

**PBC INTERGROUP**

**BUSINESS MEETING MINUTES**

**Date: October 8, 2014**

**Start time: 6:15 p.m.**

**Number of attendees: 42**

**Open Meeting ----- Serenity Prayer ----- 12 Traditions Read**

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depends our lives; and the lives of those to come.

Introduction of new reps: Reps: Ella - Winner's Circle; John F – Back to Basics Beachcomber; Joan – We Found a Way; Kenny B – Love Faith Life; Alt Rep: Sharon D – Lantana Group

Chairperson: Gary B - If anyone wishes to place a motion on the November 12, 2014 PBC Intergroup Business Meeting Agenda it should be received by me by 12 o'clock noon next Wednesday October 15, 2014. The next meeting of the Advisory Committee will be held at 6pm next Monday October 13, 2014 here in the Intergroup Office. Next month we will conduct the drawing for the time slots for the Christmas and New Year's Alcathons. The Christmas Alcathon will be held in the Triangle Club and the New Year's Alcathon will be held here in the Intergroup Office. Please go back to your group and ask which event your group wishes to volunteer for. They can choose to volunteer for either event or both events. The Alternate Chair will coordinate the drawing of the time slots for the Alcathons as well as serve as the Coordinator for both events. He will need a lot of assistance in putting on these annual Holiday Gatherings so please pray where you and your group may be of service. We look forward to seeing all of you in November as we enter into another fun filled, sober, and safe Holiday Season. In Love and Service, Gary B., PBC Intergroup Chairperson

Alternate Chair: Steve H – If the picnic taught me anything it's that I need a lot of help! With that in mind we will be looking to set up a committee for the upcoming Alcathons. Ed has generously offered the use of the intergroup office Wed Oct 15<sup>th</sup>. All those interested in getting on board can see me after the meeting or contact me direct. Phone calls are preferred. If we channel our energies and talents as well as our will, desire and spirit to be of service, we cannot fail to have successful holiday Alcathons. Steve H.

Treasurer: Mark H – Our deficit for the month was \$925.04. Overall Palm Beach County Intergroup’s finances are strong. Thank you for all the individual and group contributions that make our mission possible. Mark H, Treasurer  
*Basket passed in accordance with our 7<sup>th</sup> Tradition*

Secretary: Deb M – Thank you to all who have turned in your reports; if you have not please get it to me by early Thursday evening so I have time to put the minutes into final form for submission to the Chair and the Registrar. It is suggested that all new representatives and alternate representatives go to the Palm Beach County Intergroup website ([aa-palmbeachcounty.org](http://aa-palmbeachcounty.org)) and view the Home page, tab “About Intergroup” and read the by-laws – all of which are on the website. Additionally, we have a hard copy packet that contains much useful information on your role as an Intergroup Representative.

Registrar: Roger B – The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group Reps, Alternate Reps, or newly elected Committee Chairs/Officers, please complete a yellow information card and hand to the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B – Total Office Activity for September was 698. This was 14 more than last month, and 89 less than last year. Activity-wise, it has been a very quiet month. The AAWS price increase on Conference Approved Literature is now in effect. We have purchased sufficient inventory to defer any price increase until December 1<sup>st</sup>. The proposed schedule of price changes effective December 1<sup>st</sup> is on the table up front. Also, these four folding chairs and a matching card table were returned here after the picnic. If you know who they belong to, please let us know. And finally, if any you still have a functioning audio cassette player, and would like to listen to AA speaker tapes, we have plenty for you to enjoy. Take them home. Keep them. Bring them back. Whatever! All the tapes were contributed by AA members. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. In love & service, Ed B

General Service/Intergroup Liaison: Doug L - RE: District 8 Meeting 9/14/2014 next District Quarterly Meeting will be held at Hutchinson Island 10/10-10/12/2014; Founders Day Dinner was a success and netted \$542 after all expenses; Treasurer reports that District 8 is in fine financial condition; Institutions Committee needs male volunteers to be mail correspondents; Grapevine Committee asks Groups and Group members to please subscribe to the Grapevine as part of their library; Public Affairs Committee is looking for volunteers to take AA information into schools;

Special Needs Committee is looking for volunteers to transport AA's to meetings; The new pamphlet Many Paths to Spirituality is available by ordering through AA.org; The following motion was passed – “That Area 15 submit a request for a Conference Agenda item as follows: That the General Service Office create a brief information video on the subject of “Anonymity Online”. Aimed at the fellowship, the video would state in simple terms the responsibilities of AA members in regard to protecting our anonymity online, especially when using social media”; The District Chairperson shall submit this on behalf of the District with appropriate background material.

In Love & Service, Doug L

South County Intergroup Liaison: Fred M – No report submitted

Archives Committee Liaison: Greg R – No report submitted.

### COMMITTEE REPORTS:

Public Information: Sean M – Public Information / Co-Operation with the Professional Community; Resumed literature distribution telephone calls, (determines where and what pamphlets are needed). Made North of Southern Blvd., West to 441 and north to Donald Ross Road literature runs – five locations.

Re-stocked literature racks from existing PI stores in the Intergroup storeroom.

Re-stocked literature from Intergroup Office (charged to Intergroup per S.O.P.)

Did the leg-work and attended the, (Saturday), 13<sup>th</sup> September's ‘Voices for Recovery’ – ‘Speak Up & Reach Out’ event at the South Florida Fairgrounds from 11:00 A.M. ‘til 5:00 P.M. The event drew a crowd of 300 attendees. The A.A. table was the only 12-Step substance addiction recovery fellowship in attendance! (Al-Anon was there along with A.C.O.A.). Also attended the 27<sup>th</sup> September Del Ray Beach Veteran's Stand-Down sponsored by; Rhonda D. of; Faith, Hope, Love, Charity, Inc., (of Lake Worth), at the Pompey Park Community Center in Delray Beach. Thanks to Bill C. and Dave K. who attended the event and were very helpful keeping an eye on things and ensuring the table was staffed at all times. We handed out a fair amount of literature and actually got paid for a Big Book! October PI/CPC plans and goals – business as usual.

A personal note. . . (It's great to be back! Please accept my sincere thanks and the gratitude of my wife, Elizabeth, and our family for the telephone calls and the thoughts and prayers for her speedy recovery during the past seven months while we were dealing with her cancer diagnosis, surgeries and chemo and radiation!)

In Service. Sean M.

12 Step List: Matthew S– An updated 12 step volunteer list for women volunteers has been sent out for phone volunteers to use. I will be updating the men's volunteer list this week and be sending that out as well. If you know anyone who would like to volunteer for the list please let me know. Thanks for letting me serve,  
Matt S

Phone Volunteer Committee: Troy T – Thank you for allowing me to serve as your phone chairperson. Things seem to be running well. I am covering as needed. I have been emailing out the updated copies of the volunteer list as they are being revised. All slots are now filled. Thanks to Jannette for taking the Friday night slot!!!! She will be starting next week. There have been a few changes and I will be calling everyone over the next week and then updating the sheet. This is a very rewarding service commitment and you get a chance to meet and talk with lots of folks both newcomers and veterans alike. Maybe folks have some suggestions to make things better and I would love to get them after the meeting. If you are interested in serving as a phone volunteer feel free to contact me. Thanks for the opportunity to serve,  
Troy T [561-301-3624](tel:561-301-3624) [phonevolunteer@aa-palmbeachcounty.org](mailto:phonevolunteer@aa-palmbeachcounty.org)

TODAY: Rosemary T – Happy Halloween. This month we printed 650 copies of the newsletter, which is Halloween themed. Again, I am always looking for upcoming events to add to the newsletter so please contact me if you would like your group's event included. Sorry I couldn't make it to the meeting. I have a school conflict that is keeping me away right now, but I should be able to attend again soon.  
Rosemary

Birthday Club: Linda R – Birthday Club medallions and Today subscriptions for the month of September were sent on schedule. We had one new AA member join the birthday club this month. Thank you. Love and Service. Linda

Website Committee: Randy B – Since the last business meeting I have made the following updates and changes: Updated Announcement & Events page; Posted the Today; Posted Intergroup Business Meeting minutes; Posted Agenda for Sept meeting; And here are web stats for the month of July; Total Visits 6,130; First time 4,837; Returning visits 1,293;

Group Contact Committee: James H – No report submitted.

Bridging the Gap Committee: Sheila B – There have been no referrals for BTG this month.

Where & When Committee: Scott M – Thank you very much for letting me serve as your When and When Committee Chair. We have not placed an order since the last meeting, but most likely will between now and next month. If anybody is aware of any changes that need to take place, please let either myself or our fearless office manager Ed know. Thanks for allowing me to help! In love and service, Scott

Institutions Committee: Chris H - Your Institutions Committee currently brings 99 meetings a week to 42 facilities – with two new ones in the past month. We had a good response to our on-going need for new volunteers this month with eleven new volunteers! There are still plenty of opportunities for all interested in this rewarding service work. The Big Book Ball is going to be a New Year's Eve celebration. The Ball will be held December 31 at the Borland Center on PGA Blvd in Palm Beach Gardens from 7pm to midnight. Tickets will cost \$20 and include a light dinner, great dancing and New Year's fun! Tickets will be available from Institutions Committee members and the Intergroup office. Come and have a great time and, at the same time, help the Institutions Committee to buy Big Books for institutionalized alcoholics. Plan to attend our regular meeting at the Triangle Club the 1st Sunday each month: new member orientation at 4:30 pm followed by the full committee meeting at 5:00pm. New volunteers need to have six months of continuous sobriety and will observe 2 meetings in facilities prior to active service. Yours in love and service, Chris H.

Advisory Committee Meeting: Monday, October 13, 2014 at 6:00 pm at the Intergroup office.

Unfinished Business: None

New Business: None

Upcoming Events: Christmas and New Year's Alcahons

Meeting Adjourned: 6:35 pm

Love & service – Deb M

**Palm Beach County Intergroup  
Operating Report  
09/01/2014 - 09/30/2014**

**Opening Balance Checking:** **\$ 20,089.28**

**Revenues:**

Literature Sales	\$ 4,757.19
Sales Tax	283.53
Group Contributions	2,231.18
Annual Picnic	21.00
"Today" Subscriptions	5.00
Birthday Club Memberships	76.00
Meeting Baskets	68.00

**Total Revenues:** **\$ 7,441.90**

**Expenses:**

Literature Purchases	\$ 3,454.72
Sales Tax	268.99
Office Salary	2,746.16
FICA & Unemployment Tax	210.08
Paychex(monthly fee)	77.00
Health Insurance	267.86
Rent & Water	475.00
AT&T (Internet, Phone, Website)	297.69
FP&L	144.99
Exterminating	37.00
Alarm Permit	25.00
Repairs & Maintenance	31.00
Printing	231.00
Office Supplies / Postage	100.45

**Total Expenses** **\$ 8,366.94**

**Monthly Surplus / (Deficit)** **\$ (925.04)**

**Closing Balance Checking:** **\$ 19,164.24**

**Opening Balance Prudent Reserve:** **\$ 17,761.87**

Prudent Reserve Interest **0.45**

**Closing Balance Prudent Reserve:** **\$ 17,762.32**

**Palm Beach County Intergroup  
Operating Report  
September 30, 2014**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 4,757.19	\$ 4,774.76	\$ (17.57)
Sales Tax	283.53	285.71	(2.18)
Group Contributions	2,231.18	2,767.24	(536.06)
Annual Picnic	21.00	80.00	(59.00)
Potluck dinner	-	112.00	(112.00)
"Today" Subscriptions	5.00	-	5.00
Birthday Club Memberships	76.00	81.00	(5.00)
Meeting Baskets	68.00	37.00	31.00
<b>Total Revenues:</b>	<b>\$ 7,441.90</b>	<b>\$ 8,137.71</b>	<b>\$ (695.81)</b>
<b>Expenses:</b>			
Literature Purchases	\$ 3,454.72	\$ 2,462.22	\$ 992.50
Sales Tax	268.99	328.22	(59.23)
Potluck Dinner	-	150.00	(150.00)
Office Salary	2,746.16	2,746.16	-
FICA & Unemployment Tax	210.08	210.08	-
Paychex (Monthly Fee)	77.00	77.00	-
Health Insurance	267.86	500.00	(232.14)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	297.69	295.15	2.54
FP&L	144.99	135.46	9.53
Exterminating	37.00	35.00	2.00
Alarm Permit (Annual Charge)	25.00	-	25.00
Repairs & Maintenance	31.00	22.93	8.07
Printing	231.00	231.00	-
Office Supplies / Postage	100.45	101.52	(1.07)
<b>Total Expenses</b>	<b>\$ 8,366.94</b>	<b>\$ 7,769.74</b>	<b>\$ 597.20</b>
<b>Monthly Surplus/(Deficit)</b>	<b>\$ (925.04)</b>	<b>\$ 367.97</b>	<b>\$ (1,293.01)</b>
<b>Checking Account Balance</b>	<b>\$ 19,164.24</b>	<b>\$ 17,360.60</b>	<b>\$ 1,803.64</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,762.32</b>	<b>\$ 17,541.70</b>	<b>\$ 220.62</b>

Office Activity for September, 2014

<b>Requests for meetings info:</b>	<b>145</b>
<b>12th Step requests:</b>	<b>3</b>
<b>BTG:</b>	<b>-</b>
<b>Other information:</b>	<b>77</b>
<b>Public Information requests:</b>	<b>-</b>
<b>Institutions Meeting requests:</b>	<b>-</b>
<b>Visitors:</b>	<b>281</b>
<b>Emails:</b>	<b><u>192</u></b>
<b>Total Activity:</b>	<b>698</b>