

PBC INTERGROUP BUSINESS MEETING MINUTES – June 12, 2013

Open Meeting ----- Serenity Prayer ----- Read 12 Traditions

Start time: 6:17 pm

Declaration of Unity: This we owe to AA's future: To place our common welfare first; to keep our fellowship united. For on AA unity depend our lives; and the lives of those to come.

Introduction of new reps: Alt Reps: Greg N – Day Openers; Diana JH – High Noon Group; Sean – Good Guys; Reps: Eric – Day Openers; Linda B – Friends of Bill W; Lito P – Tues Young People's; Cindy M – Sobriety 1st; Madeleine P – Just for Today; Jennifer T – Eye Openers; Sonja P – Sober Sisters; Jim H – High Noon; Mike S – Comfort Zone; Kyle I – Here n Now; Paul R Western Communities Men's; MaryAnne S – Free Spirited Women; Kari L – Lantana Group; Linda R – Westside Group. (If I missed someone – I apologize – there were a LOT this month! Let me know and I'll put you in next month. Deb M - Secr)

Chairperson: Gary B: Welcome to the June Business Meeting of Palm Beach Intergroup. I want to thank all of you who have sent Deb, our Secretary, your report. All reports are due by tomorrow so that Deb can send me the minutes by 6PM on Friday. Please make sure you get her your report so we can effectively communicate with the Groups the activity of their Intergroup. Anyone wishing to submit a motion to be included on the July Intergroup Agenda for consideration by Our Groups MUST be submitted to me by 6PM next Wednesday, June 19, 2013. My e-mail address is heartofaunicorn@gmail.com. We have one motion on tonight's agenda that will change our By-Laws. Additionally, we have 2 service positions that are vacant, the Alternate Chairperson and Phone Relay Committee Chairperson. Our Annual Intergroup Picnic is scheduled for Saturday, July 27 2013, at Carlin Park in Jupiter. I want to Thank Ed W. for volunteering to coordinate the food cooking and Steve B. for coordinating the live entertainment. We will have a better idea of the volunteers that will be needed at the July Business Meeting. We look forward to seeing all of you there. In Love & Service, Gary B., Chairperson

Alternate Chair: Vacant

Treasurer: Mark H. – Attached please find my reports. Below are my additional comments on the report. We had a surplus for the month of \$235.48. We received a contribution from the Florida Roundup of \$266.75, whose letter I would like to read to you (letter was read). Overall, the Intergroup's finances are strong. Thank you for all of the individual and group contributions that make our mission possible. Thank you, Mark H

Basket passed in accordance with our 7th Tradition

Secretary: Deb M. – Thanks those who have submitted their reports – please get them to me by this time tomorrow so that I may submit the minutes timely. Thank you. I will be on vacation next month and will not be able to attend Intergroup. Hopefully you will all pull together to assist Gary and Linda and Ed in getting out the minutes. Love & service.

Registrar: Roger B. – The minutes were e-mailed to the database upon receipt from the Chair, as per the By-Laws of PBC Intergroup. The database was updated after the last Intergroup Meeting. Any new Group reps or Alternate reps, please complete a green information card and hand to me or the Secretary. Thanks, Roger B. – Intergroup Registrar

Office Manager: Ed B –Total Office Activity for June was an even 684. This was 28 less than last year, and 16 less than last month. Summer is here. The General Service District 8 PI /CPC Committee will have a workshop in this room on Saturday, June 22, 2013 at 2 PM. The topic will be “Speaking at Non-AA Meetings.” They usually have plenty of coffee and snacks. We currently carry a wide variety of Grapevine literature as well as AA Conference Approved literature and CD’s. We are open from 9 to 5 Monday to Friday, and on Saturday from 9:30 to 1:30. We will be closed Thursday July 4th for Independence Day. In love and service, Ed B

General Service/Intergroup Liaison: I attended the General Service District 8 meeting held on Sunday June 9th. The meeting was well attended. The GSR sharing session focused on our primary purpose which is the transfer of information from the groups to New York and From GSO back to the groups. The main meeting subjects were the following: The Founders day dinner went well and was a great success. Margie from literature spoke about the new booklet being put together to help new GSR’s better understand their role in General Service. The motion was pulled in order for her to finish putting the details together. Archives spoke about the lack of space to store the collection and the need to get more space to properly store the archives. More research will be done. The Motion to approve a \$1,200.00 expenditure for a new laptop for Area 15 was passed. The motion to extend meeting time to 30 minutes longer and pay additional rent to the Triangle for same failed. I apologize for stating at our Intergroup meeting that it had passed. I did not have my notes with me. There will be a Delegates Report luncheon on July 21st 2013. Attendance is free and you will get a chance to meet your Delegate and hear the result of the conference at GSO.

South County Intergroup Liaison: Mark - On May 29th I attended the South County Intergroup Meeting at central house in Delray. The meeting was well attended (about 55-60). I was introduced and welcomed. They had various chair reports. I was approached by the Ed T. (steering committee chair) that he would like some communication with our H&I and bridge the gap chairs as they would like to learn all they can about our successes and troubles and vice-versa. It is a pleasure to serve! In love and Service, Mark T

Archives Committee Liaison: Amanda V – Archives will be attending the Area 15 Quarterly, July 12-14; Sanibel Harbour Marriott Resort & Spa 17260 Harbour Pointe Drive, Fort Myers, Florida 33908 USA Phone: 1-239-466-4000 Fax: 1-239-466-2266 Rate: \$124.00/night; Banquet: \$38.00. Also, Archives will attending The 57th Florida State Convention, July 24-28; Hyatt Regency Jacksonville Riverside Hotel, Jacksonville, FL; Go to <http://57.flstateconvention.com> to register for the convention. To make your hotel reservations (with the special prices), please call 888-421-1442 and request a room for the "57th Florida State Convention" in 2013. L&S, Amanda V.

Committee Reports:

Public Information: Sean M – not in attendance, no report submitted.

12 Step List: Scott M – This month I have just been going through the list, trying to make sure everybody's phone number on the list is still active. I am also in the process of adding another gentleman to the list. We have been playing phone tag. If you are aware of anybody wanting to join, please have them contact me by phone or email. Thanks for allowing me to serve. Scott M.

Phone Volunteer Committee: Vacant, John A. relocated and resigned.

TODAY: Colleen M – Six-hundred fifty copies of the Today were printed for the month of June. Thank you to those who helped with submissions and editing. As always, suggestions for content are welcome at today@aa-palmbeachcounty.org. You can now receive the Today via email by sending an email to: pbcregistrar@gmail.com with "Send Today to my Email" in the subject line or find it online at www.aa-palmbeachcounty.org. Yours in Service, Colleen

Birthday Club/TODAY subscriptions: Ed W – Hi everyone. Well, so far this month I, with our manager Ed's help, provided Colleen with both May and June's celebrants so they could be listed in the Today, and mailed out this month's Medallions. There're about 30 Today subscriptions to be mailed out, so if you know anyone who would like to join my Committee, get with me after the meeting and we'll talk about the fine art of stuffing envelopes. Thanks for letting me be of service, Ed W

Website Committee: Carol G – excused from attendance, no report submitted.

Group Contact Committee: Len G – Monthly Report May **Activities:** Complete the revision of a New/Change Form; Discuss with the Registrar the feasibility of adding the Group Contact name; e-mail address and phone number to the Intergroup Data base group record; Obtain at least one volunteer for the GCC; Complete Cross-referencing of the W&W, Intergroup Database and New/Change Group Forms; Draft qualifications and responsibilities for the Group Contact representative position; List all Groups that are listed in the W & W that do not have an Intergroup Rep; Formulate an Intergroup Information Packet; Update/Revise the PBC Intergroup pamphlet; Draft a proposal for a new Intergroup Rep Orientation Meeting. All May activities are in process and will continue through June. Respectfully Submitted by: Len G, GCC Chair

Bridging the Gap Committee: Steve H – Not much to report. BTG is in the process of purging and updating the list of available volunteers and have been announcing that help is needed and appreciated. Have helped 2 individuals get information about their respective area intergroup contacts in their home states (Conn & Phil, Pa). Have been reaching out to various treatment facilities to stress the importance of getting clients leaving the facilities or completing their treatment program to contact BTG . Also planning to get with Colleen and put a blurb in the next issue of TODAY with my contact information as well as Intergroup's. Happy to be helping myself by trying to help others. Steve H.

Where & When Committee: Ali H – There has only been one update to the where and when since I sent out and ordered the new where and when's for late spring. Everything is going well. Love & Service Ali

Institutions Committee: Fred B – not in attendance, no report submitted.

Unfinished Business: ELECTIONS:

Alternate Chairperson: Linda R. elected

Phone Volunteer Committee: No one stood.

MOTIONS: After being on the floor for 2 months, Mark's motion to discontinue the monthly committee chairs meeting. **PASSED.**

Upcoming Events: Some discussion of the picnic planning for July 27th annual Intergroup picnic at Carlin Park. Amanda announced that the PB County FCYPAA has won the bid to host the 2014 convention. More details as they begin to formulate their plan.

Meeting Adjourned: 6:55 p.m. with the Lord's Prayer.

**Palm Beach County Intergroup
Operating Report
05/01/2013 - 05/31/2013**

Revenues:

Literature Sales	\$ 4,901.74
Sales Tax	296.49
Tax Exempt Sales	252.50
Group Contributions	2,296.51
Birthday Club Memberships	157.00
Meeting Baskets	52.53
Florida Roundup	<u>266.75</u>

Total Revenues: **\$ 8,223.52**

Expenses:

Literature Purchases	\$ 3,425.59
Sales Tax	312.79
Office Salary	2,680.78
FICA & Unemployment Tax	205.09
Paychex(monthly fee)	72.00
Rent & Water	475.00
AT&T (Internet, Phone, Website)	273.19
FP&L	129.89
Exterminating	35.00
Printing	226.00
Office Supplies / Postage	<u>152.71</u>

Total Expenses **\$ 7,988.04**

Monthly Surplus / (Deficit) **\$ 235.48**

Checking Account Balance **\$ 14,849.89**

Prudent Reserve Interest **\$ 0.44**

Prudent Reserve Balance **\$ 17,539.92**

**Palm Beach County Intergroup
Operating Report
May 31, 2013**

	<u>This Year</u>	<u>Last Year</u>	<u>Difference</u>
Revenues:			
Literature Sales	\$ 4,901.74	\$ 4,916.37	\$ (14.63)
Sales Tax	296.49	295.28	1.21
Tax Exempt Sales	252.50	55.50	197.00
Group Contributions	2,296.51	4,472.15	(2,175.64)
Picnic Ticket Sales	-	80.00	(80.00)
Old-Timers Panel Spaghetti Dinner	-	10.00	(10.00)
"Today" Subscriptions	-	6.00	(6.00)
Birthday Club Memberships	157.00	193.00	(36.00)
Meeting Baskets	52.53	175.00	(122.47)
Florida Roundup	266.75	-	266.75
Total Revenues:	\$ 8,223.52	\$ 10,203.30	\$(1,979.78)
Expenses:			
Literature Purchases	\$ 3,425.59	\$ 4,480.09	\$(1,054.50)
Sales Tax	312.79	265.81	46.98
Old-Timers Panel Spaghetti Dinner	-	-	-
Annual Picnic-Booking Fee	-	-	-
Office Salary	2,680.78	2,576.93	103.85
FICA & Unemployment Tax	205.09	197.14	7.95
Paychex (Monthly Fee)	72.00	69.00	3.00
Rent & Water	475.00	475.00	-
AT&T (Internet, Phone, Website)	273.19	332.17	(58.98)
FP&L	129.89	109.71	20.18

Exterminating	35.00	35.00	-
Printing	226.00	175.00	51.00
Office Supplies / Postage	152.71	157.92	(5.21)
Total Expenses	\$ 7,988.04	\$ 8,873.77	\$ (885.73)
Monthly Surplus/(Deficit)	\$ 235.48	\$ 1,329.53	\$ (1,094.05)
Checking Account Balance	\$ 14,849.89	\$ 15,943.79	\$ (1,093.90)
Prudent Reserve Balance	\$ 17,539.92	\$ 16,675.44	\$ 864.48

**Palm Beach County Intergroup
Operating Report
5/01/2013 - 5/31/2013**

	<u>Current Month</u>	<u>Calendar YTD</u>
Revenues:		
Literature Sales	\$ 4,901.74	\$ 24,729.26
Sales Tax	296.49	1,484.07
Tax Exempt Sales	252.50	417.50
Group Contributions	2,296.51	18,102.18
Spaghetti Dinner	-	5,963.32
Christmas Alcothon	-	51.00
New Year's Alcothon	-	600.91
Today Subscriptions	-	30.00
Birthday Club Memberships	157.00	422.25
Meeting Baskets	52.53	403.68
Florida Roundup	266.75	266.75
Total Revenues:	\$ 8,223.52	\$ 52,470.92
Expenses:		
Literature Purchases	\$ 3,425.59	\$ 18,361.42
Sales Tax	312.79	1,433.68
Alcothon Expenses	-	100.75
Spaghetti Dinner	-	2,869.35
Picnic Expenses	-	100.00
Office Salary	2,680.78	13,796.22

FICA & Unemployment Tax	205.09	1,137.03
Paychex(monthly fee)	72.00	360.00
Health Insurance	-	500.00
Liability Insurance (annual)	-	1,509.75
Rent & Water	475.00	2,375.00
AT&T (Internet, Phone, Website)	273.19	1,527.26
AT&T U-verse Upgrade	-	139.00
FP&L	129.89	508.23
Exterminating	35.00	175.00
East Coast Fire Equipment	-	42.00
Repairs & Maintenance	-	26.86
Printing	226.00	1,119.50
Grapevine Subscription	-	52.15
Office Supplies / Postage	152.71	919.00
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Total Expenses	\$ 7,988.04	\$ 47,052.20
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Monthly Surplus / (Deficit)	\$ 235.48	\$ 5,418.72
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Office Activity for May, 2013

Requests for meetings info:	170
12th Step requests:	2
BTG:	1
Other information:	38
Public Information requests:	-
Institutions Meeting requests:	1
Visitors:	255
Emails:	<u>217</u>
Total Activity:	684