

**PBC INTERGROUP
BUSINESS MEETING MINUTES – May 8, 2013**

Open Meeting ----- Serenity Prayer ----- Read 12 Traditions
Start time: 6:15 pm Attendance: 41

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depend our lives; and the lives of those to come.

Introduction of new reps: Kai – rep for 3:30 Happy Hour/Oasis; Don- rep for Sat evening Recovery in LW

Chairperson: Gary B: Steve Y – our former chair – his mom passed away this past weekend and Gary had cards to pass around for signature.

Good evening, welcome to the Palm Beach County Intergroup Business Meeting and especially to the newly elected Trusted Servants who are assuming their new position since their selection over the past 2 months. We are truly Grateful for your Service In order not to disrupt the meeting please turn off or silence your cell phone. The minutes of this meeting will be e-mailed to our Registrar, Roger B. with 48hrs after this meeting. In order to accomplish this, would all Officers, Committee Chairperson's, and Liaison's please e-mail your report to our Secretary, Deb. M.; her e-mail address is bluecrest823@msn.com, immediately after this meeting if you have not already done so. If not received by Deb by 6PM on Friday the report will be marked as not submitted and the minutes will be closed for distribution. In the future, please make every attempt to send your report to Deb prior to this meeting to give her a head start on assembling the minutes. If anyone wishes to submit a motion, to be included on the June 2013 agenda under New Business, it needs to be submitted to me by 6PM on May 15, 2013, my e-mail address is heartofaunicorn@gmail.com. To our new Reps and Alternates please make that your fill out a green card and give it to our Registrar, Roger B., before you leave tonight. We have 1 motion under New Business and that motion also will change our By-Laws. Which means that it must appear on the agenda for 2 months before coming to a vote. So therefore, we will bring this motion to a vote in June. This month the motion will be placed on the table and questions will be entertained to clarify any question. We will not be discussing the motion this month but feel free to ask any question that you wish in order to explain it to your Group. An informed Group Conscious is our ultimate goal. We will be conducting selections, in accordance with the Third Legacy Procedure, to fill the 3 unfilled service positions currently vacant. Please pray how you may be of service to our Intergroup. Thank You in advance for you Service. Gary B.

Alternate Chair: (Open position)

Treasurer: Mark H. – Attached are my financial reports. Below are my additional comments on the report. *We had a surplus for the month of \$2,185.20. The final profit from the Old-Timers*

Spaghetti Dinner was \$3,061.40. Overall, the Intergroup's finances are strong. Thank you for all of the individual and group contributions that make our mission possible. Also, Gary B is now a co-signer on the account.

Pass the basket in accordance with our 7th Tradition

Secretary: Deb M. – Please get reports to me as soon as practical so that the minutes go to the Registrar in a timely manner.

Registrar: Roger B. – The minutes were e-mailed to the database as per the By-Laws of PBC Intergroup. The minutes were sent to the database upon receipt from the Secretary. The database was updated after the last Intergroup Meeting. Transition of the databases and procedures between the outgoing Registrar and the incoming Registrar was completed. Thanks, Roger B.

Office Manager: Ed B –Total Office Activity for April was an even 700. This was 4 more than last year, and 70 less than last month. The season is definitely over and summer is a coming. The General Service District 8 Special Needs Committee will have a workshop this Saturday at 2 PM on carrying the message to alcoholics with special needs. They will have plenty of coffee and snacks. We currently carry a wide variety of Grapevine literature as well as AA Conference Approved literature and CD's. We are open from 9 to 5 Monday to Friday, and on Saturday from 9:30 to 1:30. In love and service, Ed Bednarz

General Service/Intergroup Liaison: Troy – newly elected – no report this month

South County Intergroup Liaison: Mark - newly elected – no report this month

Archives Committee Liaison: Amanda V – not in attendance

Committee Reports:

Public Information: Sean M – Question re “advertisement” – PSAs in theatres are the “You want to drink – your business; you want to stop – our business” variety.

12 Step List: Scott M – My name is Scott and I am an alcoholic. Thank you for allowing me to serve as your new 12th step list committee chair. As of now, I am starting to make calls to the people on the list, making sure that people are answering the phones. We are always looking for new volunteers, so if that interest anybody here, or if it could be brought back to your home group, that would really help. Thank you very much for allowing me to serve. Scott M.

Phone Volunteer Committee: John A – not in attendance

Today: Colleen M – Six hundred fifty copies of the TODAY were printed for the May 2013 edition. Gary, Ed, and Randy were instrumental in helping me to produce my first edition as editor. I welcome and encourage any submissions for publication (email today@aa-palmbeachcounty.org). Please send all submissions at least two weeks prior to publication. In service, Colleen

Birthday Club: Ed W – Good evening everyone, well, as my predecessor hasn't been at the helm the last couple of months, Ed, our Office Manager, has been handling the duties of mailing out the Medallions and Today's. He just showed me the operation and might even let me help(joking). Actually he will be sending me the updated data bases and I will be meeting him at the office this weekend to get started.Thank You for allowing me to be of service. Ed W

Website Committee: Carol G – Can view the TODAY on the website; updating information to add new chair names

Group Contact Committee: Len G - Group Contact Committee (GCC) Monthly Report below; April 2013 Respectfully Submitted by: Len Gilbert, GCC Chair

April Activities

- Cross-referencing of the W&W, Intergroup Database and New/Change Group Forms is in process

Planned May Activities

- Complete the revision of a New/Change Form
- Discuss with the Registrar the feasibility of adding the Group Contact name, e-mail address and phone number to the Intergroup Data base group record
- Obtain at least one volunteer for the GCC
- Complete Cross-referencing of the W&W, Intergroup Database and New/Change Group Forms
- Draft qualifications and responsibilities for the Group Contact representative position
- List all Groups that are listed in the W & W that do not have an Intergroup Rep
- Formulate an Intergroup Information Packet
- Update/Revise the PBC Intergroup pamphlet
- Draft a proposal for a new Intergroup Rep Orientation Meeting

Bridging the Gap Committee: Steve H – Attempting to contact the people currently on the list for BTG.Also seeking new volunteers to add to list. Will be contacting institutions to update and verify contacts! Thanx in love and service, STEVE H

Where & When Committee: Ali H –The Where and When has been updated as of May 7, 2013 and was emailed to Carol to update the website. An order has been placed for new Where and When's and should be received in the intergroup office by Tuesday.

Institutions Committee: Fred B – not in attendance – Gary B to call him -Institution report three new volunteers 141 meetings a week in 41 institutions always need new members in services Fred B

Unfinished Business: Elections for Open positions. All requirements and duties were read, the following results: Alt Chair – no one stood; General Service Liaison: 2 stood – Troy was selected; So County Intergroup Liaison: Mark of the Westside Group was selected

New Business: The motion as attached to the Agenda was read and questions answered. Reps are to go back to their group for a vote and it will be discussed and voted on next month. (Needs to be on the agenda 2 months before addressed)

Upcoming Events: Picnic July 27, 2013 at Carlin Park in Jupiter; tickets on sale now – Gary B handling in place of Alt Chair

Meeting Adjourned: 7:00 pm

**Palm Beach County Intergroup
Operating Report
04/01/2013 - 04/30/2013**

Revenues:

Literature Sales	\$ 5,346.80
Sales Tax	320.17
Group Contributions	4,619.41
Old-Timers Panel Spaghetti Dinner	210.00
"Today" Subscriptions	12.00
Birthday Club Memberships	38.00
Meeting Baskets	70.00

Total Revenues: **\$ 10,616.38**

Expenses:

Literature Purchases	\$ 3,736.32
Sales Tax	257.54
Old-Timers Panel Spaghetti Dinner	(24.90)
Office Salary	2,615.40
FICA & Unemployment Tax	200.08
Paychex(monthly fee)	72.00
Rent & Water	475.00
AT&T (Internet, Phone, Website)	263.88
AT&T U-verse Upgrade	139.00
FP&L	118.96
Exterminating	35.00
East Coast Fire Equipment	42.00
Repairs & Maintenance	26.86
Printing	226.00
Office Supplies / Postage	248.04

Total Expenses **\$ 8,431.18**

Monthly Surplus / (Deficit) **\$ 2,185.20**

Checking Account Balance **\$ 14,614.41**

Prudent Reserve Interest **\$ 0.45**

Prudent Reserve Balance **\$ 17,539.48**

**Palm Beach County Intergroup
Operating Report
4/01/2013 - 4/30/2013**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 5,346.80	\$ 19,827.52
Sales Tax	320.17	1,187.58
Tax Exempt Sales	-	165.00
Group Contributions	4,619.41	15,805.67
Spaghetti Dinner	210.00	5,963.32
Christmas Alcothon	-	51.00
New Year's Alcothon	-	600.91
Today Subscriptions	12.00	30.00
Birthday Club Memberships	38.00	265.25
Meeting Baskets	70.00	351.15
Total Revenues:	\$ 10,616.38	\$ 44,247.40
Expenses:		
Literature Purchases	\$ 3,736.32	\$ 14,935.83
Sales Tax	257.54	1,120.89
Alcathon Expenses	-	100.75
Spaghetti Dinner	(24.90)	2,869.35
Picnic Expenses	-	100.00
Office Salary	2,615.40	11,115.44
FICA & Unemployment Tax	200.08	931.94
Paychex(monthly fee)	72.00	288.00
Health Insurance	-	500.00
Liability Insurance (annual)	-	1,509.75
Rent & Water	475.00	1,900.00
AT&T (Internet, Phone, Website)	263.88	1,254.07
AT&T U-verse Upgrade	139.00	139.00
FP&L	118.96	378.34
Exterminating	35.00	140.00
East Coast Fire Equipment	42.00	42.00
Repairs & Maintenance	26.86	26.86
Printing	226.00	893.50
Grapevine Subscription	-	52.15
Office Supplies / Postage	248.04	766.29
Total Expenses	\$ 8,431.18	\$ 39,064.16
Monthly Surplus / (Deficit)	\$ 2,185.20	\$ 5,183.24

**Palm Beach County Intergroup
Operating Report
April 30, 2013**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 5,346.80	\$ 4,543.81	\$ 802.99
Sales Tax	320.17	272.02	48.15
Tax Exempt Sales	-	275.00	(275.00)
Group Contributions	4,619.41	3,805.90	813.51
Old-Timers Panel Spaghetti Dinner	210.00	430.00	(220.00)
"Today" Subscriptions	12.00	23.00	(11.00)
Birthday Club Memberships	38.00	184.00	(146.00)
Meeting Baskets	70.00	67.00	3.00
Total Revenues:	\$ 10,616.38	\$ 9,600.73	\$ 1,015.65
Expenses:			
Literature Purchases	\$ 3,736.32	\$ 3,316.44	\$ 419.88
Sales Tax	257.54	275.03	(17.49)
Old-Timers Panel Spaghetti Dinner	(24.90)	-	(24.90)
Annual Picnic-Booking Fee	-	100.00	(100.00)
Office Salary	2,615.40	2,461.52	153.88
FICA & Unemployment Tax	200.08	145.86	54.22
Paychex (Monthly Fee)	72.00	69.00	3.00
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	263.88	332.02	(68.14)
AT&T U-verse Upgrade	139.00	-	139.00
FP&L	118.96	108.60	10.36
East Coast Fire Equipment	42.00	-	42.00
Exterminating	35.00	35.00	-
Repairs & Maintenance	26.86	-	26.86
Printing	226.00	205.00	21.00
QuickBooks 2012 Software	-	138.26	(138.26)
Office Supplies / Postage	248.04	474.86	(226.82)
Total Expenses	\$ 8,431.18	\$ 8,136.59	\$ 294.59
Monthly Surplus/(Deficit)	\$ 2,185.20	\$ 1,464.14	\$ 721.06
Checking Account Balance	\$ 14,614.41	\$ 14,614.26	\$ 0.15