

PBC INTERGROUP
Date: November 12, 2014

BUSINESS MEETING MINUTES
Start time: 6:15 p.m.

Open Meeting ----- Serenity Prayer ----- 12 Traditions Read

Number of attendees: 47

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Reps: Kelly H – Lunch Bunch; Joan – We Found a Way; Dan – Just for Today; Zack – LW Young Peoples; Jennifer T – Eye Openers; Tammy J – LW Group.; David – Depth & Weight. Alt Reps: Roy B – Lunch Bunch; Jillian C – Women's 4th Dimension; Nick F – Friends of Bill W; Brian – Men's 5th Dimension. Welcome all!

Chairperson: Gary B - If anyone wants to place a motion on the December Agenda it should be received by me by 12 o'clock noon next Wednesday November 19, 2014. Gratitude month is upon us and the Holiday Season is right around the corner. We have a motion to disburse excess funds and we will conduct an election to fill the Group Contact Committee Chairperson position. Most of all we will fill the time slots for the Christmas and New Year Alcohons. In the interest of time I am suspending the oral committee reports and we will only hear the Officer's and Advisory Committee Reports and then move into New Business. As a reminder, the next Advisory Committee Meeting will be held on Monday, January 12, 2015 at 6pm in the Intergroup Office. I pray that everyone has a Happy and Sober Thanksgiving and we look forward to seeing y'all at our next meeting on December 10, 2014.

In Love & Service, Gary B. PBC Intergroup Chairperson

Alternate Chair: Steve H – We are in need of volunteers to help with the alcohons. I will be there from 12 Noon to 6:00 on Christmas Eve and New Year's Eve. I would like to divide it up into 3 hour shifts. As I have taken 4 of these shifts - that leaves 6-9 pm; 9pm-12 midnite; midnite to 3am; 3am to 6am; 6am to 9am & 9am to Noon. That totals 12 shifts. I will be getting with Ed B to make a shift volunteer list. This is a good way to get involved in service so I would encourage you to utilize sponsees and people getting along in their 1st year of

recovery. Duties include clean up, coffee, trash removal, etc. I wish you all the very safest and sober holiday! In Loving Service – Steve H.

Treasurer: Mark H – We had a deficit of \$2,091.57 for October. We have been contacted by the Triangle Club Treasurer and he would like to discuss increasing the rent for the Intergroup building. Our current lease has one year left to expiration and one five year extension, so we have no obligation to allow them to increase our rent. I will keep you informed as discussions continue. Overall our finances are strong. Thank you for all the individual and group contributions that make our mission possible. In service, Mark H

Pass the basket in accordance with our 7th Tradition

Secretary: Deb M – Thank you to all who have turned in your reports; we won't be reading reports tonight but if you have not turned in your report, please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new Reps & Alt Reps go to the Palm Beach County Intergroup website : aa-palmbeachcounty.org and view the Home page, tab "About Intergroup" and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative. If you are a new rep and haven't filled in a yellow card please do so and get it to me after the meeting.

Registrar: Roger B – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B – Total Office Activity for October 747. This was 49 more than last month, and 65 less than last year. This activity was a little less than average for this time of year. The Intergroup Office will be closed Thursday November 27th Thanksgiving Day. But we will be opened the following Friday & Saturday, for your shopping convenience. As a reminder, the new book prices will go into effect December 1st. The proposed schedule of price changes are on the table up front. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. Best wishes for a safe, sane & sober holiday. In love & service, Ed B

Advisory Committee: Deb read the Advisory Committee Report. A sense of the meeting approved a \$500.00 Christmas bonus for the Office Manager.

General Service/Intergroup Liaison: Doug L - Both monthly meetings were devoted to elections. A list of elected positions can be found in the General Service District 8 meeting minutes for November 2014. Of note – Kevin Dorian was voted new Chairperson for the upcoming term. In Love & Service - Doug

South County Intergroup Liaison: No report submitted

Archives Committee Liaison: Greg R- No report submitted

Committee Reports:

Public Information: Sean – Regular and on-going distribution of approved literature. In Service. Sean M.

12 Step List: Matthew S– Still looking for new members for the 12 step volunteer list. I just received some new volunteers and will be adding those to the phone list and sending those out. If you know anyone willing to serve please let me know. My email is matthewstevens788@yahoo.com Thank you for letting me serve
Matthew S

Phone Volunteer Committee: Troy T – No report submitted

TODAY: Rosemary T – No report submitted

Birthday Club: Linda R – No report submitted

Website Committee: Randy B –Since the last business meeting I have made the following updates and changes: - Updated Announcement & Events page; - Posted the Today; -Posted Intergroup Business Meeting minutes; -Posted New meeting list; -Posted Agenda for Sept meeting; And here are web stats for the month of October; Unique total visits 6,571; First Time Visits 5,180; Returning Visits 1,391
With Smiles & Somersaults, Randy Burke

Group Contact Committee: Vacant

Bridging the Gap Committee: Sheila B – No report submitted

Where & When Committee: Scott M – It is a pleasure to be the committee chair for the where and when. This past month we have printed and received where and when's. We are stocked for about the next 2 months. Thanks for letting me serve.
Scott M

Institutions Committee: Chris H - Your Institutions Committee currently brings 99 meetings a week to 42 facilities – with one new one in the past month. We had a good response to our on-going need for new volunteers this month with seven new volunteers! There are still plenty of opportunities for all interested in this rewarding service work. The Big Book Ball is going to be a New Year's Eve celebration. The Ball will be held December 31 at the Borland Center on PGA Blvd in Palm Beach Gardens from 7pm to midnight. Tickets will cost \$20 and include a light dinner, great dancing and New Year's fun! Tickets will be available from Institutions Committee members and the Intergroup office. Come and have a great time and, at the same time, help the Institutions Committee to buy Big Books for institutionalized alcoholics. Also, we need items for our silent auction. You can bring them to the Intergroup Office or call Mary Lee Bigelow at 717-903-7714. Plan to attend our regular meeting at the Triangle Club the 1st Sunday each month: new member orientation at 4:30 pm followed by the full committee meeting at 5:00pm. New volunteers need to have six months of continuous sobriety and will observe 2 meetings in facilities prior to active service. Yours in love and service,
Chris Henry

Unfinished Business: None

New Business:

1. No one stood for Group Contact Chairperson.
2. Motion to disburse \$3000.00 of excess funds to AA World Services was approved unanimously
3. Alcathon Time Slots drawn and results are attached to this document

Upcoming Events: Christmas Alcathon & New Year's Alcathon – we pulled the meeting names from the boxes to fill the time slots. They are attached

Meeting Adjourned: 7:10 pm

**CHRISTMAS ALCATHON
TRIANGLE CLUB**

Noon Dec 24th to Noon Dec 25th

12:00–12:45 pm	Lunch Bunch
1:00 pm–1:45 pm	LW Young Peoples
2:00 pm–2:45 pm	Tired of the Beating
3:00 pm–3:45 pm	Step Forward
4:00 pm–4:45 pm	Getting Sober
5:00 pm–5:45 pm	Higher Power
6:00 pm–6:45 pm	LW Serenity
7:00 pm–7:45 pm	Western Communities Men's
8:00 pm–8:45 pm	Comfort Zone
9:00 pm–9:45 pm	Central Group
10:00 pm–10:45 pm	End of the Road
11:00 pm–11:45 pm	Jupiter Farms
Midnight-1:00 am	Happy Joyous & Free
1:00 am-1:45 am	Island Group
2:00 am-2:45 am	Young People in the Solution
3:00 am-3:45 am	Back to Basics
4:00 am-4:45 am	Men's 5 th Dimension
5:00-5:45 am	Smoke Free Sobriety
6:00-6:45 am	Hump Day
7:00-7:45 am	LW Group
8:00-8:45 am	Friends of Bill W
9:00-9:45 am	After Hours
10:00-10:45 am	Another Miracle
11:00-11:45 am	Day Openers
Alt No. 1	Monday Night Men's
Alt No. 2	Sober on Sunday

**NEW YEAR'S ALCATHON
INTERGROUP OFFICE**

1:00 pm Dec 31st to Noon Jan 1st

12:00-12:45	No intergroup meeting
1:00pm–1:45 pm	Higher Power Group
2:00 pm–2:45 pm	Good Orderly Direction
3:00 pm–3:45 pm	Comfort Zone
4:00 pm–4:45 pm	We Found a Way
5:00 pm–5:45 pm	Friends of Bill W
6:00 pm–6:45 pm	Jupiter Farms
7:00 pm–7:45 pm	Love Faith & Life
8:00 pm–8:45 pm	Women's 4 th Dimension
9:00 pm–9:45 pm	Back to Basics
10:00 pm–10:45 pm	Western Communities Men's
11:00 pm–11:45 pm	Better Than Yesterday
Midnight-1:00 am	Hump Day
1:00 am-1:45 am	LW Group
2:00 am-2:45 am	Young People in the Solution
3:00 am-3:45 am	End of the Road
4:00 am-4:45 am	Tired of the Beating
5:00 am-5:45 am	Monday Night Men's
6:00 am-6:45 am	LW Young People's
7:00 am-7:45 am	LW Serenity
8:00 am-8:45 am	Day Openers
9:00 am-9:45 am	Smoke Free Sobriety
10:00 am-10:45 am	Winner's Circle
11:00 am-11:45 am	West Side Group
Alt No. 1	Good Morning Group
Alt No. 2	Cardinal Lane

ADVISORY COMMITTEE MEETING
MINUTES

OCTOBER 12, 2014

ATTENDANCE: Gary B, Mark G, Roger B., & Deb M; David was excused; no others in attendance

Open with Serenity Prayer

Gary welcomed all. Said all is going well.

The letter from a member regarding a non-intergroup function turning into more like a fundraiser, and her desire to have her letter on the subject published in the TODAY. It was agreed by all that such a letter should not be published in the TODAY and it was to be discussed with that member further.

It was decided that the standard Christmas bonus for Ed would be the same this year as in the past.

Mark H. Treasurer's Update: Finances are very strong. It was discussed that \$3,000 would be an appropriate excess to send to world service in New York. A motion will be presented to the Intergroup body next month.

The book price increases were discussed and the Intergroup mark-up of 10% will continue to be done to absorb the Intergroup office expenses. Example: A Big Book cost is \$8.98 – we add 10% to \$9.82 round it up to the nearest nickel will make it \$9.85.

There were no other topics brought up for discussion.

The next advisory committee meeting will be Monday January 12, 2015 at 6:00 pm in the Intergroup office.

Meeting was closed with The Lord's Prayer.

Yours in service,
Deb Morgan
Intergroup Secretary

**Palm Beach County Intergroup
Operating Report
10/01/2014 - 10/31/2014**

Opening Balance Checking: **\$ 19,164.24**

Revenues:

Literature Sales	\$ 5,111.89
Sales Tax	306.82
Tax Exempt Sales	5.00
Group Contributions	2,601.75
"Today" Subscriptions	5.00
Birthday Club Memberships	53.00
Meeting Baskets	65.53
	65.53

Total Revenues: **\$ 8,148.99**

Expenses:

Literature Purchases	\$ 4,659.74
Sales Tax	278.29
Alcathon Expense	360.00
Office Salary	2,746.16
FICA & Unemployment Tax	210.08
Paychex(monthly fee)	77.00
Health Insurance	267.86
Form 990EZ Tax Preparation	250.00
Rent & Water	475.00
AT&T (Internet, Phone, Website)	286.97
FP&L	138.28
Exterminating	37.00
Repairs & Maintenance	31.07
Printing	231.00
Office Supplies / Postage	192.11
	192.11

Total Expenses **\$ 10,240.56**

Monthly Surplus / (Deficit) **\$ (2,091.57)**

Closing Balance Checking: **\$ 17,072.67**

Opening Balance Prudent Reserve: **\$ 17,762.32**

Prudent Reserve Interest **0.44**

Closing Balance Prudent Reserve: **\$ 17,762.76**

**Palm Beach County Intergroup
Operating Report
10/01/2014 - 10/31/2014**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 5,111.89	\$ 48,283.88
Sales Tax	306.82	2,891.91
Tax Exempt Sales	5.00	1,008.65
Group Contributions	2,601.75	37,734.23
New Year's Alcothon	-	709.60
Potluck Dinner	-	40.00
Old Timers' Meeting	-	405.00
Annual Picnic	-	4,551.00
"Today" Membership	5.00	28.00
Birthday Club Memberships	53.00	1,059.90
Meeting Baskets	65.53	678.05
Florida Rondup	-	507.69
Total Revenues:	\$ 8,148.99	\$ 97,897.91
Expenses:		
Literature Purchases	\$ 4,659.74	\$ 36,930.18
Sales Tax	278.29	2,879.46
Alcothon Expenses	360.00	555.73
Old Timers' Meeting	-	887.76
Picnic Expense	-	2,317.72
Office Salary	2,746.16	29,521.22
FICA & Unemployment Tax	210.08	2,305.56
Paychex(monthly fee)	77.00	770.00
Health Insurance	267.86	1,964.30
Liability Insurance (annual)	-	1,875.57
Form 990EZ Tax Preparation	250.00	250.00
Rent & Water	475.00	4,750.00
AT&T (Internet, Phone, Website)	286.97	2,933.48
FP&L	138.28	1,251.21
FP&L Deposit Refund	-	(257.78)
East Coast Fire Equipment	-	42.00
Exterminating	37.00	358.00
Alarm Permit	-	25.00
Repairs & Maintenance	31.07	109.29
Printing	231.00	2,310.00
Costco Membership	-	55.00
Sam's Club Membership	-	45.00
Office Supplies / Postage	192.11	2,183.48
Total Expenses	\$ 10,240.56	\$ 94,062.18
Monthly Surplus / (Deficit)	\$ (2,091.57)	\$ 3,835.73

**Palm Beach County Intergroup
Operating Report
October 31, 2014**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 5,111.89	\$ 4,481.53	\$ 630.36
Sales Tax	306.82	270.11	36.71
Tax Exempt Sales	5.00	-	5.00
Group Contributions	2,601.75	2,470.28	131.47
Potluck dinner	-	1,199.00	(1,199.00)
"Today" Subscriptions	5.00	-	5.00
Birthday Club Memberships	53.00	88.00	(35.00)
Meeting Baskets	65.53	92.00	(26.47)
Total Revenues:	\$ 8,148.99	\$ 8,600.92	\$ (451.93)
Expenses:			
Literature Purchases	\$ 4,659.74	\$ 3,752.38	\$ 907.36
Sales Tax	278.29	286.49	(8.20)
Alcathon Expense	360.00	-	360.00
Potluck Dinner	-	565.06	(565.06)
Office Salary	2,746.16	2,746.16	-
FICA & Unemployment Tax	210.08	210.09	(0.01)
Paychex (Monthly Fee)	77.00	77.00	-
Health Insurance	267.86	-	267.86
Form 990EZ Tax Preparation	250.00	-	250.00
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	286.97	295.66	(8.69)
FP&L	138.28	134.31	3.97
Exterminating	37.00	35.00	2.00
Repairs & Maintenance	31.07	-	31.07
Printing	231.00	231.00	-
Office Supplies / Postage	192.11	209.71	(17.60)
Total Expenses	\$ 10,240.56	\$ 9,017.86	\$ 1,222.70
Monthly Surplus/(Deficit)	\$ (2,091.57)	\$ (416.94)	\$ (1,674.63)
Checking Account Balance	\$ 17,072.67	\$ 16,943.66	\$ 129.01
Prudent Reserve Balance	\$ 17,762.76	\$ 17,542.13	\$ 220.63

Office Activity for October, 2014

	<u><i>This Year</i></u>	<u><i>Last Year</i></u>	<u><i>Difference</i></u>
<i>Requests for meetings info:</i>	181	173	8
<i>12th Step requests:</i>	12	2	10
<i>BTG</i>	-	-	-
<i>Other information:</i>	55	107	(52)
<i>Public Information requests:</i>	-	-	-
<i>Institutions Meeting requests:</i>	1	-	1
<i>Visitors:</i>	296	298	(2)
<i>Emails:</i>	202	232	(30)
	<hr/>	<hr/>	<hr/>
<i>Total Activity:</i>	747	812	(65)
<i>Websites visits - 1st time:</i>	5,180	4,554	626
<i>Websites visits - return visits:</i>	1,391	1,009	382
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<i>Total:</i>	6,571	5,563	1,008