

PBC INTERGROUP  
Date: April 8, 2015

BUSINESS MEETING MINUTES  
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 41

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Amy C – Sober on Sunday

Chairperson: Gary B - If anyone wishes to place a motion on the May 13, 2015 Agenda it should be received by me by next Wednesday, April 15, 2015, by 12 o'clock noon. This past Monday the Advisory Committee met for the final time of this term of office. Deb will read the report as part of her Secretary's report. We will continue with the selection of the Officer and Committee Chairperson's positions that remain vacant during unfinished business. The Old Timer's Speaker Event went extremely well. The feedback that I received from the Old Timers who spoke and the other attendees was very positive. I want to extend my deepest Thanks to Ed, our Office Manager. Ed pretty much organized the event. I also want to Thank Ed. W., Tom G., Linda R., Tammy and Mo, who cut all of the deserts, and Jen and Bob, who manned the soda station. I am also deeply grateful to the District 8 Archives, Literature, and Grapevine Committees for bringing their displays to the event. I want to express my deepest Gratitude to all of you for allowing me to serve as your Chairperson over the past 2 years. To allow me to walk this path of service amongst you has enriched my sobriety and for that I am extremely Blessed. I am sure you will give your support and cooperation to the incoming Trusted Servants as you have to those of us who rotating out. May you all continue to be Blessed in your Service to Alcoholics Anonymous. In Love & Service, Gary B., PBC Intergroup Chairperson

Alternate Chair: Steve H – not in attendance – no report submitted.

Treasurer: Mark H – Attached please find my reports. My additional comments are: The Old Timers Event had a loss of \$34. Overall the Intergroup's finances are strong and I thank you for all the individual and group contributions that make our mission possible. Thank you, Mark

*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Secretary: Deb M – Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab “About Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Advisory Committee minutes were read by Deb. (Attached)

Registrar: Roger B – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B – Office activity for March was 731. This was 40 more than last month but 44 less than last year. Most of the decline was in the area of visitors to the Office & emails received. Everything else was more or less unchanged. This weekend District 8 General Service, which is Palm Beach County, is hosting the South Florida Area Conference Quarterly at the Boca Raton Marriott. There are some flyers on the table upfront. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. And finally, we have three shifts available for two Office Volunteers. The shifts are Monday, Wednesday & Friday from 1-5 PM. We have one volunteer who will take whatever shift is not taken. If anyone is interested they can contact the Intergroup Office. In love & service, Ed B

General Service/Intergroup Liaison: Doug L - No report from District Liaison as District 8 meeting not yet held this month. Doug L.

South County Intergroup Liaison: John – No report submitted.

Archives Committee Liaison: Greg R – No report submitted.

## COMMITTEE REPORTS:

**Public Information:** Sean M – For the period beginning 8 March 2015 ending 6 April 2015. . . There is nothing event-related to report. No new 'event' opportunities at this time. I focused literature distribution in the immediate West Palm Beach metro area. There are a few interventional pain management offices out the Bethesda West Medical Center in Boynton Beach, will contact them prior to driving that far. I was contacted by an assistant director / counselor at the 'Butterfly House', (P.B. County sexual assault emergency response office - on the campus of Wellington Regional Medical Center). The assistant director that reached out to me advised that her office deals with alcohol / substance abuse on a regular basis. Provided them with 3 of everything. Have updated the spreadsheet that I use to track literature disbursement to include the preceding. In Service.  
Sean M - PI/CPC

12 Step List: Matthew S,- No report submitted.

Phone Volunteer Committee: Troy T –Thank you for allowing me to serve as your phone chairperson. All slots are filled and I am covering when needed. I am currently updating the volunteer list as I have made some changes. Well it is election Time and in the Spirit of rotation this Position is up for grabs. It is some work but a very integral part of the Intergroup service structure. Stand for it!!!! I will help you get started and stick with you till you are comfortable. This is a very rewarding service commitment and you get a chance to meet and talk with a lot of folks both newcomers and veterans alike. We have been blessed with the opportunity to 12 step many people in the last few years. There is nothing that warms the heart more than seeing someone you talked to on the phone in a meeting and knowing that your work had some small part in getting them to the doors of AA. If you are interested in serving as a phone volunteer feel free to contact me. If you are interested in becoming the Chairperson of this committee call me and I will talk with you about the job. Thanks for the opportunity to serve, Troy

TODAY: Rosemary T – This month we printed 650 copies of the Today. As usual, please let me know of any upcoming events, as this section of the newsletter is looking a little thin. To have something included in the Today, contact me directly or the intergroup office.

Birthday Club: Anita L – No report submitted.

Website Committee: Randy B – Since the last business meeting I have made the following updates and changes: Updated Announcement & Events page; Posted the: Today, Intergroup Business Meeting minutes, New meeting list, Agenda for April meeting; And here are web stats for the month of March: Unique total visits 7,590; First Time Visits 6,107; Returning Visits 1,483. With Smiles & Somersaults, Randy Burke

Group Contact Committee: Vacant

Bridging the Gap Committee: Vacant

Where & When Committee: Scott M –It's an honor to be able to serve as the head of the Where and When committee. We are up to date as of now and have booklets. If anyone knows of any updates, please let me know. Thanks for letting me serve. Scott

Institutions Committee: Jonathan B. - The committee currently takes 74 meetings per week to 39 facilities throughout Central and Northern Palm Beach County. New facilities frequently contact Intergroup with interest in meetings for their facilities. We always have a need for new volunteers. Our primary purpose is to provide meetings to these institutionalized alcoholics. We also provided approximately 1,000 copies of The Big Book to these alcoholics during 2014. The Institutions Committee holds the Big Book Ball each year as a primary fundraiser to promote the committee and raise money to purchase these Big Books.

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The Advisory Committee recommendation to present Ed with a \$500 bonus and to give the church venue for the Old Timers' event an additional \$100 was put to the body of the group for a consensus and both were approved.

Unfinished Business: Elections: the following positions were filled: TODAY – Rosemary stood for another term; Website – Randy said he would stay on until the position was filled; General Service/Intergroup Liaison – Ed W. The following positions remain vacant: South County Liaison, Birthday Club/TODAY subscriptions, 12 Step Committee, Phone List, Public Information, Bridging the Gap, Advisory Committee, and Alternate Chair.

New Business: None

Meeting Adjourned: 6:45 p.m.

ADVISORY COMMITTEE MEETING MINUTES

APRIL 6, 2015

Meeting opened at 6:00 p.m. with the Serenity Prayer

Attendees: Gary B, Mark H, Roger B & Deb M.

Not in attendance: Steve H, Jasine, John and David

Chair's comments: The Old Timer's Panel was great; the participants were very good. We left it with a negative of \$34.00 – which is not bad.

Alternate Chair: Not in attendance

Treasurer's Report – Financial Status of Intergroup: The \$5,000 bequeath went to New York and our finances are still very strong.

Registrar's comments: None

Secretary's comments: None

The committee discussed Ed's performance and assistance with the Alcatons and Old Timer event. I was recommended that he be given a \$500 bonus and additionally it was recommended that an additional \$100 be given to the church. It will be presented on Wednesday to get a sense of the body.

Next meeting of the Advisory Committee will be Monday, July 13, 2015 at 6:00 p.m. in the Intergroup office.

Adjourned at 6:30 p.m.

Yours in service,

Deb Morgan

**Palm Beach County Intergroup  
Operating Report  
3/01/2015 - 3/31/2015**

<b>Opening Balance Checking:</b>		<b>\$ 20,148.69</b>
<b>Revenues:</b>		
Literature Sales	\$ 4,464.47	
Sales Tax	267.83	
Tax Exempt Sales	50.00	
Group Contributions	5,615.08	
Old-Timers' Meeting	451.47	
"Today" Subscriptions	6.00	
Birthday Club Memberships	100.00	
Meeting Baskets	129.00	
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<b>Total Revenues:</b>		<b>\$ 11,083.85</b>
<b>Expenses:</b>		
Literature Purchases	\$ 3,923.19	
Sales Tax	291.18	
Old-Timers' Meeting	485.47	
Office Salary	2,746.16	
FICA & Unemployment Tax	212.05	
Paychex(monthly fee)	77.00	
Health Insurance	208.33	
Rent & Water	475.00	
AT&T (Internet, Phone, Website)	288.76	
FP&L	107.10	
Exterminating	37.00	
Printing	231.00	
Office Supplies / Postage	335.63	
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<b>Total Expenses</b>		<b>\$ 9,417.87</b>
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<b>Monthly Surplus / (Deficit)</b>		<b>\$ 1,665.98</b>
Contribution to AA World Services		5,000.00
		<hr/>
<b>Closing Balance Checking:</b>		<b>\$ 16,814.67</b>
		<hr/>
<b>Opening Balance Prudent Reserve:</b>		<b>\$ 17,354.18</b>
Prudent Reserve Interest		0.41
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<b>Closing Balance Prudent Reserve:</b>		<b>\$ 17,354.59</b>
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**Palm Beach County Intergroup  
Operating Report  
3/01/2015 - 3/31/2015**

	<u>Current Month</u>	<u>Calendar YTD</u>
<b>Revenues:</b>		
Literature Sales	\$ 4,464.47	\$ 14,730.74
Sales Tax	267.83	881.48
Tax Exempt Sales	50.00	174.00
Group Contributions	5,615.08	12,908.93
Old-Timers' Meeting	451.47	451.47
Christmas Alcothon	-	27.04
New Year's Alcothon	-	597.94
Riverbottom Christmas Meeting	-	206.00
"Today" Subscriptions	6.00	6.00
Birthday Club Memberships	100.00	238.00
Meeting Baskets	129.00	290.50
Memorial Contribution	-	5,000.00
<b>Total Revenues:</b>	<b>\$ 11,083.85</b>	<b>\$ 35,512.10</b>
<b>Expenses:</b>		
Literature Purchases	\$ 3,923.19	\$ 10,751.69
Sales Tax	291.18	897.45
Old-Timers' Meeting	485.47	485.47
Office Salary	2,746.16	8,925.02
FICA & Unemployment Tax	212.05	721.18
Paychex(monthly fee)	77.00	231.00
Health Insurance	208.33	624.99
Liability Insurance (annual)	-	1,666.70
Rent & Water	475.00	1,425.00
AT&T (Internet, Phone, Website)	288.76	882.46
FP&L	107.10	279.25
Exterminating	37.00	111.00
Repairs & Maintenance	-	85.00
Printing	231.00	693.00
Costco Membership	-	55.00
Office Supplies / Postage	335.63	1,036.80
<b>Total Expenses</b>	<b>\$ 9,417.87</b>	<b>\$ 28,871.01</b>
<b>Monthly Surplus / (Deficit)</b>	<b>\$ 1,665.98</b>	<b>\$ 6,641.09</b>

**Palm Beach County Intergroup  
Operating Report  
March 31, 2015**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 4,464.47	\$ 4,400.00	\$ 64.47
Sales Tax	267.83	264.11	3.72
Tax Exempt Sales	50.00	181.50	(131.50)
Group Contributions	5,615.08	4,887.40	727.68
Old-Timers' Meeting	451.47	405.00	46.47
"Today" Subscriptions	6.00	6.00	-
Birthday Club Memberships	100.00	168.00	(68.00)
Meeting Baskets	129.00	52.00	77.00
Florida Roundup	-	507.69	(507.69)
<b>Total Revenues:</b>	<b>\$ 11,083.85</b>	<b>\$ 10,871.70</b>	<b>\$ 212.15</b>
<b>Expenses:</b>			
Literature Purchases	\$ 3,923.19	\$ 2,982.94	\$ 940.25
Sales Tax	291.18	268.43	22.75
Old-Timers' Meeting	485.47	887.76	(402.29)
Office Salary	2,746.16	2,746.16	-
FICA & Unemployment Tax	212.05	220.82	(8.77)
Paychex (Monthly Fee)	77.00	77.00	-
Health Insurance	208.33	125.00	83.33
Liability & Property Insurance	-	107.50	(107.50)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	288.76	293.58	(4.82)
FP&L	107.10	83.23	23.87
Exterminating	37.00	35.00	2.00
Repairs & Maintenance	-	37.70	(37.70)
Printing	231.00	231.00	-
Costco Membership Renewal	-	55.00	(55.00)
Office Supplies / Postage	335.63	326.78	8.85
<b>Total Expenses</b>	<b>\$ 9,417.87</b>	<b>\$ 8,952.90</b>	<b>\$ 464.97</b>
<b>Monthly Surplus/(Deficit)</b>	<b>\$ 1,665.98</b>	<b>\$ 1,918.80</b>	<b>\$ (252.82)</b>
Contribution to AA World Services	<b>5,000.00</b>	-	5,000.00
<b>Checking Account Balance</b>	<b>\$ 16,814.67</b>	<b>\$ 18,543.09</b>	<b>\$ (1,728.42)</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,354.59</b>	<b>\$ 17,759.64</b>	<b>\$ (405.05)</b>



Office Activity for March, 2015

<b>Requests for meetings info:</b>	<b>175</b>
<b>12th Step requests:</b>	<b>3</b>
<b>BTG:</b>	<b>-</b>
<b>Other information:</b>	<b>74</b>
<b>Public Information requests:</b>	<b>-</b>
<b>Institutions Meeting requests:</b>	<b>3</b>
<b>Visitors:</b>	<b>259</b>
<b>Emails:</b>	<b><u>217</u></b>
<b>Total Activity:</b>	<b>731</b>