

**PBC INTERGROUP  
BUSINESS MEETING MINUTES**

**September 11, 2013**

**Open Meeting ----- Serenity Prayer -----Read 12 Traditions**  
Start time: 6:15 pm 44 in attendance

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depend our lives; and the lives of those to come.

Introduction of new reps: New Intergroup Reps: Patty J – Sisters in Sobriety (Jupiter); John F – More Comfort Zone; David McL – Fern St Group; Doug LeG – Western Communities Men's Group Trina P – Women's Awakening Study Group; Kim K – Lunch Bunch. New Alt Reps: Sylvia K – Jupiter Farms; Group Contact: Mark H – Young People Living Sober

Chairperson: Gary B: September 2013 Chairperson Report: We are coming up on our next service event, The 37th Annual Potluck Dinner, to held on October 19th at The Holy Spirit Catholic Church on Lantana Road. Linda will have all of the details in her report. If you want to place a motion on the October Agenda it should be submitted to me via email by 5PM next Wednesday September 18, 2013. We have one motion on the agenda under new business. This motion will change Article 4 of our By-Laws so we will have the opportunity of asking questions concerning the motion this month and it will be voted on in October. We still have tickets available for y'all to pick up to sell for the Potluck Dinner so please see Linda after the meeting. Thank You for allowing me to serve. L&S, Gary B.

Alternate Chair: The 37<sup>th</sup> Annual Pot Luck Dinner will be held October 19<sup>th</sup>. We have tickets for sale at \$8.00. It's being held at The Holy Spirit Catholic Church in Lantana, on Lantana Rd. Our guest speaker is John G. from Stuart. Coffee is at 6:00 pm, dinner at 6:30 pm and dinner at 7:30 pm. The church needs to be closed at 10pm. If all Standing Committee Chairs could attend I will have tables ready for you with your Committee Chair labeled to give information out. Intergroup reps can come up after the meeting and get tickets to sell and flyers to bring to your home group. This month's flyers have the mistake of stating the tickets are \$5.00. Please not and state the tickets are \$8.00. Sorry for the inconvenience. For all who are coming please bring prepared food in throw away serving plates as we can no clean the dishes at this location.

The Triangle Club has been reserved for December 24<sup>th</sup> and 25<sup>th</sup> for the Alcahons. We will be drawing names of groups who are participating in November. Please ask your home group if they are willing to join us. More information on this will be at the next Intergroup Business Meeting in October. Thank you for letting me be of service, Linda R.

Treasurer: Mark H. – Attached please find my report. Below are my additional comments on the report. We had a surplus for the month of \$496.08. In looking at the Intergroup's finances, year over year, it appears that literature sales in 2012 and 2013 are substantially higher than they have been in previous years. Overall, the Intergroup's finances are strong. Thank you for all of the individual and group contributions that make our mission possible. Thank you, Mark H.

*Pass the basket in accordance with our 7<sup>th</sup> Tradition*

Secretary: Deb M. – Thank you to those who have turned in reports and those who have not please have them to me by Thursday evening so I can finalize and get to Gary and Roger Friday morning for distribution. Thank you, Deb M.

Registrar: Roger B. – Palm Beach County Intergroup – Registrar Report 09-11-2013 The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group reps or Alternate reps please complete a green information card and hand to me or the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B – Office Manager Report: 09/11/2013. Total Office Activity for August was 852. This was 53 less than last month, but 117 more than last year. The year to date Office Activity was 749 greater than last year; which supports the year to date increase in literature sales and Group Contributions. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. We carry a complete line of AA Grapevine literature as well as AA Conference Approved literature and CD's. In love & service, Ed B.

General Service/Intergroup Liaison: DebraMc; District 8 Meeting met 9-8-13; Treasurer Susan B stepped down due to moving out of state. DCM for district 10 Bob M took over treasurer position. St. Petersburg's quarterly is October 11-13.

South County Intergroup Liaison: Mark - SPBCI Liaison Report, I attended the August 28 meeting in Delray at Central House. The vacant Committee chair position was filled and announced. The 10th annual serenity scramble was discussed. It is being held on Oct 20th. They are looking for hole sponsorship and raffle donations. Fliers for the event as well as August SCAANS have been brought to this meeting. They are also having a Gratitude Dinner which is organized by a group in service to the intergroup This year it is a three legacy theme. It will be held on November 23. More details to follow. In Love and Service, Mark T

Archives Committee Liaison: Amanda V – no report submitted

#### Committee Reports:

Public Information: Sean M – not in attendance but Gary read his report This is Sean Murphy, (PI), had cataract surgery this morning and the ride I had arranged for to get me to the 6:15 P.M. Intergroup Meeting will NOT be available to drive me there. To keep things simple, I have provided my; Activities, Status and Plans in plain text - (below . . .P.I. (since last Intergroup Meeting)

Activities: Normal distribution of A.A. approved literature on a regular schedule to 14+ locations, (list is slowly growing) Regular attention to PI activities. Status: Just fine.

Plans: PI has been very involved with the upcoming, (September 15th, 2013 (11:00 AM to 4:00 PM), 'Pathways to Wellness' Event to be held at the Main Hall at The South Florida Fairgrounds.

Working in close co-operation with the local office of The Partnership for a Drug-Free Community's office in W.P.Beach. PI will be having a table and all the trimmings at the event which is expected to draw 3,000+ attendees. I have been sending press releases, (provided by the Partnership), to 11+ media outlets for inclusion in their respective 'Community Events' calendars, (without much success). Susan D. & John C. have been very helpful and instrumental in this and all P.I. activities & efforts ! (Thanks to them both!).

P.I. will have a table with a great location at the upcoming Delray Beach V.A. Stand-Down Event at the Activities Building in Pompey Park in Delray Beach on September 28th, 2013. No estimate of attendance is available. Everything is well in hand .In Service !Sean M.

12 Step List: Scott M- I'm an alcoholic named Scott. It is an honor and privilege to serve as the head of the 12 step list committee. This past month I have finished going through the list and taking off the people who do not answer the phone. Although this list is shorter, it is much more efficient this way. If anybody or anybody in their home groups is interested in joining the list, please let me know. It is a pleasure to serve. Scott M.

Phone Volunteer Committee: Troy – not in attendance but here's his report. August monthly report - Hello all, Thank you for allowing me to serve as your phone chairperson. . We now have all slots covered and things are running smooth. I want to thank Cyndi F, Janette and Dan M. All slots are filled and we have 4 back-up volunteers. The contact list with the changes has been updated. I had to miss the meeting due to unexpected work issues. If anyone has any questions or concerns please feel free to call or email them to me. Thanks for the opportunity to serve, Troy T. 561-301-3624 [phonevolunteer@aa-palmbeachcounty.org](mailto:phonevolunteer@aa-palmbeachcounty.org)

TODAY: Colleen M – We printed six hundred-fifty copies of the Today for the month of September. Thank you to those who helped with submissions and editing. As always, suggestions for content are welcome at [today@aa-palmbeachcounty.org](mailto:today@aa-palmbeachcounty.org). Please send all submissions 2 weeks before the beginning of the month of the edition you wish to have your information published (e.g. if you want something printed in November, please submit it by mid-October). You can now receive the Today via email by sending an email to: [pbcregistrar@gmail.com](mailto:pbcregistrar@gmail.com) with "Send Today to My Email" in the subject line or find it online at [www.aa-palmbeachcounty.org](http://www.aa-palmbeachcounty.org). In love and service, Colleen

Birthday Club: Ed W – September Birthday Club / Today Subscription Report Hi Everyone .I mailed out the Medallions last week, had 22 this month and would like to also give an Honorable mention to Eddie Y. who will be celebrating 60 years this month. Got the pertinent Info to Colleen for the Today just in time, getting a little better at that. This Saturday (9-14) at about 11:45 I will be mailing out the Todays, so if anyone is looking for Service work, the more the merrier! Thanks for allowing me to be of Service! Ed W.

Website Committee: Trish – Website updates and/or changes since last meeting:  
- Posted the August Today - Posted the August Minutes - Posted the Meeting list  
Sample of website statistics: 60,000 plus visitors to the website October 2012 to present, average weekly downloads of the meeting list - 400 a week, 55% of visitors to the website comes from mobile devices (mostly smart phones but also tablets such as iPads). Trish

Group Contact Committee: Len G – August Activities

The Intergroup Database has been updated. The Group Contact Notice is posted on the Intergroup office bulletin board and copies are available for visitors and is published in the Today; posted at the Triangle Club, Oasis Club, BillyBob Club and is expected to be posted at the Easy Does It Club and others soon. The Group Contact Committee description has been updated at the PBCIA website as follows: The **Group Contact Committee** contacts groups that do not have an Intergroup Representative. The purpose is to identify someone in the group who is willing to be a contact in order for the group to receive information on Intergroup activities. Contact us at: [groupcontact@aa-palmbeachcounty.org](mailto:groupcontact@aa-palmbeachcounty.org)

The Registrar for District 8 has sent the Group Contact Notice to all of his DCM's and through them to the GSR's of the groups in North Palm Beach County asking them to go back to their groups to identify an Intergroup Rep (if one does not exist) or a Group Contact person and email the requested information to me at [groupcontact@aa-palmbeachcounty.org](mailto:groupcontact@aa-palmbeachcounty.org)

Group Contact Notice? Does Your AA Group Have an Intergroup Representative?

If not, Intergroup really needs a Group Contact person from your Group to communicate with. Please email the following information: Group Name - Group Contact First and Last Name - E-Mail Address - Phone Number - To: [groupcontact@aa-palmbeachcounty.org](mailto:groupcontact@aa-palmbeachcounty.org)

We need the Intergroup Reps to carry the message of the need for a Group Contact to September 9, 2013 all of the Groups that do not have an Intergroup Rep. Please contact me at [groupcontact@aa-palmbeachcounty.org](mailto:groupcontact@aa-palmbeachcounty.org) for the names of the groups that need a Group Contact that meet at your locations. Thank you in advance for your support.

Debbie A (IR, After Hours Group), Jason L (GC, Kirk Road Group) and Jennifer T (Eye Openers Group) have joined the Group Contact Committee and are visiting selected groups. Please join me in thanking them for their service. Additional Intergroup Rep volunteers are needed. Please contact me at [groupcontact@aa-palmbeachcounty.org](mailto:groupcontact@aa-palmbeachcounty.org)

Respectfully submitted, Len G.

Bridging the Gap Committee: Steve H – More of the same. Tried to help a young man named Steve Y to get placed in meetings in Tuckerton NJ; he failed to follow up. Thanks go out to Colleen for taking it upon herself to post on the Today that we need help. All effort is being put forth to recruit newcomers (1 yr) and young people to not only get help for BTG but to show that they can be involved directly with Intergroup - by helping others they help themselves. Need help to put together an information packet for institutions and want to take information into the institutions. Gary suggested he get with the people at District 8 for assistance – they will help. Steve's contact info: 302-528-8434 or [guitarhoffy@gmail.com](mailto:guitarhoffy@gmail.com)

Where & When Committee: Ali H – (Roger substituting) Palm Beach County Intergroup – Where & When Committee Report 09-11-2013 Meeting changes were updated on the Where & When database and forwarded to the Website Committee. A new order of Meeting Lists was placed on 08-30-13. If anyone is aware of any group meeting changes, please let us know through the Intergroup Office or email via the website. Thanks, Roger B., Where & When Committee

Institutions Committee: Fred B – not in attendance

Special Visitor: We had a visitor representative for the 51<sup>st</sup> Gratitude Dinner to talk about what it's about and provide information.

Advisory Board Meeting: Next one will be Oct 15<sup>th</sup> at 6:00 Intergroup Office

Unfinished Business: Election of Website Committee Chair – Trish was elected.

New Business: Motion to Change By-Laws attached to the Agenda is tabled and will have to be reintroduced because the motion maker was not in attendance.

Upcoming Events: Pot Luck Dinner; October 19 2013 at Holy Spirit Catholic Church, 1000 Lantana Rd., Lantana, FL

Meeting Adjourned: 7:00 pm

**Palm Beach County Intergroup  
Operating Report  
08/01/2013 - 08/31/2013**

**Revenues:**

Literature Sales	\$ 5,610.69
Sales Tax	339.53
Tax Exempt Sales	250.00
Group Contributions	3,192.56
Annual Picnic	536.00
Potluck Dinner	16.00
"Today" Subscriptions	6.00
Birthday Club Memberships	192.20
Meeting Baskets	51.79
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**Total Revenues:**

**\$ 10,194.77**

**Expenses:**

Literature Purchases	\$ 3,493.94
Sales Tax	297.40
Annual Picnic	(46.97)
Potluck Dinner	47.70
Office Salary	3,432.70
FICA & Unemployment Tax	262.59
Paychex(monthly fee)	77.00
Health Insurance	500.00
Rent & Water	475.00
AT&T (Internet, Phone, Website)	334.54
FP&L	192.12
Exterminating	35.00
Alarm Permit (Annual Charge)	25.00
Printing	231.00
Sam's Club Renewal	45.00
Office Supplies / Postage	296.67

**Total Expenses**

**\$ 9,698.69**

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**Monthly Surplus / (Deficit)**

**\$ 496.08**

**Checking Account Balance**

**\$ 16,992.63**

Prudent Reserve Interest

**\$ 0.45**

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**Prudent Reserve Balance**

**\$ 17,541.25**

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**Palm Beach County Intergroup  
Operating Report  
August 31, 2013**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<b>Revenues:</b>			
Literature Sales	\$ 5,610.69	\$ 3,975.85	\$ 1,634.84
Sales Tax	339.53	238.71	100.82
Tax Exempt Sales	250.00	20.00	230.00
Group Contributions	3,192.56	3,206.09	(13.53)
Annual Picnic	536.00	593.00	(57.00)
Potluck Dinner	16.00	-	16.00
"Today" Subscriptions	6.00	12.00	(6.00)
Birthday Club Memberships	192.20	128.00	64.20
Meeting Baskets	51.79	54.50	(2.71)
<b>Total Revenues:</b>	<b>\$ 10,194.77</b>	<b>\$ 8,228.15</b>	<b>\$ 1,966.62</b>
<b>Expenses:</b>			
Literature Purchases	\$ 3,493.94	\$ 3,454.88	\$ 39.06
Sales Tax	297.40	355.66	(58.26)
Annual Picnic	(46.97)	-	(46.97)
Potluck Dinner	47.70	-	47.70
Office Salary	3,432.70	3,269.25	163.45
FICA & Unemployment Tax	262.59	250.11	12.48
Paychex (Monthly Fee)	77.00	72.00	5.00
Health Insurance	500.00	-	500.00
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	334.54	332.72	1.82
FP&L	192.12	183.22	8.90
Exterminating	35.00	35.00	-
Repairs & Maintenance	-	32.47	(32.47)
Alarm Permit (Annual charge)	25.00	-	25.00
Printing	231.00	175.00	56.00
San's Club Renewal	45.00	35.00	10.00
Office Supplies / Postage	296.67	220.42	76.25
Office Printer	-	76.98	(76.98)
2 Line Cordless Phone	-	66.99	(66.99)
<b>Total Expenses</b>	<b>\$ 9,698.69</b>	<b>\$ 9,034.70</b>	<b>\$ 663.99</b>

<b>Monthly Surplus/(Deficit)</b>	<b>\$ 496.08</b>	<b>\$ (806.55)</b>	<b>\$ 1,302.63</b>
<b>Checking Account Balance</b>	<b>\$ 16,992.63</b>	<b>\$ 12,782.72</b>	<b>\$ 4,209.91</b>
<b>Prudent Reserve Balance</b>	<b>\$ 17,541.25</b>	<b>\$ 16,676.28</b>	<b>\$ 864.97</b>

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**Palm Beach County Intergroup  
Operating Report  
8/01/2013 - 8/31/2013**

	<u>Current Month</u>	<u>Calendar YTD</u>
<b>Revenues:</b>		
Literature Sales	\$ 5,610.69	\$ 39,533.63
Sales Tax	339.53	2,378.64
Tax Exempt Sales	250.00	1,107.90
Group Contributions	3,192.56	31,828.29
Spaghetti Dinner	-	5,963.32
Christmas Alcothon	-	51.00
New Year's Alcothon	-	600.91
Annual Picnic	536.00	2,271.00
Potluck Dinner	16.00	16.00
Today Subscriptions	6.00	62.00
Birthday Club Memberships	192.20	800.45
Meeting Baskets	51.79	578.47
Florida Roundup	-	266.75
<b>Total Revenues:</b>	<b>\$ 10,194.77</b>	<b>\$ 85,458.36</b>
<b>Expenses:</b>		
Literature Purchases	\$ 3,493.94	\$ 29,503.59
Sales Tax	297.40	2,258.27
Alcothon Expenses	-	100.75
Spaghetti Dinner	-	2,869.35
Annual Picnic	(46.97)	3,485.83
Potluck Dinner	47.70	47.70
Office Salary	3,432.70	23,307.78
FICA & Unemployment Tax	262.59	1,872.30
Paychex(monthly fee)	77.00	591.00
Health Insurance	500.00	1,000.00
Liability Insurance (annual)	-	1,509.75



Rent & Water	475.00	3,800.00
AT&T (Internet, Phone, Website)	334.54	2,455.20
AT&T U-verse Upgrade	-	139.00
FP&L	192.12	1,007.51
Exterminating	35.00	280.00
Alarm Permit (Annual Charge)	25.00	25.00
East Coast Fire Equipment	-	42.00
Repairs & Maintenance	-	189.14
Printing	231.00	1,807.50
Grapevine Subscription	-	52.15
Sam's Club Renewal	45.00	45.00
Office Supplies / Postage	296.67	1,508.08
<b>Total Expenses</b>	<b>\$ 9,698.69</b>	<b>\$ 77,896.90</b>
<b>Monthly Surplus / (Deficit)</b>	<b>\$ 496.08</b>	<b>\$ 7,561.46</b>

Office Activity for August, 2013

	<u><i>This Year</i></u>	<u><i>Last Year</i></u>	<u><i>Difference</i></u>
<b><i>Requests for meetings info:</i></b>	<b>180</b>	<b>160</b>	<b>20</b>
<b><i>12th Step requests:</i></b>	<b>6</b>	<b>5</b>	<b>1</b>
<b><i>BTG</i></b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><i>Other information:</i></b>	<b>83</b>	<b>74</b>	<b>9</b>
<b><i>Public Information requests:</i></b>	<b>5</b>	<b>1</b>	<b>4</b>
<b><i>Institutions Meeting requests:</i></b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><i>Visitors:</i></b>	<b>353</b>	<b>250</b>	<b>103</b>
<b><i>Emails:</i></b>	<b>225</b>	<b>245</b>	<b>(20)</b>
<b><i>Total Activity:</i></b>	<b>852</b>	<b>735</b>	<b>117</b>
<b><i>Website visits - 1st time: (*)</i></b>	<b>4,138</b>	<b>1,327</b>	<b>2,811</b>
<b><i>Website visits - return visits:</i></b>	<b>958</b>	<b>276</b>	<b>682</b>
<b><i>Total:</i></b>	<b>5,096</b>	<b>1,603</b>	<b>3,493</b>