T (Internet, Phone, Website)	312.45	1,795.01
FP&L	164.20	714.23
Exterminating	74.00	222.00
Repairs & Maintenance	73.14	211.96
Printing	462.00	1,386.00
East Coast Fire Equipment	63.30	63.30
Costco Membership	-	55.00
New Coffee Urns	-	179.98
Office Supplies / Postage	121.62	1,531.68
<b>Total Expenses</b>	<b>\$ 9,750.21</b>	<b>\$ 55,676.32</b>
<b>Monthly Surplus / (Deficit)</b>	<b>\$ 279.60</b>	<b>\$ 6,429.60</b>

**Palm Beach County Intergroup  
Operating Report  
June 30, 2015**

	<u><b>This Year</b></u>	<u><b>Last Year</b></u>	<u><b>Difference</b></u>
<b>Revenues:</b>			
Literature Sales	\$ 4,170.93	\$ 3,832.87	\$ 338.06
Sales Tax	250.46	229.31	21.15
Tax Exempt Sales	30.00	103.00	(73.00)
Group Contributions	5,260.42	2,562.97	2,697.45
"Today" Subscriptions	6.00	-	6.00
Birthday Club Memberships	265.00	110.00	155.00
Meeting Baskets	47.00	48.00	(1.00)
Florida Roundup	-	-	-
<b>Total Revenues:</b>	<u><b>\$ 10,029.81</b></u>	<u><b>\$ 6,886.15</b></u>	<u><b>\$ 3,143.66</b></u>
<b>Expenses:</b>			
Literature Purchases	\$ 3,644.62	\$ 2,864.77	\$ 779.85
Sales Tax	226.45	296.79	(70.34)
Picnic Expense	-	-	-
Office Salary	3,572.02	3,432.70	139.32
FICA & Unemployment Tax	273.08	262.60	10.48
Paychex (Monthly Fee)	80.00	77.00	3.00
Health Insurance	208.33	267.86	(59.53)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	312.45	295.79	16.66
FP&L	164.20	133.80	30.40
Exterminating	74.00	35.00	39.00
Printing	462.00	-	462.00
Repairs & Maintenance	73.14	-	73.14
Eastcoast Fire Equipment	63.30	-	63.30
Office Supplies / Postage	121.62	162.09	(40.47)
<b>Total Expenses</b>	<u><b>\$ 9,750.21</b></u>	<u><b>\$ 8,303.40</b></u>	<u><b>\$ 1,446.81</b></u>
<b>Monthly Surplus/(Deficit)</b>	<u><b>\$ 279.60</b></u>	<u><b>\$ (1,417.25)</b></u>	<u><b>\$ 1,696.85</b></u>
<b>Checking Account Balance</b>	<b>\$ 16,603.18</b>	<b>\$ 16,457.20</b>	<b>\$ 145.98</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,355.91</b>	<b>\$ 17,760.98</b>	<b>\$ (405.07)</b>

Office Activity for June, 2015

	<u><i>This Year</i></u>	<u><i>Last Year</i></u>	<u><i>Difference</i></u>
<i>Requests for meetings info:</i>	139	173	(34)
<i>12th Step requests:</i>	2	6	(4)
<i>BTG</i>	-	-	-
<i>Other information:</i>	81	87	(6)
<i>Public Information requests:</i>	-	-	-
<i>Institutions Meeting requests:</i>	-	1	(1)
<i>Visitors:</i>	293	259	34
<i>Emails:</i>	210	150	60
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<i>Total Activity:</i>	725	676	49
<i>Websites visits - 1st time:</i>	4,893	4,774	119
<i>Websites visits - return visits:</i>	1,238	1,163	75
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<i>Total:</i>	6,131	5,937	194