

PBC INTERGROUP
Date: January 14, 2015

BUSINESS MEETING MINUTES
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 46

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Reps: Ann M – Free Spirited Women; Allison H – Young People in the Solution; John Mc – Island Group; Lindsey H – High Noon; James S – Men's 5th Tradition Frank I – Lantana Group. Alt Reps: Eric D – Day Openers; Lindy – High Noon; Ronda – Women's Awakening; Tom G – Monday Night Men's Group.

Chairperson: Gary B - I pray that everyone had a healthy, sober, and safe Holiday Season. The Alcothons were well attended and the feedback that I received was extremely positive. I wish to thank Steve and all of his volunteers for all of their hard work. Now that the holidays are behind us our next event will be the Old Timer's Event and we look forward to hearing what Steve has in the works for this very special event. The Advisory Committee met yesterday and Deb will present the report during her report. We have 2 positions still available for service and we will address this during New and Unfinished Business. In March we will begin to hold the elections for the next term of office that begins on May 1st. Please pray where you may be of continued service to your Intergroup. Look forward to seeing everyone in February. In L&S, Gary B., PBC Intergroup Chairperson

Alternate Chair: Steve H – No report given.

Treasurer: Mark H – Financial Reports are attached. The \$3,000 disbursement to AAWS that we approved several months ago has been delayed until January in order to allow us to adjust our prudent reserve and then mail the check. It will be done in the next few days. Overall Intergroup's finances are strong and I thank you for all the individual and group contributions that make our mission possible.

Addendum to report given verbally at meeting. The attorney for the estate of the person who bequeathed money to AA contacted me today. The check and a

document stating that AA Intergroup expects no more than the \$5,000 that was bequeathed will be in the mail this week. Revenues from the Alcothons: Revenue total: \$1582.02; expenses: \$925.58; surplus: \$656.44. This is a bit less than last year but that is due to the fact that supplies had to be replenished so more money was expended than last year.

Basket passed in accordance with our 7th Tradition

Secretary: Deb M – Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website (aa-palmbeachcounty.org) and view the Home page, tab “About Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Advisory Committee: Deb M read minutes. Gary discussed what was suggested regarding Ed’s pay raise (5% - which keeps him below the cap that is stated in his contract) and to hold the contribution to his health care expenses to what it has been. The body of the group agreed and both were granted for Ed.

Registrar: Roger B – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B – A Happy New Year to all. Each month we submit an Office Activity Report at our business meeting, however, for the full year there were: 2,943 calls to the Office, 3,495 visitors and 2,557 emails. General Service District 8 (which is Palm Beach County,) will host the next Quarterly April 10-12, 2015. There are flyers on the table up front. I’m sure you going to get a lot more information from your General Service Representatives. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In Love & Service, Ed B.

General Service/Intergroup Liaison: Doug L - A Motion was presented “future Budgets submitted by District 8 to include justification for each line item in the prosed budget”. Current budgets do not include a justification which would help

explain where their AA dollars are going. The district is in good financial position according to the Treasurer and final numbers were proposed for approval. Continuing elections will continue into January's meeting. In Love & Service, Doug L. (Next District meeting is this coming Sunday)

South County Intergroup Liaison: Fred M. Resigned due to work commitment.

Archives Committee Liaison: Greg R – All is well on the archives front. Dave is still looking for a replacement. In Grace, Greg R.

Committee Reports:

Public Information: Sean M – No report submitted.

12 Step List: Matthew S– (read by Scott) Still looking for new members for the 12 step volunteer list. I just received some new volunteers and will be adding those to the phone list and sending those out. If you know anyone willing to serve please let me know. My email is matthewstevens788@yahoo.com Thank you for letting me serve.

Phone Volunteer Committee: Troy T – No report submitted.

TODAY: Rosemary T – This month we printed 650 copies of the Today, as is our regular practice. If you want your group's event included in the newsletter, please contact the intergroup office. Rosemary T.

Birthday Club: Linda R – Birthday Club - I sent out the medallions and Today's for the month of December. Thank you. In Love and Service Linda R.

Website Committee: Randy B – Since the last business meeting I have made the following updates and changes: - Updated Announcement & Events page - Posted the Today-Posted Intergroup Business Meeting minutes -Posted New meeting list- Posted Agenda for December meeting. And here are web stats for the month of October: Unique total visits 7,357; First Time Visits 5,982; Returning Visits 1,375. With Smiles & Somersaults, Randy Burke

Group Contact Committee: Vacant

Bridging the Gap Committee: Vacant

Where & When Committee: Scott M – We are currently in the process of updating the Where and When, and should hopefully print this week! If anyone is aware of any new meetings, cancellations, or changes, please let me or Ed know. It is an honor to be able to serve you lovely people. Scott M.

Institutions Committee: Chris H - Institution Committee Report. Not in attendance but report submitted. Your Institutions Committee currently brings 99 meetings a week to 42 facilities – with one new one in the past month. We had a great response to our on-going need for new volunteers this month with 21 new volunteers! There are still plenty of opportunities for all interested in this rewarding service work. The Big Book Ball held on New Year's Eve was, by most reports, a big success. Many young and newly sober people attended and experienced real fun in sobriety. Final results are still pending but in excess of \$8000 was raised which will allow us to purchase and distribute over 1000 Big Books to institutionalized alcoholics. Plan to attend our regular meeting at the Triangle Club the 1st Sunday each month: new member orientation at 4:30 pm followed by the full committee meeting at 5:00pm. New volunteers need to have six months of continuous sobriety and will observe 2 meetings in facilities prior to active service. Yours in love and service, Chris H.

Unfinished Business: Elections. No one stood for Bridging the Gap Chairperson. Linda R. was elected Group Contact Chairperson. Anita L. was elected Birthday Club Chairperson.

Upcoming Events: Oldtimer's Event in either March or April.

New Business: None.

Meeting Adjourned: 6:35 p.m.

ADVISORY COMMITTEE – MEETING MINUTES – JANUARY 12, 2015

Attendees: Gary, Mark, Roger, David, Jasine & Deb

Not in attendance: Steve & John

Opened at 6:00 p.m. with the Serenity Prayer

Chair's remarks: There will be elections in March; this regime will be rotating out in April.

Alt Chair's remarks: Steve not in attendance but Gary talked about the alarms that went off during the New Year's Alcathon - if the fire rescue district charges us for those we will deal with it and if it occurs again next year we'll deal with that then. Mark said that both Alcathons made about \$500 each. Specific numbers will be part of his report at Intergroup Meeting on Wednesday.

Registrar's remarks: None

Secretary's remarks: None

Institutions Committee Concerns: Advisory Committee decided that Mark and Roger would approach the Institutions Committee in an attempt to resolve our concerns.

Ed's Evaluation: Evaluation forms were filled out. It was unanimous among the committee members to grant Ed a 5% raise and maintain Intergroup's contribution to his health insurance at the same level. It will be presented to the body of the Intergroup Meeting for discussion and decision.

Some discussion ensued about Alcathon slots and how we go about choosing them; i.e. some groups got 2 and others got none and the committee was encouraged to come with ideas to better that situation.

Next meeting: April 6, 2015 at 6:00 p.m. Intergroup Office

Adjourned at 6:45 p.m.

**Palm Beach County Intergroup
Operating Report
12/01/2014 - 12/31/2014**

Opening Balance Checking:		\$ 14,764.18
Revenues:		
Literature Sales	\$ 5,074.90	
Sales Tax	310.78	
Tax Exempt Sales	16.46	
Group Contributions	6,317.02	
Christmas Alcathon	957.04	
Birthday Club Memberships	55.00	
Meeting Baskets	84.45	
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Total Revenues:		\$ 12,815.65
Expenses:		
Literature Purchases	\$ 4,214.54	
Sales Tax	185.62	
Alcathon (Charistmas & New Year's)	565.58	
Office Salary	4,201.96	
FICA & Unemployment Tax	531.82	
Paychex(monthly fee)	77.00	
Health Insurance	267.86	
Rent & Water	475.00	
AT&T (Internet, Phone, Website)	288.39	
FP&L	91.40	
Grapevine Subscription Renewal	52.15	
Exterminating (2 months)	74.00	
Printing (2 months)	462.00	
Office Supplies / Postage	106.04	
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Total Expenses		\$ 11,593.36
Monthly Surplus / (Deficit)		\$ 1,222.29
Closing Balance Checking:		\$ 15,986.47
Opening Balance Prudent Reserve:		\$ 17,763.21
Prudent Reserve Interest		0.44
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Closing Balance Prudent Reserve:		\$ 17,763.65

**Palm Beach County Intergroup
Operating Report
12/01/2014 - 12/31/2014**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 5,074.90	\$ 56,531.78
Sales Tax	310.78	3,391.95
Tax Exempt Sales	16.46	1,125.11
Group Contributions	6,317.02	46,952.05
Christmas Alcothon	957.04	957.04
New Year's Alcothon	-	709.60
Potluck Dinner	-	40.00
Old Timers' Meeting	-	405.00
Annual Picnic	-	4,551.00
"Today" Membership	-	28.00
Birthday Club Memberships	55.00	1,139.90
Meeting Baskets	84.45	822.50
Florida Rondup	-	507.69
Total Revenues:	\$ 12,815.65	\$ 117,161.62
Expenses:		
Literature Purchases	\$ 4,214.54	\$ 44,998.98
Sales Tax	185.62	3,364.12
Alcothon Expenses	565.58	1,121.31
Old Timers' Meeting	-	887.76
Picnic Expense	-	2,317.72
Office Salary	4,201.96	36,469.32
FICA & Unemployment Tax	531.82	3,047.46
Paychex(monthly fee)	77.00	924.00
Health Insurance	267.86	2,500.02
Liability Insurance (annual)	-	1,875.57
Form 990EZ Tax Preparation	-	250.00
Rent & Water	475.00	5,700.00
AT&T (Internet, Phone, Website)	288.39	3,520.26
FP&L	91.40	1,429.12
FP&L Deposit Refund	-	(257.78)
East Coast Fire Equipment	-	42.00
Exterminating	74.00	432.00
Alarm Permit	-	25.00
Repairs & Maintenance	-	119.87
Master Monitoring (annual charge)	-	276.00
Printing	462.00	2,772.00
Grapevine Subscription Renewal	52.15	52.15
Costco Membership	-	55.00
Sam's Club Membership	-	45.00
Office Supplies / Postage	106.04	2,445.21
Total Expenses	\$ 11,593.36	\$ 114,412.09
Monthly Surplus / (Deficit)	\$ 1,222.29	\$ 2,749.53

**Palm Beach County Intergroup
Operating Report
December 31, 2014**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 5,074.90	\$ 5,101.63	\$ (26.73)
Sales Tax	310.78	306.53	4.25
Tax Exempt Sales	16.46	2.00	14.46
Group Contributions	6,317.02	3,801.47	2,515.55
Riverbottom Christmas Party	-	347.00	(347.00)
Christmas Alcahthon	957.04	942.48	14.56
Potluck Dinner	-	40.00	(40.00)
Birthday Club Memberships	55.00	62.00	(7.00)
Meeting Baskets	84.45	64.80	19.65
Total Revenues:	\$ 12,815.65	\$ 10,667.91	\$ 2,147.74
Expenses:			
Literature Purchases	\$ 4,214.54	\$ 3,925.61	\$ 288.93
Sales Tax	185.62	251.91	(66.29)
Alcahthon Expense (Christmas & New Year's)	565.58	168.10	397.48
Office Salary	4,201.96	4,119.08	82.88
FICA & Unemployment Tax	531.82	448.98	82.84
Paychex (Monthly Fee)	77.00	77.00	-
Form 990EZ Tax Preparation	-	250.00	(250.00)
Health Insurance	267.86	-	267.86
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	288.39	369.23	(80.84)
FP&L	91.40	88.04	3.36
Picnic Table	-	169.00	(169.00)
Exterminating	74.00	35.00	39.00
Printing	462.00	231.00	231.00
Grapevine Subscription	52.15	-	52.15
Office Supplies / Postage	106.04	100.85	5.19
Total Expenses	\$ 11,593.36	\$ 10,708.80	\$ 884.56
Monthly Surplus/(Deficit)	\$ 1,222.29	\$ (40.89)	\$ 1,263.18
Checking Account Balance	\$ 15,986.47	\$ 16,452.26	\$ (465.79)
Prudent Reserve Balance	\$ 17,763.65	\$ 17,543.03	\$ 220.62

Office Activity for December, 2014

Requests for meetings info:	190
12th Step requests:	5
BTG:	-
Other information:	89
Public Information requests:	-
Institutions Meeting requests:	-
Visitors:	332
Emails:	<u>221</u>
Total Activity:	837