

**PBC INTERGROUP
BUSINESS MEETING MINUTES**

**November 13, 2013
69 in attendance**

Open Meeting ----- Serenity Prayer ----- Read 12 Traditions

Start time: 6:15 pm

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depend our lives; and the lives of those to come.

Introduction of new reps: REPS: Dawne S – Women in Sobriety; Colleen B – Unshakable Foundation; Sheila B – Back to Basics; Lou V – Friends of Bill; Alycia Z – Serenity Ladies; Jannette H – Gratitude Group; Diana C – Sober on Sunday; Jason B – Spiritual Principles; John F Men's Comfort Zone; Cinoi F – Primary Purpose; Krissy C – Love Faith & Life; Ericka T; Mid-Day Life; Craig T – Living on a Prayer; ALT REP: Neal H – Men's 5th Tradition; GROUP CONTACT: Robin T – Sober Sisters; Jenny K – Lake Worth Young Peoples Group

Chairperson: Gary B: Chair Report: Welcome everyone; if anyone wishes to place a motion on the December Agenda I will accept motions until 5PM on November 20, 2013. Please e-mail them to heartofaunicorn@gmail.com. I wish to thank everyone for their help in putting on the Annual Potluck Dinner. If you have any outstanding tickets or money from the event please turn them in to Linda after the meeting. Today we will pull Group names from the hat to fill the Christmas and New Year Alcathon time slots. Linda will have more details in her report. The Advisory Committee met last month, however I could not attend due to illness, and the report will be read later in the meeting. The next meeting of the Advisory Committee will be Monday, December 30, 2013 at 6PM in the Intergroup Office. Intergroup has recently been advised that we had been named in the trust of a lady who passed away in October. We are in the process of verifying that she was a member of AA. Once all of the details have been gathered and verified a motion will appear, possible on the December Agenda, advising the groups of the details and options the Intergroup can take regarding this generous offer. Mark will have more details in his report. I pray that everyone has a safe and sober Thanksgiving and we look forward to seeing everyone in December. In Love and Service, Gary B., Intergroup Chairperson

Alternate Chair: Linda R: Alternate Chair Report - The Pot Luck Dinner was a wonderful event. I would like to give special thanks to all who sold tickets and volunteered to create a great evening of fellowship. The Holiday Alcathon drawings are tonight. If you are an Intergroup Rep, Alternate Rep or Group contact who your group wants you to participate, please be sure to put your group name and contact number in either box or both whichever your group decided on. The results will be printed in the Today of December, and also will be included in this month's minutes. Layout of the meetings and handling of the 7th Tradition during the Alcathons meetings will be explained next business meeting. Thanks for your participation, service and support. In Love and Service Linda R

Treasurer: Mark H. – See attached reports. We had a deficit for the month of \$416.94. The Pot luck dinner had a surplus of \$564.24 with more money still to come in. Additionally, we have received notice that Intergroup has been named as a beneficiary in a will. I have spoken to

the decedent's lawyer and will have more details for you next month. Overall, the Intergroup's finances are strong. Thank you for all the individual and group contributions that make our mission possible. Thank you, Mark H *Pass the basket in accordance with our 7th Tradition*

Secretary: Deb M. – Please fill in new rep forms and return to me; officers please get your reports to me no later than Thurs evening so I can get it to Roger & Gary timely. Advisory report was given – minutes are attached.

Registrar: Roger B. – Palm Beach County Intergroup – Registrar Report 11-13-2013 The minutes and agenda were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group reps or Alternate reps, please complete a green information card and hand to me or the Secretary. Thanks Roger B. – Intergroup Registrar

Office Manager: Ed B –Office Manager Report: 11/13/2013 Total Office Activity for October was 812. This was 26 more than last month, and 17 more than last year. The year to date Office Activity was 7,940 this was 880 greater than last year. There were: 495 more visitors, 106 more emails, and 277 more phone calls made to the Office. We are very grateful for all the Office Volunteers and individuals who stop by to make our service work possible. The Intergroup Office will be closed November 28th for Thanksgiving, but we will be open on “Black Friday” for you shopping convenience. The Intergroup Office is open Monday through Friday from 9 to 5, and on Saturday from 9:30 to 1:30. We carry a complete line of AA Grapevine literature as well as AA Conference Approved literature and CD's. Also, we posted on the website our second line telephone number; which is: 561.655.6431. This number is not forwarded to volunteers. The purpose was to make it available, if you needed to contact the Office on Saturday. In love & service, Ed B

General Service/Intergroup Liaison: Debra M - District 8 Meeting was on 10-20-13; Committee chair reports were suspended due to over load of motions. Motion 2: New GSR Orientation to be held at 5 o'clock in Serenity Room before each GSR meeting – Passed; Motion 4: Officers, Committee chairs, DCMS Alt, DCMS if there is no DCM in the sub-district and GSRs may bring motions to the business meetings of District 8 – Passed; Motion 1: That the Recording Secretaries Budget be increased to 2,500.00 – Passed. Next meeting 11-10-13 – verbal report given -

South County Intergroup Liaison: Mark - Mark T, North county intergroup liaison to South county intergroup, I attended the South County Intergroup meeting on October 30. It was well attended. All committee chairs gave reports. The serenity Golf Scramble was a huge success with a great turn out and a profit of over \$5,000.00. Copies of the November SCAANS are available at the front. In Love and Service Mark T

Archives Committee Liaison: Amanda V – not present – no report sent

Committee Reports:

Public Information: Sean M – no report.

12 Step List: Scott M – I'm an alcoholic named Scott and have the privilege to be the head of your 12 step list committee. The list has been updated and there were no additions this month. If anyone is interested in joining the list, let myself or the intergroup office know. Thanks for letting me serve.Scott

Phone Volunteer Committee: Troy - Hello all, Thank you for allowing me to serve as your phone chairperson.All seems to be running smoothly on the hotline so far. I really want to thank all who serve for their valuable time and patience to our cause. I want to welcome Curt M as a new volunteer and will be putting him on the back-up list till a spot comes open. My goal is to continue to update our list and distribution system that works for all of us.If anyone has any helpful suggestions I am glad to get them.Thanks for the opportunity to serve,Troy T 561-301-3624phonevolunteer@aa-palmbeachcounty.org

TODAY: Colleen M – We printed six hundred-fifty copies of the Today for the month of November. Thank you to those who helped with submissions and editing. As always, suggestions for content are welcome at today@aa-palmbeachcounty.org. Please send all submissions 2 weeks before the beginning of the month of the edition you wish to have your information published (e.g. if you want something printed in January, please submit it by mid-December). You can now receive the Today via email by sending an email to:pbcregistrar@gmail.com with "Send Today to My Email" in the subject line or find it online at www.aa-palmbeachcounty.org.In love and service, Colleen

Birthday Club: Ed W – November Today/Birthday Club Report Good evening everyone, since the last meeting we've had 3 people sign up for the Birthday Club, all of whom are here tonight, so thank you Deb, Gary and Cindi. With Ed's help got all the info to Colleen for this month's Today, and with the help of a fellow Intergroup rep Troy, who actually joined my committee, will be sending out The Todays' and medallions this Saturday. Other than that, all is well in Palm Beach County. Thanks for letting me be of Service! Ed

Website Committee: Trish – Posted Where & When - Posted October Today- Posted Meeting Minutes. Love & Service, Trish

Group Contact Committee (GCC): Monthly Report - November 2013 - Respectfully Submitted by: Len G, GCC Chair; October Activities: The Intergroup Database has been updated to include group contact name, email and phone no.; The Group Contact Notice is posted on the Intergroup office bulletin board and copies are available for visitors, the Today newsletter, posted at the Triangle Club, Oasis Club, Billy Bob Club and is expected to be posted at the Easy Does It Club and others soon; The Group Contact Committee description has been updated at the PBCIA website as follows: The **Group Contact Committee** contacts groups that do not have an Intergroup Representative. The purpose is to identify someone in the group who is willing to be a contact in order for the group to receive information on Intergroup activities. Contact us

at: groupcontact@aa-palmbeachcounty.org; The Registrar for District 8 has sent the Group Contact Notice to all of his DCM's and through them to the GSR's of the groups in North Palm Beach County asking them to go back to their groups to identify an Intergroup Rep (if one does not exist) or a Group Contact person and email the requested information to me at (see above e-mail); Group Contact Notice - Does Your AA Group Have an Intergroup Representative? If not, Intergroup really needs a Group Contact person from your Group to communicate with. Please email the following information: Group Name, Group Contact First and Last Name, E-Mail Address, Phone Number, To: (see e-mail above); We need the Intergroup Reps to carry the message of the need for a Group Contact to all of the Groups that do not have an Intergroup Rep. Please contact me at (see above e-mail) for the names of the groups that need a Group Contact that meet at your location. Thank you in advance for your support. Debbie A (IR, After Hours Group), Jason L (GC, Kirk Road Group) and Jennifer T (Eye Openers Group) have joined the Group Contact Committee and are visiting selected groups. Please join me in thanking them for their service. Additional Intergroup Rep volunteers are needed. Please contact me at (see above e-mail), The latest Where & When noting all Groups that do not have Intergroup Reps is available to all who wish to follow up with them to obtain Group Contact information. Please see me for more information. Our Office Manager will start sending out the Group Contact Notice with the receipt to all groups that make contributions that do not have an Intergroup Representative. Thanks Ed! Members of FCYPAA (Florida Conference of Young People in Alcoholics Anonymous) want to help us reach out to the Groups that do not have Intergroup Reps and obtain Group Contacts. More information will be forthcoming next month. Respectfully submitted, Len G.

Bridging the Gap Committee: Steve H – not a lot of activity right now; hoping that improves as the holidays get closer. Doing his best to get the word out about the service.

Where & When Committee: Ali H – No report submitted.

Institutions Committee: Fred B – We bring over 101 meetings a week to over 41 facilities. There are still plenty of opportunities for service work our regular meeting at the Triangle Club on 1st Sunday of the month at 5:00 pm; orientation for new volunteers is at 4:30. New volunteers need 6 months of continuous sobriety and observe 2 meetings at the facilities prior to service. In service: Fred B

Advisory Committee Meeting:

ADVISORY COMMITTEE MEETING MINUTES

ATTENDANCE: Linda R, Mark G, John, Jasine & Deb
Open with Serenity Prayer OCTOBER 15, 2013 Start: 6:05 p.m.

Intergroup Office Manager: Discussion about Ed Bednarz's health insurance and upcoming raise and holiday bonus. The consensus is that we want to take care of him — he does an excellent job. It was recommended the holiday bonus be the same as it was last year. It was requested that Ed find out more about the health insurance and the impact the ACA will have on it and report back before the next Advisory Committee Meeting. Then we can make a more informed

recommendation to the Intergroup Association. It was discussed about the possibility of accepting debit/credit cards for Intergroup office purchases. Ed has been asked to look into it and report back Linda talked about the events and gave us an update about the upcoming Pot Luck Dinner. Discussion was held concerning the Christmas and New Year's Alcathon. The Old Timer's Panel format was discussed and more discussion will be conducted at the next Advisory Committee Meeting and the Groups will be asked for their feedback. The event schedule for 2014 was discussed with more to follow in the upcoming months.
Love and Service, Deb — Intergroup Secretary

Unfinished Business: None

New Business: Did drawings for Alcathon time slots

Upcoming Events: Christmas and New Years' Alcathon— see attached schedule. Will be published in the December TODAY

Meeting Adjourned: 6:58 pm

2013 ALKATHON GROUP MEETING TIME SLOTS

CHRISTMAS – 12/24-25

1:00 pm Gratitude Group
2:00 pm Lake Worth Group
3:00 pm Men's 5th Tradition
4:00 pm Sunrise Sobriety
5:00 pm Basic Text
6:00 pm Back to Basics
7:00 pm End of the Road
8:00 pm Day Openers
9:00 pm Sat Evening Recovery
10:00 pm Island Group
11:00 pm Monday Night Men's
Midnight Eye Opener
1:00 am Serenity Ladies
2:00 am Here and Now
3:00 am Lantana Group
4:00 am Sober Sisters (LW)
5:00 am Love Faith & Life
6:00 am Leaves of Gold
7:00 am Step Forward
8:00 am Friends of Bill W
9:00 am Happy Joyous & Free
10:00 am Smoke Free Sobriety
11:00 am Sober on Sunday
Alt 1: Central Group
Alt 2: Fern Street Group
Alt 3: Unshakable Foundation
Alt 4: We Found the Way

NEW YEARS – 1/31 – 1/1/14

Good Morning Group
Day Openers
Western Communities Men's
End of the Road
Island Group
Cardinal Lane
Basic Text
Primary Purpose
Good Guy's Group
Lake Worth Serenity
Sober on Sunday
Men's 5th Tradition
Unshakable Foundation
Men's Comfort Zone
Lantana Group
Central Group
Men's Tired of the Beating
Happy Joyous & Free
Kirk Rd Group
Getting Started
Serenity Ladies
Love Faith & Life
Monday Night Men's
Fern Street Group
Lake Worth Young Peoples
Day's End
Friends of Bill W

**Palm Beach County Intergroup
Operating Report
October 31, 2013**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 4,481.53	\$ 3,864.82	\$ 616.71
Sales Tax	270.11	233.14	36.97
Group Contributions	2,470.28	1,906.55	563.73
Potluck Dinner	1,199.00	968.00	231.00
"Today" Subscriptions	-	10.00	(10.00)
Birthday Club Memberships	88.00	82.00	6.00
Meeting Baskets	92.00	81.47	10.53
Total Revenues:	\$ 8,600.92	\$ 7,145.98	\$ 1,454.94
Expenses:			
Literature Purchases	\$ 3,752.38	\$ 2,606.90	\$ 1,145.48
Sales Tax	286.49	269.98	16.51
Potluck Dinner	565.06	802.64	(237.58)
Office Salary	2,746.16	2,615.37	130.79
FICA & Unemployment Tax	210.09	200.07	10.02
Paychex (Monthly Fee)	77.00	72.00	5.00
Health Insurance	-	500.00	(500.00)
Form 990EZ Taz Preparation	-	250.00	(250.00)
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	295.66	324.97	(29.31)
FP&L	134.31	142.88	(8.57)
Exterminating	35.00	35.00	-
Printing	231.00	175.00	56.00
Office Supplies / Postage	209.71	113.07	96.64
Total Expenses	\$ 9,017.86	\$ 8,582.88	\$ 434.98
Monthly Surplus/(Deficit)	\$ (416.94)	\$ (1,436.90)	\$ 1,019.96
Checking Account Balance	\$ 16,943.66	\$ 12,134.57	\$ 4,809.09
Prudent Reserve Balance	\$ 17,542.13	\$ 16,676.87	\$ 865.26

**Palm Beach County Intergroup
Operating Report
10/01/2013 - 10/31/2013**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 4,481.53	\$ 48,789.92
Sales Tax	270.11	2,934.46
Tax Exempt Sales	-	1,107.90
Group Contributions	2,470.28	37,065.81
Spaghetti Dinner	-	5,963.32
Christmas Alcothon	-	51.00
New Year's Alcothon	-	600.91
Annual Picnic	-	2,351.00
Potluck Dinner	1,199.00	1,327.00
Today Subscriptions	-	62.00
Birthday Club Memberships	88.00	969.45
Meeting Baskets	92.00	707.47
Florida Roundup	-	266.75
Total Revenues:	\$ 8,600.92	\$ 102,196.99
Expenses:		
Literature Purchases	\$ 3,752.38	\$ 35,718.19
Sales Tax	286.49	2,872.98
Alcothon Expenses	-	100.75
Spaghetti Dinner	-	2,869.35
Annual Picnic	-	3,485.83
Potluck Dinner	565.06	762.76
Office Salary	2,746.16	28,800.10
FICA & Unemployment Tax	210.09	2,292.47
Paychex(monthly fee)	77.00	745.00
Health Insurance	-	1,500.00
Liability Insurance (annual)	-	1,509.75
Rent & Water	475.00	4,750.00
AT&T (Internet, Phone, Website)	295.66	3,046.01
AT&T U-verse Upgrade	-	139.00
FP&L	134.31	1,277.28
Exterminating	35.00	350.00
Alarm Permit (Annual Charge)	-	25.00
East Coast Fire Equipment	-	42.00
Repairs & Maintenance	-	212.07
Printing	231.00	2,269.50
Grapevine Subscription	-	52.15
Sam's Club Renewal	-	45.00
Office Supplies / Postage	209.71	1,819.31
Total Expenses	\$ 9,017.86	\$ 94,684.50
Monthly Surplus / (Deficit)	\$ (416.94)	\$ 7,512.49

Office Activity for October, 2013

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
<i>Requests for meetings info:</i>	173	153	20
<i>12th Step requests:</i>	2	-	2
<i>BTG</i>	-	-	-
<i>Other information:</i>	107	82	25
<i>Public Information requests:</i>	-	5	(5)
<i>Institutions Meeting requests:</i>	-	1	(1)
<i>Visitors:</i>	298	256	42
<i>Emails:</i>	232	301	(69)
	<hr/>	<hr/>	<hr/>
<i>Total Activity:</i>	812	798	14
<i>Website visits - 1st time: (*)</i>	4,554	2,642	1,912
<i>Website visits - return visits:</i>	1,009	465	544
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<i>Total:</i>	5,563	3,107	2,456